

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
August 23, 2017**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday August 23, 2017. The Chairman called the meeting to order at 6:30 PM.

Present were:

|                     |   |               |                |   |                               |
|---------------------|---|---------------|----------------|---|-------------------------------|
| James S. Pennington | - | Chairman      | Steve Mills    | - | for Gary Asteak, Solicitor    |
| Gerald R. Green     | - | Vice Chairman | Albert Kortze  | - | Engineer                      |
| Eric E. Nagle       | - | Supervisor    | Timm A. Tenges | - | Manager, Secretary/Treasurer  |
| Martin J. Boucher   | - | Supervisor    | Tammi Dravec   | - | Assistant Secretary/Treasurer |
|                     |   |               | Lori B. Seese  | - | Zoning Administrator          |

Absent was: Robert S. Kucsan, Supervisor

*\*\*\* Mr. Pennington announced that the Board held an executive session on August 14<sup>th</sup> to discuss information by advice of counsel. \*\*\**

**Approval of Minutes**

A motion was moved by Mr. Green and was seconded by Mr. Nagle to approve the August 9<sup>th</sup> meeting minutes. Mr. Boucher abstained. The motion carried.

**Reports** (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Financial Report for July 2017, and the Zoning Administrator's Report for July 2017.

**New Business**

**MS4 (Municipal Separate Storm Sewer System) Presentation** – Mr. Tenges reported that this public awareness information is a requirement of MS4. Mr. Kortze gave a brief presentation of the MS4 requirements. The program has 6 components designated MCM's or minimum control measures that when implemented result in a reduction in pollutants discharged into receiving waters. Each component then has several BMPs or best management practices that are used to document measurable goals.

Lower Nazareth Township's current permit is set to expire on January 31, 2019. The DEP, Department of Environmental Protection, requires that the renewal of the permit and preparation of a PRP, pollution reduction plan, must be submitted by August 4, 2018.

Bill Walker, 4510 Steuben Road, referenced his complaint in regards to storm water runoff during a recent storm. He inquired about whether grating was required on the drainage pipes running under Hanoverville Road. Mr. Pennington stated they would review the information and consult with engineer and solicitor and report back at a future meeting.

**Correspondence**

**Sterling Crossing Traffic Concerns** – The Board received a letter from the residents of Sterling Crossing addressing their concern over the increase in traffic on, specifically Schindler Drive. Along with an increase in volume, motorists are speeding and not stopping at stop signs.

**Board of Supervisors Minutes  
August 23, 2017**

Mr. Pennington understood the residents' concern however there is little the Township can do as this is a private road because it has not been turned over to the Township by the developer. Mr. Tenges suggested that we can reach out to Colonial Regional and perhaps their presence would alleviate some of these problems.

**Subdivision and Land Development** – There was no discussion under Subdivision & Land Development.

**Supervisors' Comments**

Mr. Boucher, Mr. Green, and Mr. Pennington had no comments.

Mr. Nagle discussed the CRPD budget proposals for 2018 and was disappointed in the numbers. Mr. Boucher and Mr. Pennington agreed that the increase was too large. Mr. Pennington was very disappointed as well and would be taking these comments to the upcoming CRPC meeting.

**Manager's Report**

**2018 Minimum Municipal Obligation (MMO)** – A motion was moved by Mr. Nagle and was seconded by Mr. Boucher to approve the 2018 MMO. The motion carried. Mr. Tenges noted that our plan is currently overfunded and not in distressed like other municipalities.

**NAZCOG Comprehensive Plan Grant Application – Letter of Certification** – This letter indicates that Lower Nazareth intends to participate in updating the comprehensive plan. A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve the letter of certification. The motion carried.

**Wheel Loader Purchase** – Mr. Tenges reported that we decided to purchase the CAT wheel loader for roughly \$166,000.00. The lease was signed with Lafayette Ambassador this evening.

**Meeting Cancellation** – Mr. Tenges stated that do to a scheduling conflict he is requesting to cancel the next meeting. A motion was moved by Mr. Nagle and was seconded by Mr. Boucher to cancel the September 13<sup>th</sup> meeting. The motion carried.

**Georgetown Road Construction Projects** – The project to replace storm water pipes on Georgetown Road near Ash Drive has been completed. Next week we will be milling and resurfacing Georgetown Road and the following week the FDR project is scheduled to begin, weather permitting.

**Solicitor's Report** – There was no discussion under Solicitor's Report.

**Engineer's Report** – There was no discussion under Engineer's Report.

**Old Business** – There was no discussion under Old Business.

**Payment of the Bills**

A motion was moved by Mr. Nagle and was seconded by Mr. Green to approve payment of the bills dated August 23, 2017. The motion carried.

**Courtesy of the Floor**

**David Jandl / Nazareth Speedway Informal Proposal** – David Jandl, along with Bruce Anderson from the Pidcock Company gave a brief presentation on a proposed plan for the racetrack property. The plan would require zoning changes and would include commercial, residential, industrial, and a conservation district. The residential

areas would include apartments, townhouses, and twins. The industrial would contain 4 smaller, 100,000-125,000 sq. ft., warehouses including one for Martin Guitar. A representative for Martin Guitar stated they are looking to consolidate numerous storage facilities. He noted that the facility would generate low truck traffic and would not operate 24/7.

Marsha Stiles, 670 Lexington Road, inquired what would be in the conservation district. Mr. Jaindl replied that would be the green or open space.

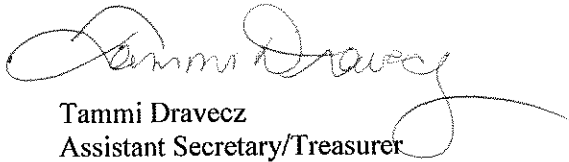
Bert Smalley, 4335 King George Drive, inquired about the existing farmhouse. Mr. Jaindl stated that it was not part of the proposed area.

Tammy Kenny, 641 Mulberry Drive, congratulated Mr. Tenges on his upcoming retirement and stated he'll be missed. In addition, she noted that there is a loose wire on the cell tower that in clanging against the pole and would like someone have it repaired.

**Adjournment**

The meeting adjourned at 7:22 PM.

Respectfully submitted by,

  
Tammi Dravec  
Assistant Secretary/Treasurer

**Lower Nazareth Township**  
**Bills To Be Approved**  
 August 23, 2017

**GENERAL FUND CHECKING ACCOUNT**

| <b>Num</b> | <b>Name</b>                         | <b>Memo</b>                            | <b>Amount</b> |
|------------|-------------------------------------|--|---------------|
| 17427      | Long Fence Co. Inc.                 | Construction / Rebuilding              | \$ 1,795.00   |
| 17428      | Verizon Wireless                    | Municipal / Public Works Wireless      | \$ 381.84     |
| 17429      | Fire Pump Systems                   | Fire Company Equipment Maintenance     | \$ 1,409.60   |
| 17430      | John Miller & Son Inc.              | Fire Company Equipment Maintenance     | \$ 256.04     |
| 17431      | Horwith Freightliner                | Fire Company Equipment Maintenance     | \$ 763.87     |
| 17432      | Kistler O'Brien Fire Protection     | Fire Company Equipment Maintenance     | \$ 289.00     |
| 17433      | Verizon Wireless                    | Fire Company Wireless                  | \$ 138.56     |
| 17434      | Verizon Wireless                    | Fire Company Wireless                  | \$ 402.66     |
| 17435      | Easton Suburban Water Authority     | Municipal Bldg Water                   | \$ 582.59     |
| 17436      | Suburban Propane                    | Park Fuel                              | \$ 333.80     |
| 17437      | Integra One                         | Computer Services/Software Maintenance | \$ 81.00      |
| 17438      | Edwards Business Systems            | Copier Maintenance                     | \$ 80.74      |
| 17439      | Edwards Business Systems            | Copier Maintenance                     | \$ 133.84     |
| 17440      | Carolyn Meixsell                    | Tax Refund                             | \$ 29.43      |
| 17441      | TC LVTC LLC                         | Tax Refund                             | \$ 152.11     |
| 17442      | Nore Properties LLC                 | Tax Refund                             | \$ 76.44      |
| 17443      | Keystone Consulting Engineers, Inc. | Engineering & Inspection Services      | \$ 2,044.50   |
| 17444      | Morris Black & Sons, Inc.           | Municipal Building Maintenance         | \$ 166.50     |
| 17445      | Deer Country Farm & Lawn, Inc.      | Public Works Equipment Parts/Supplies  | \$ 823.21     |
| 17446      | Sander Power Equipment Company      | Public Works Supplies                  | \$ 42.64      |
| 17447      | Wilson Products                     | Public Works Supplies                  | \$ 9.57       |
| 17448      | State Worker's Insurance Fund       | Workers Compensation - #05039711       | \$ 1,276.00   |
| 17449      | Advanced Auto Parts Professional    | Public Works Equipment Parts/Supplies  | \$ 136.85     |
| 17450      | Staples Business Advantage          | Office Supplies                        | \$ 189.36     |
| 17451      | Service Tire Truck Centers          | Public Works Equipment Parts/Supplies  | \$ 2,108.73   |

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**GENERAL FUND CHECKING ACCOUNT**

| <b>Num</b>                            | <b>Name</b>                           | <b>Memo</b>                                    | <b>Amount</b>       |
|---------------------------------------|---------------------------------------|--|---------------------|
| 17452                                 | Certified Laboratories                | Public Works Equipment Parts/Supplies          | \$ 323.08           |
| 17453                                 | Trach Plumbing & Heating              | Facilities Maintenance                         | \$ 400.00           |
| 17454                                 | Northampton County Seed Company, Inc. | Public Works Supplies / Park Facilities Mainte | \$ 117.00           |
| 17455                                 | Sherwin-Williams                      | Park Supplies                                  | \$ 443.70           |
| 17456                                 | Sharkan Supply Co.                    | Public Works Supplies                          | \$ 89.96            |
| 17457                                 | Cumberland Truck Parts                | Public Works Supplies                          | \$ 77.26            |
| <i>Total General Fund Checking...</i> |                                       |  | <b>\$ 15,154.88</b> |

**PAYROLL ACCOUNT**

August 18, 2017

**\$ 36,016.83**

**CAPITAL RESERVE ACCOUNT**

| <b>Num</b>                              | <b>Name</b>                | <b>Memo</b>            | <b>Amount</b>      |
|---|----------------------------|------------------------|--------------------|
| 1004                                    | Timm Tenges, Tax Collector | NASD Real Estate Taxes | \$ 6,969.04        |
| 1005                                    | IntegraONE                 | Capital Construction   | \$ 1,954.65        |
| <i>Total Capital Reserve Account...</i> |                            |                        | <b>\$ 8,923.69</b> |

**SEWER DEPARTMENT ACCOUNT**

| <b>Num</b> | <b>Name</b> | <b>Memo</b>            | <b>Amount</b> |
|------------|-------------|------------------------|---------------|
| 923        | PPL         | Main Meter Electricity | \$ 25.97      |

**CAPITAL RESERVE EQUIPMENT REPLACEMENT**

| <b>Num</b> | <b>Name</b>               | <b>Memo</b>   | <b>Amount</b> |
|------------|---------------------------|---------------|---------------|
| 1007       | Lafayette Ambassador Bank | Lease Payment | \$ 35,544.65  |

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**HIGHWAY REHABILITATION / RECONSTRUCTION ACCOUNT**

| <b>Num</b> | <b>Name</b>                           | <b>Memo</b>               | <b>Amount</b>      |
|------------|---------------------------------------|---------------------------|--------------------|
| 1040       | New Enterprise Stone & Lime Co., Inc. | Construction / Rebuilding | <b>\$ 2,044.00</b> |

**DEVELOPMENT & INSPECTION ACCOUNT**

| <b>Num</b>   | <b>Name</b>                          | <b>Memo</b>                          | <b>Amount</b>       |
|--|--------------------------------------|--------------------------------------|---------------------|
| 1863   | DCED                                 | Training Contribution - 2nd Qtr 2017 | \$ 300.00           |
| 1864   | CodeMaster Inspection Services, Inc. | Building Inspection Services         | \$ 10,357.20        |
| 1865   | LNT General Fund                     | Administrative Fee                   | \$ 12,695.50        |
| <i>Total Development &amp; Inspection Account...</i> |                                      |                                      | <b>\$ 23,352.70</b> |

**MASTER ESCROW CHECKING (LAB)**

| <b>Num</b>                                     | <b>Name</b>                         | <b>Memo</b>                       | <b>Amount</b>       |
|--|-------------------------------------|-----------------------------------|---------------------|
| 1781   | Met-Ed                              | Traffic Signal Electricity        | \$ 142.80           |
| 1782   | Keystone Consulting Engineers, Inc. | Engineering & Inspection Services | \$ 54,988.03        |
| 1783   | Premier Land Company                | Escrow Refunds                    | \$ 22,108.00        |
| 1784   | Kay Builders, Inc.                  | Escrow Refund                     | \$ 5,000.00         |
| <i>Total Master Escrow Checking Account...</i> |                                     |                                   | <b>\$ 82,238.83</b> |