

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
May 13, 2015**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday May 13, 2015. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	- Chairman	Albert Kortze	- Engineer
Gerald R. Green	- Vice Chairman	Gary Asteak	- Solicitor
Eric E. Nagle	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator

Conditional Use Hearing – Liberty Property Trust CU#2014-01

A motion to deny the Conditional Use application and approve the Order and Opinion was moved by Mr. Kucsan and was seconded by Mr. Boucher. The motion carried. Solicitor Asteak reviewed the process and summarized the Order and Opinion.

*** The Board took a 5 minutes recess ***

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the minutes from the April 8th Board of Supervisors meeting. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Financial Report for March 2015 and the Hecktown Volunteer Fire Company Incident Reports for March and April 2015.

Correspondence

Penn East Pipeline – Mr. Pennington summarized Mr. Hotz's email regarding his concerns over the pipeline. It's a Federal issue therefore the Board is not going to pass a resolution.

Subdivision and Land Development

Sparkle Car Wash – Preliminary/Final Land Development – Resolution #LNT-09-15 – Mr. Kortze reviewed his May 11th letter. Justin Massey, engineer from Terraform Engineering, and Kevin Detrick (owner) were present. Mr. Massey gave a brief presentation. Mr. Nagle had questions on stacking and Mr. Pennington questioned traffic. Mr. Green requested a left turn signal into the site. There was a lengthy discussion on stacking and keeping cars from spilling out on the driveway and from blocking traffic. A motion was approve Resolution #LNT-09-15 was moved by Mr. Nagle and was seconded by Mr. Kucsan. Travis Gerould, 463 School House Road, inquired on the hours of operations for this project. Mr. Detrick indicated the hours would most likely be 7:00am-9:00pm. The motion carried.

Supervisors' Comments

Mr. Kucsan, Mr. Nagle, and Mr. Green had no comments.

Mr. Pennington reported that a Steering Committee has been formed for the COG. Their first meeting will be June 30th.

Mr. Boucher reported that Mr. Fields will be resigning from CRPC effective Monday May 18th.

Manager's Report

Lease Purchase Authorization – Mr. Tenges reviewed the proposals. A motion to authorize the lease purchase through Lafayette Ambassador Bank was moved by Mr. Nagle and was seconded by Mr. Boucher. The motion carried.

Township Clean-Up Day – Mr. Tenges reported that Clean-Up Day was held on Saturday May 9th. There was a good turn out with 329 total trips; which included multiple trips. The total cost for the Township was \$1,905.30. Prior to running this event ourselves the cost would have been closer to \$10,000.

Crime Watch Website – Mr. Tenges indicated that the Township has been paying the fee to host the Crime Watch Website. However, due to limited interest, it was decided to take the site down.

2015 FDR Project – Roads included in this year's project include Dogwood, Elm, Birch, and Oakwood. Mr. Tenges sought authorization to advertise this project for bids. A motion was moved by Mr. Green and was seconded by Mr. Nagle to authorize this for advertisement. The motion carried.

Road Work – Lower Nazareth Public Works will be utilizing our paver in order to complete some milling and resurfacing of roads.

Act 153 of 2014 – Mr. Tenges reported that this Commonwealth law, relative to child protective services, will have an impact on Lower Nazareth. We will need to alter our background check policy relative to sports. The State now requires FBI checks are required. The Act takes effect on July 1st. We may not meet that date, but our current policy will protect us in the meantime.

Engineer's Report

Saratoga Farms – Letter of Credit Reduction – Mr. Kortze reviewed his letter recommending a \$286,557.59 reduction in the developer's letter of credit. A motion to reduce the letter of credit was moved by Mr. Boucher and was seconded by Mr. Kucsan. The motion carried.

Solicitor's Report

Solicitor Asteak reported that the Stone Post appeal will be heard by the court on July 28th.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve payment of the bills dated May 13, 2015. The motion carried.

Courtesy of the Floor

Thomas Stitt, commented that the widening Panama Canal, when complete, will allow container ships to come up the coast. He has concerns that Lower Nazareth will be in the path of progress. Mr. Stitt suggested that the Board look at zoning and planning to prepare for future warehouse proposals. Mr. Tenges said they are prepared and that there is little if any place left to place a warehouse.

Brenda Thompson, 4425 Maria Drive, requested that the pile of tires on Saratoga Farms' property be removed.

Adjournment

A motion was moved by Mr. Boucher and was seconded by Mr. Nagle to adjourn the meeting at 7:43PM.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
May 13, 2015**

GENERAL FUND CHECKING ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
15254	Medical Life Insurance Company	Employee Life Insurance	\$ 2,983.63
15255	Suburban Propane	Park Fuel	\$ 239.63
15256	Innovative Designs & Publishing, Inc.	Advertisement	\$ 134.00
15257	Enter.net	Website/Internet Services	\$ 450.00
15258	AT&T	Municipal/Public Works Long Distance	\$ 84.63
15259	Suburban Propane	Park Fuel	\$ 190.88
15260	Deer Park	Municipal Bottled Water	\$ 35.72
15261	Grainger Parts	Public Works Parts/Supplies	\$ 97.86
15262	Cumberland Truck Parts	Public Works Equipment Parts/Supplies	\$ 220.13
15263	Levan Machine & Truck Equipment	Equipment Parts/Supplies	\$ 87.57
15264	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 661.53
15265	Interstate Battery of Allentown	Public Works Equipment Parts/Supplies	\$ 133.95
15266	Valley Tire Factory Outlet, Inc.	Public Works Tool/Equipment Repairs	\$ 30.00
15267	Kimball Midwest	Public Works Supplies	\$ 195.36
15268	Mansfield Oil Company	Equipment Motor Fuel	\$ 285.20
15269	PAPCO	Equipment Motor Fuel	\$ 735.71
15270	Advanced Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 903.01
15271	State Worker's Insurance Fund	Workers Compensation	\$ 1,284.00
15272	Asteak Law Offices	Legal Services	\$ 5,800.00
15273	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 479.00
15274	Hicks Portable Toilets	Temporary Restrooms	\$ 215.00
15275	France Anderson Basile and Company, P.C	Auditing Services	\$ 2,260.00
15276	Verizon Wireless	Municipal/Public Works Wireless	\$ 386.52
15277	Mansfield Oil Company	Equipment Motor Fuel	\$ 172.24
15278	<i>VOIDED</i>		

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

15279	Edwards Business Systems	Copier Maintenance	\$ 101.20
15280	Edwards Business Systems	Copier Maintenance	\$ 472.03
15281	Liberty Propane Inc.	Municipal Building Propane	\$ 1,152.22
15282	Fogels Fuel Service	Municipal Heating Fuel Maintenance	\$ 299.95
15283	Verizon	Public Works Telephone	\$ 168.40
15284	Verizon	Municipal Office Telephone	\$ 464.75
15285	Easton Suburban Water Authority	Municipal Bldg Water	\$ 34.12
15286	<i>VOIDED</i>		
15287	Dylan Honohan	Local Services Tax Refund	\$ 52.00
15288	Amanda Fox	Local Services Tax Refund	\$ 50.00
15289	PA Cement Terminal, LLC	Real Estate Tax Refund	\$ 6.51
15290	Met-Ed	Traffic Signal Electricity	\$ 126.97
15291	Kansas State Bank	Fire Company Loan Payment	\$ 66,807.08
15292	Dell Marketing L.P.	Fire Company Computers	\$ 268.93
15293	Verizon Wireless	Fire Company Wireless	\$ 610.15
15294	Easton Suburban Water Authority	Fire Company Water	\$ 70.59
15295	Home Depot	Fire Company Supplies	\$ 34.82
15296	PPL, Inc.	Fire Company Electricity	\$ 733.83
15297	Service Electric Cable TV Inc	Fire Company Internet	\$ 44.35
15298	Service Electric Telephone Co.	Fire Company Telephone	\$ 39.41
15299	Colonial Regional Police Department	Police Contract Payment	\$ 98,566.50
15300	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
15301	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 18,037.91
15302	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
15303	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
15304	<i>VOIDED</i>		

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

15305	Infinisource, Inc.	Maintenance Agreement	\$ 379.00
15306	Lower Nazareth Township General Fund	Clean-Up Day	\$ 150.00
15307	Safeguard Business Systems	Office Supplies	\$ 72.73
15308	Met-Ed	Traffic Signal Electricity	\$ 118.23
15309	Lori Peck, OCR	Stenographer	\$ 85.00
15310	Nazareth Key	Advertisements	\$ 1,097.10
15311	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 101.50
15312	Convergent Communications	Telephone Maintenance	\$ 1,976.00
15313	Liberty Propane Inc.	Municipal Building Propane	\$ 2,077.26
15314	Northampton County TCC	Administrative Fee	\$ 228.89
15315	The Express Times	ZHB Advertisement	\$ 402.30
15316	Fogels Fuel Service	Fire Company Fuel	\$ 460.96
15317	H.T. Lyons Contractors & Engineers	Fire Company Equipment Repair	\$ 751.68
15318	ExxonMobil	Fire Company Fuel	\$ 258.95
15319	Sam's Club MC/SYNCB	Fire Company Supplies	\$ 1,067.73
15320	Kistler O'Brien	Fire Company Equipment Maintenance	\$ 96.51
15321	Daniel Honohan	Local Services Tax Refund	\$ 22.00
15322	Kaitlyn Remely	Local Services Tax Refund	\$ 26.00
15323	Jessica Ruppert	Local Services Tax Refund	\$ 14.00
15324	Eric Meixsell	Local Services Tax Refund	\$ 52.00
15325	Buckno Lisicky and Company	Audit	\$ 1,700.00
15326	PAPCO	Equipment Motor Fuel	\$ 1,426.10
15327	Mansfield Oil Company	Equipment Motor Fuel	\$ 252.94
15328	Printex	Office Supplies	\$ 100.00
15329	AG-Industrial, Inc.	Public Works Equipment Parts/Supplies	\$ 389.95
15330	Harold's R.V. Center	Public Works Equipment Parts/Supplies	\$ 262.50

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GENERAL FUND CHECKING ACCOUNT CONTINUED

15331	Wilson Products	Public Works Equipment Parts/Supplies	\$ 52.50
15332	Valley Industrial Rubber Products	Public Works Equipment Parts/Supplies	\$ 30.23
15333	Interstate Battery of Allentown	Public Works Equipment Parts/Supplies	\$ 266.85
15334	Staples Business Advantage	Office Supplies	\$ 272.38
15335	Tommy's Small Engine Repair	Public Works Equipment Parts/Supplies	\$ 39.30
15336	George J. Kratzer, Inc.	Park Septic Tank	\$ 390.00
15337	Stewart-Amos Equipment Co.	Street Sweeping	\$ 10,875.00
15338	Stewart-Amos Equipment Co.	Street Sweeping	\$ 718.78
15339	TransAmerican Office Furniture, Inc.	Capital Purchase	\$ 2,017.08
15340	Martin Stone Quarries, Inc	Park Supplies	\$ 1,952.46
15341	Home Depot	Public Works Supplies/Tools/Equipment	\$ 750.79
15342	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 300.00
15343	Chase Card Services	Conference/Public Works Parts/Supplies	\$ 7,761.23
15344	PPL, Inc.	Municipal Drive Electricity	\$ 697.66
15345	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 1,509.81
15346	Capital Reserve - Equipment Replacement	Reallocation of Funds	\$ 200,000.00
15347	LNT Highway Reconstruction/Rehabilitati	Reallocation of Funds	\$ 200,000.00
<i>Total General Fund Checking...</i>			<u><u>\$ 650,352.98</u></u>

GENERAL FUND PLGIT ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
591	LNT Capital Reserve	Reallocation of Funds	\$ 100,000.00
592	LNT Fiscal Stability Fund	Reallocation of Funds	\$ 100,000.00
<i>Total General Fund PLGIT...</i>			<u><u>\$ 200,000.00</u></u>

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CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
882	Security Service Co., Inc.	Municipal Building Maintenance	\$ 2,441.00
883	Owen M. Bastian, Inc.	Capital Construction	\$ 15,966.39
884	Security Service Co., Inc.	Municipal Building Maintenance	\$ 3,861.00
885	Sherwin-Williams	Capital Construction	\$ 153.73
886	Moyer Lumber & Hardware	Capital Construction	\$ 280.00
887	Chase Card Services	Capital Construction	\$ 810.20
<i>Total Capital Reserve Account...</i>			\$ 23,512.32

SPECIAL HOST FEE ACCOUNT

Num	Name	Memo	Amount
0549	Lower Nazareth Township	Sewer Capacity	\$ 85,893.82

RECYCLING / REFUSE ACCOUNT

Num	Name	Memo	Amount
1214	First Regional Compost Authority	2nd Quarter 2015 Payment	\$ 4,681.05
1215	Hicks Portable Toilets	Temporary Restrooms	\$ 75.00
<i>Total Recycling/Refuse Account...</i>			\$ 4,756.05

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
1804	CodeMaster Inspection Services, Inc	Building Inspection Services	\$ 106,816.80
<i>Total Development & Inspection Account...</i>			\$ 106,816.80

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PAYROLL ACCOUNT

April 17, 2015	\$	32,101.75
May 1, 2015	\$	33,879.48
May 15, 2015	\$	31,243.99
<i>Total Payroll Account...</i>		<u>\$ 97,225.22</u>

MASTER ESCROW CHECKING (LAB)

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1442	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 321.75
1443	Met-Ed	Traffic Signal Electricity	\$ 129.00
1444	Signal Service, Inc.	Traffic Signal Maintenance	\$ 1,668.67
1445	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 170.75
1446	Met-Ed	Traffic Signal Electricity	\$ 91.54
1447	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 17,165.29
1448	Lori Peck, OCR	Stenographer	\$ 185.00
1449	Asteak Law Offices	Legal Services	\$ 3,266.00
<i>Total LAB Master Escrow Account...</i>			<u>\$ 22,998.00</u>