

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
June 24, 2015**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday June 24, 2015. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	- Chairman	Albert Kortze	- Engineer
Gerald R. Green	- Vice Chairman	Gary Asteak	- Solicitor
Eric E. Nagle	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Eric Albert	- Municipal Office Coordinator
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator

Absent were:

Tammi Dravec - Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Nagle to approve the minutes from the June 10th Board of Supervisors meeting. The motion carried.

Reports *(Reports are available to review at the Township Office and on our website.)*

Mr. Pennington acknowledged the receipt of the Financial Report for May 2015.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development

Supervisors' Comments

Mr. Nagle, Mr. Green, and Mr. Kucsan had no comments.

Mr. Boucher reported that he attended the CRPC meeting.

Mr. Pennington reported that he also attended the CRPC. He also attended the County COG meeting, where they discussed the different options of hosting an electronic recycling event in your township. Mr. Tenges stated that he was also looking into the different options for hosting an electronic recycling event for the township that would be of no cost to either the township or the residents. Mr. Pennington also stated that Habitat for Humanity is starting to set up collections in Townships for the recycling of latex paint that people want to dispose of. He said that they will collect the latex paint, recycle it and then resell it at one of their stores. Mr. Pennington stated that he felt that this was something that the Lower Nazareth should look into.

Manager's Report

2015 Road Rehabilitation Project - #LNT-01-15 Bid Results – Mr. Tenges reported that the Township opened the sealed bids for the Road Rehabilitation Project. Mt Carmel Stabilization Group, Inc was the low bidder with a bid of \$108,430.45 and he recommended that the Board make a motion to award the contract to Mt Carmel. A motion was made by Mr. Boucher and seconded by Mr. Nagle. The motion carried.

PennEast Pipe Line – Mr. Tenges stated that he and several members of the Board had an informative meeting with representatives from the PennEast Pipe Line, who quelled their concerns over issues that were stated in the letter that was sent to FERC on behalf of the Board of Supervisors. He also stated that they made it a point to stress that the movement of the pipeline that was slated to run near the Moore Elementary school was changed because the initial path cut a residents property in half, not because of the location to the school. He also stated that the representatives stated that the pipeline that is slated to run in the vicinity of the Lower Nazareth Elementary school is close to 3 times the required distance for a gas pipeline and the structure. Mr. Tenges also stated that now is the time for property owners to speak with PennEast if they have concerns with the projected pathway of the pipeline because once the route is approved with FERC it will be nearly impossible to change. Mr. Green also interjected that anyone that was being affected by the pipeline has been notified.

New Municipal Office – Mr. Tenges ended by stating that the Lower Nazareth Township Municipal office will be making its move to 623 Municipal Drive starting on July 9, and 10th. He stated that the new Municipal building will be open to the public as of Monday July, 13th.

Engineer's Report

Fields at Trio Farms Phase III – Letter of Credit Reduction – Mr. Kortze reviewed his letter recommending the letter of credit be reduced from \$454,801.20 to \$368,592.00. A motion to reduce the letter of credit was moved by Mr. Green and was seconded by Mr. Boucher. The motion carried.

Dr. Qayyum's Dental Office – Letter of Credit Reduction/Commence Maintenance Period – Mr. Kortze reviewed his letter recommending the security be reduced from \$8,380.80 to \$698.40 and to commence the 18-month maintenance period. A motion was made by Mr. Kucsan and seconded by Mr. Boucher. The motion carried.

Solicitor's Report

Mr. Asteak wanted to report that the developer for Liberty Property Trust has filed an appeal over the Board of Supervisors decision.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to approve payment of the bills dated June 24, 2015. The motion carried.

Courtesy of the Floor

Travis Gerould, 463 School House Road, inquired as to what the old municipal building would be used for once we move to the new location. Mr. Tenges replied that it is used heavily now for the various sports programs within Lower Nazareth as well as a by the seniors and the Nazareth Library. He stated that these groups would all still use this building, it would be utilized for storage for the municipality, and will remain a polling location. Mr. Tenges also stated that this would remain where the Board of Supervisors will hold their meetings until the new meeting room is finished at the new building.

Adjournment

A motion was moved by Mr. Green and was seconded by Mr. Boucher to adjourn the meeting at 7:00 PM.

Respectfully submitted by,

Eric Albert

Eric Albert
Municipal Office Operations Coordinator

Lower Nazareth Township
Bills To Be Approved
June 24, 2015

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
15419	The Express Times	Advertisements	\$ 999.00
15420	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 1,466.20
15421	PPL, Inc.	Municipal Drive Electricity	\$ 763.63
15422	AT&T	Municipal/Public Works Long Distance	\$ 62.02
15423	PA One Call System, Inc.	Monthly Fax Activity	\$ 95.25
15424	Lehigh Fuels, LLC	Equipment Motor Fuel	\$ 310.08
15425	Edwards Business Systems	Copier Maintenance	\$ 101.20
15426	Verizon Wireless	Municipal/Public Works Wireless	\$ 386.35
15427	Deer Park	Municipal Bottled Water	\$ 52.18
15428	PPL, Inc.	Fire Company Electricity	\$ 506.55
15429	4 Guys Inc	Fire Company Equipment Parts/Supplies	\$ 92.00
15430	Jack Williams Tire Company, Inc.	Fire Police Vehicle Maintenance	\$ 338.43
15431	Service Electric Telephone Co.	Fire Company Telephone	\$ 39.21
15432	Grainger Parts	Fire Company Parts/Supplies	\$ 9.25
15433	Staples Credit Plan	Fire Co Collection Supplies	\$ 47.20
15434	Verizon Wireless	Fire Company Wireless	\$ 462.85
15435	Montage Enterprises, Inc.	Equipment Parts/Supplies	\$ 226.44
15436	Master Supply Line	Parks/Public Works/Municipal Building Suppli	\$ 960.51
15437	All-Phase Electric Supply Co.	Park Facilities Maintenance	\$ 54.00
15438	Stotz & Fatzinger Office Supply	Office/Zoning/Tax Supplies	\$ 127.96
15439	Interstate Battery of Allentown	Public Works Equipment Parts/Supplies	\$ 189.95
15440	Service Tire Truck Centers	Fire Company Equipment Service	\$ 157.95
15441	Staples Business Advantage	Office Supplies	\$ 42.22
15442	Fuller Paper Co.	Facilities Maintenance	\$ 26.80
15443	Integra One	Data Processing Equipment	\$ 854.00

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

15444	Tommy's Small Engine Repair	Public Works Equipment Repair	\$ 84.00
15445	Highway Materials, Inc.	Paving & Patching Material	\$ 242.60
15446	Reynolds Business Systems, Inc.	Equipment Maintenance Agreement	\$ 412.00
15447	Sam's Club	Public Works/Municipal Bldg Supplies	\$ 98.76
15448	Johnstone Supply	Public Works Misc Shop Tools/Equipment	\$ 713.98
15449	Advanced Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 90.31
15450	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 2,339.50
15451	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
15452	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
15453	Colonial Regional Police Department	Police Contract Payment	\$ 98,566.50
15454	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
15455	Pizza Joe's Italian Restaurant	Summer Park Program	\$ 174.10
<i>Total General Fund Checking...</i>			<u><u>\$ 114,035.27</u></u>

CAPITAL RESERVE ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
893	ThyssenKrupp Elevator Corporation	Capital Construction	\$ 2,280.00
894	ThyssenKrupp Elevator Corporation	Capital Construction	\$ 2,481.75
895	All Phase Electric Supply Co.	Capital Construction	\$ 144.52
<i>Total Capital Reserve Account...</i>			<u><u>\$ 4,906.27</u></u>

CAPITAL RESERVE ACCOUNT - EQUIPMENT REPLACEMENT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Bank Check #333374	Lafayette Ambassador Bank - Lease Dept	Lease Payment	<u><u>\$ 12,681.48</u></u>

**Lower Nazareth Township
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DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
1807	Barry Isett & Associates, Inc.	Building Inspections Services	\$ 265.00

PAYROLL ACCOUNT

June 26, 2015

\$ 34,654.06

MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1456	Kay Builders, Inc.	Escrow Refund	\$ 10,000.00
1457	Keystone Consulting Engineers	Engineering & Inspection Services	\$ 990.00
1458	Fred Stoner	Key Return	\$ 25.00
1459	Met-Ed	Traffic Signal Electricity	\$ 98.99
1460	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 391.25
1461	Patricia Ann Scudese Paar	Escrow Refund	\$ 750.56
<i>Total LAB Master Escrow Account...</i>			\$ 12,255.80