

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
June 10, 2015**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday June 10, 2015. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	-	Chairman	Albert Kortze	-	Engineer
Gerald R. Green	-	Vice Chairman	Gary Asteak	-	Solicitor
Eric E. Nagle	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
			Tammi Dravec	-	Assistant Secretary/Treasurer
			Lori B. Seese	-	Zoning Administrator

Absent were:

Robert S. Kucsan	-	Supervisor
Martin J. Boucher	-	Supervisor

Approval of Minutes

A motion was moved by Mr. Nagle and was seconded by Mr. Green to approve the minutes from the May 13th Board of Supervisors meeting. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Financial Report for April 2015 and the Hecktown Volunteer Fire Company Incident Report for May 2015.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Frank Tolotta Preliminary/Final Minor Subdivision – Resolution #LNT-10-15 – Mr. Kortze June 9th letter and recommended approval. A motion was moved by Mr. Nagle and was seconded by Mr. Green to approve Resolution #LNT-10-15. The motion carried.

Supervisors' Comments

Mr. Nagle and Mr. Green had no comments. Mr. Pennington reported that he attended the CRPC meeting.

Manager's Report

Time Extension Report – Mr. Tenges reported that the Township accepted time extensions for the following projects: O.R.E. Land Development through September 15th and for the Louise Moore Park Maintenance Building through December 30th.

Traffic Signal Improvements – Mr. Tenges requested authorization to bid for the installation of battery backups for traffic signals. He reminded the Board that these will be paid for with funds received through a Gaming

Authority grant. A motion was moved by Mr. Green and was seconded by Mr. Nagle to authorize the advertisement. The motion carried.

Engineer's Report

C&S Wholesale – End of Maintenance Period / Letter of Credit Release – Mr. Kortze reviewed his letter recommending the release of the remaining \$5,724.56 is security. A motion to release the letter of credit was moved by Mr. Nagle and was seconded by Mr. Green. The motion carried.

Solicitor's Report

Traffic Signal Maintenance – Fairfield Development & Keystone Real Estate (Milham) – This agreement will be for the future traffic signal at the ramp for 33NB. A motion was moved by Mr. Green and seconded by Mr. Nagle to authorize the agreement for execution, upon the approval of language by Mr. Tenges and Solicitor Asteak. The motion carried.

Easement Agreement with Fairfield Development – Solicitor Asteak explained the Commerce Drive is currently a private road. This easement agreement is needed in order to install the traffic signal. A motion was moved by Mr. Green and seconded by Mr. Nagle to authorize the agreement for execution, upon the approval of language by Mr. Tenges and Solicitor Asteak. The motion carried.

Sparkle Car Wash – Land Development Improvements Agreement – Authorization to Execute – A motion was moved by Mr. Nagle and seconded by Mr. Green to authorize the agreement for execution, upon the approval of language by Mr. Tenges and Solicitor Asteak. The motion carried.

Old Business

PennEast Pipeline – Solicitor Asteak reported that they would be meeting with representatives from PennEast to discuss how they can accommodate the comments in Mr. Tenges' letter. In attendance will be Mr. Tenges, Solicitor Asteak, 2 Supervisors, and Township Staff.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Nagle and was seconded by Mr. Green to approve payment of the bills dated June 10, 2015. The motion carried.

Courtesy of the Floor

Travis Gerould, 463 School House Road, inquired about the PA International Raceway (PIR) real estate tax refund. Solicitor Asteak stated that this was related to a re-assessment of the property at the property owner's request. The request dates back to 2013 therefore the refund includes overpayments for 2013-2015.

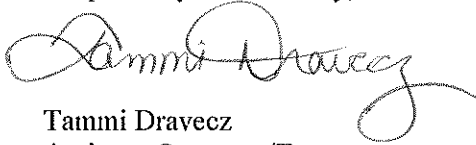
Norma Shriver, Representative for the Library, reported on the huge success of the Run for Reading fundraiser where they raise \$4,000. She stated they received a grant for the handicap doors and an anonymous donor helped with the landscaping around the library. Ms. Shriver also reported that the building's air conditioning system

needs to be repaired and the received a quote for \$120,000. Lastly, Ms. Shriver reminded everyone about the Summer Reading Programs at the Library.

Adjournment

A motion was moved by Mr. Nagle and was seconded by Mr. Green to adjourn the meeting at 6:50PM.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Tammi Dravec". The signature is written in black ink and is positioned above the printed name and title.

Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
June 10, 2015**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
15348	Colonial Regional Police Department	Police Contract Payment	\$ 98,566.50
15349	Sam's Club	Public Works/Municipal Bldg Supplies	\$ 570.51
15350	<i>VOIDED</i>		
15351	Sam's Club	Membership Renewal	\$ 225.00
15352	Lehigh Fuels, LLC	Equipment Motor Fuel	\$ 843.25
15353	Martin Stone Quarries, Inc	Park Supplies	\$ 1,903.93
15354	Service Tire Truck Centers	Public Works Equipment Parts/Supplies	\$ 865.16
15355	Giles & Ransome, Inc.	Equipment Parts/Supplies	\$ 212.49
15356	Printex	Office Supplies	\$ 42.50
15357	Stotz & Fatzinger Office Supply	Office Supplies	\$ 27.38
15358	Highway Materials, Inc.	Paving & Patching Material	\$ 120.67
15359	Advanced Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 1,425.73
15360	Nancy Atherholt	Local Services Tax Refund	\$ 37.00
15361	Deborah L Statler	Local Services Tax Refund	\$ 52.00
15362	Verizon Wireless	Municipal/Public Works Wireless	\$ 386.52
15363	Toshiba Business Solutions	Copier Maintenance	\$ 12.05
15364	PA One Call System, Inc.	Monthly Fax Activity	\$ 78.74
15365	Advanced Auto Parts Professional	Fire Company Equipment	\$ 69.92
15366	PPL, Inc.	Fire Company Electricity	\$ 706.45
15367	Horwith Freightliner	Fire Company Equipment Maintenance	\$ 309.42
15368	AT&T	Municipal/Public Works Long Distance	\$ 63.34
15369	Edwards Business Systems	Copier Maintenance	\$ 101.20
15370	Easton Suburban Water Authority	Municipal Bldg Water	\$ 133.77
15371	Deer Park	Municipal Bottled Water	\$ 35.72
15372	Eric Albert	Clean-Up Day Supplies	\$ 132.85

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

15373	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
15374	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
15375	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 18,037.91
15376	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
15377	State Worker's Insurance Fund	Workers Compensation	\$ 1,284.00
15378	United States Postal Service	Postage	\$ 500.00
15379	Schwab's Screenprinting	Summer Park Program	\$ 244.00
15380	Pennsylvania International Raceway, Inc.	Real Estate Tax Refunds	\$ 23,629.68
15381	Staples Credit Plan	Fire Co Collection Supplies	\$ 468.24
15382	Verizon Wireless	Fire Company Wireless	\$ 460.16
15383	Service Electric Cable TV Inc	Fire Company Internet	\$ 44.35
15384	Service Electric Telephone Co.	Fire Company Telephone	\$ 39.36
15385	Hicks Portable Toilets	Temporary Restrooms	\$ 215.00
15386	Verizon	Municipal Office Telephone	\$ 467.30
15387	Verizon	Public Works Telephone	\$ 168.46
15388	Mansfield Oil Company	Equipment Motor Fuel	\$ 114.15
15389	Lehigh Fuels, LLC	Equipment Motor Fuel	\$ 390.15
15390	The Morning Call	Subscription Renewal	\$ 79.92
15391	Northampton County Seed Company, Inc.	Public Works Supplies / Park Maintenance	\$ 116.00
15392	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 222.70
15393	Edwards Business Systems	Copier Maintenance	\$ 548.69
15394	Suburban Propane	Park Fuel	\$ 230.49
15395	Easton Suburban Water Authority	Municipal Bldg Water	\$ 34.12
15396	PSATS CDL Program	CDL Drug Testing	\$ 120.00
15397	Sam's Club MC/SYNCB	Fire Company Supplies	\$ 266.70

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GENERAL FUND CHECKING ACCOUNT CONTINUED

15398	Easton Suburban Water Authority	Fire Company Water	\$ 63.59
15399	ExxonMobil	Fire Company Fuel	\$ 500.94
15400	Bindics Custom Screen Printing	Fire Company Supplies	\$ 638.70
15401	Lori Peck, OCR	Stenographer	\$ 200.00
15402	Security Service Company, Inc.	Security System Monitoring	\$ 225.57
15403	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 6,884.25
15404	Lehigh Fuels, LLC	Equipment Motor Fuel	\$ 340.28
15405	Tractor Supply Credit Plan	Public Works Supplies/Parts	\$ 55.27
15406	Nazareth Key	Advertisements	\$ 246.51
15407	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 53.90
15408	Met-Ed	Traffic Signal Electricity	\$ 236.93
15409	Keystone Municipal Insurance	Workers Comp Insurance	\$ 4,295.00
15410	Giles & Ransome, Inc.	Public Works Supplies	\$ 87.50
15411	George J. Kratzer, Inc.	Park Septic Tank	\$ 50.00
15412	First Class Tint	Public Works Tool/Equipment Repairs	\$ 250.00
15413	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies/Repair	\$ 454.13
15414	Interstate Battery of Allentown	Public Works Equipment Parts/Supplies	\$ 195.62
15415	Staples Credit Plan	Office Supplies	\$ 221.95
15416	Staples Business Advantage	Office Supplies	\$ 300.60
15417	Bath Supply Co., Inc.	Public Works Supplies	\$ 31.41
15418	Home Depot	Public Works Supplies/Tools/Equipment	\$ 185.11
<i>Total General Fund Checking...</i>			<u>\$ 173,063.03</u>

CAPITAL RESERVE - SEWER SIGNALS ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
0530	City of Bethlehem	Sewer Agreement	<u>\$ 2,542,314.00</u>

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HIGHWAY RECONSTRUCTION/REHABILITATION ACCOUNT

Num	Name	Memo	Amount
1010	Exeter Supply Co., Inc.	Pipe & Drainage Supplies	\$ 6,931.00

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
888	Reynolds Business Systems, Inc.	Capital Purchase	\$ 770.58
889	Eastern Telephone & Communications	Capital Purchase	\$ 9,590.52
890	Home Depot Credit Services	Capital Purchase	\$ 439.75
891	Bath Supply Co., Inc.	Capital Purchase	\$ 43.59
892	All Phase Electric Supply Co.	Capital Purchase	\$ 279.53
<i>Total Capital Reserve Account...</i>			\$ 11,123.97

RECYCLING / REFUSE ACCOUNT

Num	Name	Memo	Amount
1216	East Penn Sanitation, Inc.	Spring Clean-Up	\$ 2,842.00
1217	Hicks Portable Toilets	Temporary Restroom	\$ 75.00
<i>Total Recycling/Refuse Account...</i>			\$ 2,917.00

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
1805	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 4,282.50
1806	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 68,589.89
<i>Total Development & Inspection Account...</i>			\$ 72,872.39

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PAYROLL ACCOUNT

May 29, 2015	\$	31,668.65
June 12, 2015	\$	30,068.04
<i>Total Payroll Account...</i>		<u>\$ 61,736.69</u>

MASTER ESCROW CHECKING (LAB)

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1450	Mickey Brint	Escrow Refund	\$ 77.75
1451	Met-Ed	Traffic Signal Electricity	\$ 105.76
1452	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 31,321.81
1453	Met-Ed	Traffic Signal Electricity	\$ 89.30
1454	Kay Builders, Inc.	Escrow Refund	\$ 6,000.00
1455	298 Keystone, LLC	Escrow Refund	\$ 992.83
<i>Total LAB Master Escrow Account...</i>			<u>\$ 38,587.45</u>