

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
September 28, 2016**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday September 28, 2016. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	-	Chairman	Albert Kortze	-	Engineer
Gerald R. Green	-	Vice Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer
			Lori B. Seese	-	Zoning Administrator

Absent was:

Eric E. Nagle - Supervisor

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the minutes from the September 14th Board of Supervisors meeting. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of Financial Report for August 2016.

Correspondence – There were no items to discuss under Correspondence.

Subdivision and Land Development – There were no items to discuss under Subdivision & Land Development.

Supervisors' Comments

Mr. Kucsan had no comments.

Mr. Boucher attended the Colonial Regional Police Commission (CRPC) meeting and reported they should have the 2017 budget sometime in November. He also announced that the Hecktown Fire Company will be having an Open House on Monday evening from 7:00pm until 8:30pm.

Mr. Green thanked Mr. Tenges for the repairs to the benches in the park.

Mr. Pennington also attended the CRPC meeting.

Manager's Report

Tennis / Basketball Court Restorations – Mr. Tenges reported that Public Works staff has completed the demolition of the basketball and tennis courts.

2016 FDR Road Project – Mr. Tenges reported that paving has begun. It has been a slow process but will hopefully wrap up next week. The contractor during the reclamation was behind because of the rework we made them do, therefore paving started later than anticipated.

**Board of Supervisors Minutes
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Northampton County Bridge Project – Mr. Tenges stated that Mrs. Seese attended a meeting regarding this project and reported that they are running about 40 days behind schedule. The bridge will not reopen until the end of the year, at the earliest. Mr. Pennington reminded everyone that this is a County Bridge and not in the Township's control.

Township Clean-Up Day – Mr. Tenges reminded everyone that Clean-Up Day will be Saturday October 8th.

Fall Newsletter – Mr. Tenges reported that the fall newsletters should arrive in mailboxes this week.

Engineer's Report

Tennis / Basketball Court Restoration Update – Mr. Kortze reported that the contractor has submitted all paperwork and has been issued a notice to proceed. Equipment has been mobilized and once the safety fencing is installed work will commence.

Solicitor's Report

Solicitor Asteak gave a brief overview of these ordinances and the properties included in the proposed overlay district. The ordinances have been advertised and the properties posted.

Lorriane Mineo, owner of parcels L8 8A 5, and L8 8A 6, requested clarification to ensure her parcels were included in this overlay.

Health Care Overlay District – Zoning Text Amendment – Ordinance #219-08-16 – A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve Ordinance #219-08-16.

Health Care Overlay District – Zoning Map Amendment – Ordinance #220-08-16 – A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve Ordinance #220-08-16.

**** The Board took a brief 2 minutes recess ****

Old Business – There were no items to discuss under Old Business.

New Business – There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve payment of the bills dated September 28, 2016. The motion carried.

Courtesy of the Floor

Mike McGuire, 373 Winding Way, asked the Board to revisit their 2013 decision to not connect Hartman Road to the new Saratoga Farms subdivision. He noted that with the increased traffic traveling through these neighborhoods, with small children, the additional access road would be helpful to alleviate some of the traffic. Mr. McGuire also noted an issue with bus stops and hoped the Board could assist them with getting the district to pick children up within the subdivision.

Mr. Pennington stated that the bus stop is a district issue and we have no say in relocating stops. He noted that he spoke with Chief Seiple and the police are monitoring those locations at peak times. Township Staff has spoke with Tuskes about limiting truck traffic at peak hours as well. As for Hartman Road, he stated that the road is not

wide enough to handle the increased traffic, not to mention emptying cars onto an already congested Newburg Road. Mr. Green didn't feel that was a good location for a bus stop.

Mr. McGuire noted that the few homes on Hartman Road shouldn't outweigh the safety of the 100 within his neighborhood. Solicitor Asteak asked him to give us 30 days and then call the office for an update. Mr. Tenges stated we would have a report, not necessarily a solution, at our October 26th meeting.

Christine Burke, 262 Presidential Drive, noted that she has spoken with Mr. Pennington and asked if the Board could possibly reach out to the school district. She stated the district told her that it isn't possible to bring buses into the subdivision yet the private school buses do. Mr. Tenges recommended that they attend a School Board meeting. He noted that, in the meantime, we can reach out although we are not certain that will help. Solicitor Asteak stated that we can and will notify them that our meeting room was filled and that they will be attending an upcoming School Board meeting.

Jeannie McGuire, 373 Winding Way, questioned why the construction traffic was using her road and noted they are also speeding and texting. She later noted that, in the near future, they will be requesting speed bumps in their neighborhood.

Kevin Frederick, 391 Winding Way, questioned whether there could be a temporary construction entrance from the Township's property. Mr. Tenges thanked him for his suggestion but noted the geometry makes that difficult.

Michelle Wilson, 363 Truman Lane, noted there already is a bus stop at Hartman Road.

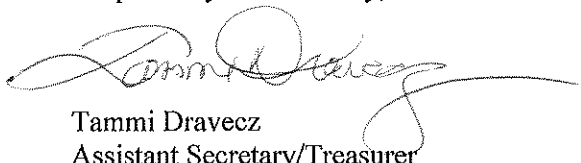
Jeff & Renee Shepherd, 4485 Whitetail Drive had similar traffic concerns with their neighborhood. Mr. Shepherd has spoken with the police about traffic issues. Mr. Pennington believes they are also checking in on that location during peak hours as well. Mrs. Shepherd asked who conducted the traffic studies for their neighborhood and deemed two access points was sufficient. Mr. Kortze noted that the developer provided a traffic study and that Gremar Road was extended to Route 946 to alleviate traffic on Newburg Road. Mrs. Shepherd inquired about improvements to the Route 191 and Newburg Road intersection. Mr. Pennington noted that while it is on their radar the cost would be in the millions.

Mike Bohl, 451 Larch Lane, inquired about the status of the road project. Mr. Pennington stated that at the beginning of the meeting Mr. Tenges had provided an update. He reported that Public Works crews, who also are keeping up with the maintenance of sports fields and assisting with a park improvements project, hope to have the paving completed in about 7-10 days. Noticeably upset, Mr. Bohl commented on poor communication and execution. Mr. Tenges reminded him that this temporary inconvenience will result in permanent improvements.

*** Mr. Tenges noted that we need to cancel our October 12th meeting. The next meeting will be October 26th. ***

Adjournment – The meeting adjourned at 7:40PM.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
September 28, 2016**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
16591	USPS	Newsletter Postage	\$ 758.57
16592	State Worker's Insurance Fund	Workers Compensation - #05039711	\$ 1,286.00
16593	LNT Petty Cash	Replenish Petty Cash	\$ 150.00
16594	Migu	Fall Newsletter	\$ 2,722.00
16595	Edwards Business Systems	Copier Maintenance	\$ 330.44
16596	Signal Service, Inc.	Traffic Signal Maintenance	\$ 270.00
16597	ReadyRefresh by Nestle	Municipal Bottled Water	\$ 20.45
16598	France Anderson Basile and Company, P.C	Auditing Services	\$ 1,910.00
16599	Integra One	Computer Services	\$ 625.00
16600	Service Electric Cable TV Inc	Fire Company Internet	\$ 44.35
16601	Service Electric Telephone Co.	Fire Company Telephone	\$ 43.76
16602	Easton Suburban Water Authority	Fire Company Water	\$ 66.78
16603	The Morning Call	Subscription Renewal	\$ 79.92
16604	Pitney Bowes	Postage Meter	\$ 180.00
16605	Easton Suburban Water Authority	Municipal Bldg Water	\$ 46.86
16606	Kimball Midwest	Public Works Supplies	\$ 374.04
16607	Edwards Business Systems	Copier Maintenance	\$ 73.75
16608	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,140.00
16609	EMC Insurance Companies	Township Insurance	\$ 5,457.40
16610	Lorraine Mertz	Local Services Tax Refund	\$ 16.00
16611	Tyler Lambert	Local Services Tax Refund	\$ 42.00
16612	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
16613	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
16614	Colonial Regional Police Department	Police Contract Payment	\$ 102,853.82
16615	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77

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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
16616	Lehigh Fuels, LLC	Equipment Motor Fuel	\$ 2,283.56
16617	TransEdge Truck Centers	Public Works Equipment Parts/Supplies	\$ 173.99
16618	Cumberland Truck Parts	Public Works Tools/Equipment/Supplies	\$ 147.11
16619	Valley Industrial Rubber Products	Public Works Equipment Parts/Supplies	\$ 232.63
16620	Integra One	Software Maintenance	\$ 425.00
<i>Total General Fund Checking...</i>			\$ 124,695.72

LOWER NAZARETH SEWER DEPARTMENT ACCOUNT

Num	Name	Memo	Amount
908	Griffin Land	Sewer Refund	\$ 89,592.14

PAYROLL ACCOUNT

September 30, 2016

\$ 38,041.12

MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1651	Kay Builders, Inc.	Escrow Refunds	\$ 8,000.00
1652	Asteak Law Offices	Legal Services	\$ 7,712.00
1653	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,092.00
1654	PENNDOT	Construction Inspection	\$ 955.32
1655	Lower Nazareth Township General Fund	Reimbursement Legal Services	\$ 6,664.55
1656	Sterling Crossing, LLC	Escrow Refund	\$ 1,952.50
1657	Premier Land Company	Escrow Refund	\$ 4,152.50
1658	David Kane	Escrow Refund	\$ 220.13

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MASTER ESCROW CHECKING (LAB)

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1659	Charles Kimble	Escrow Refund	\$ 75.03
1660	Liselle Ruggiero	Escrow Refund	\$ 150.01
1661	Sterling Oaks, LLP	Escrow Refund	\$ 4.84
1662	Griffin Land	Escrow Refund	\$ 865.91
<i>Total Master Escrow Checking...</i>			<u><u>\$ 31,844.79</u></u>

DEVELOPMENT & INSPECTION ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1839	CodeMaster Inspection Services, Inc	Building Inspection Services	\$ 12,139.90
1840	Deck Masters Plus, LLC	Building Permit Refund	\$ 107.50
<i>Total Master Escrow Checking...</i>			<u><u>\$ 12,247.40</u></u>