

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
April 8, 2015**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday April 8, 2015. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	- Chairman	Albert Kortze	- Engineer
Gerald R. Green	- Vice Chairman	Gary Asteak	- Solicitor
Eric E. Nagle	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the minutes from the March 25th Board of Supervisors meeting. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

There were no items to discuss under Reports.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Keystone Shed Company – Preliminary/Final Land Development – Resolution #LNT-07-15 – Mr. Kortze reviewed his April 2nd letter. A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve Resolution #LNT-07-15. The motion carried.

O.R.E. Rentals – Preliminary/Final Subdivision Plan – Resolution #LNT-08-15 – Mr. Kortze reviewed his April 7th letter. A motion was moved by Mr. Kucsan and was seconded by Mr. Nagle to approve Resolution #LNT-08-15. The motion carried.

Joseph Leo – Easement Waiver Request – Mary and Joseph Leo gave a brief presentation on their request to place a shed within the easement on their property. There is limited location to place the shed due to the lay-out of their lot. Mr. Kortze gave a brief report and did not have any issues with the request so long as they stay 10-15 feet from the pipe and stay 10 feet from their property line.

Mr. Tenges reported that they need to know that they will be responsible for any expenses (\$350) for the Solicitor to draft and record an agreement.

A motion was moved by Mr. Boucher and was seconded by Mr. Nagle, subject to the agreement, to grant the waiver request. The motion carried.

Supervisors' Comments

Mr. Kucsan, Mr. Nagle, Mr. Pennington, Mr. Green, and Mr. Boucher had no comments.

Board of Supervisors Minutes
April 8, 2015

Manager's Report

Time Extension Report – Mr. Tenges stated that the Township accepted a time extension for the Frank Tolotta Minor Subdivision, through June 30, 2015.

Street Sweeping – Mr. Tenges reported that Street Sweeping operations are underway.

Spring Newsletter – Mr. Tenges reported that newsletters are in the mail and have even been received by some residents.

Yard Waste Facility – Mr. Tenges reported that the Yard Waste was finally able to open on April 6th.

Engineer's Report

There were no items to discuss under Engineer's Report.

Solicitor's Report

Solicitor Asteak reported that he needed an executive session with the Board. Mr. Pennington stated that they would go into executive session and return to the meeting.

*** Executive Session to discuss a tax assessment appeal settlement... 6:48pm - 7:00pm ***

Solicitor Asteak discussed the settlement for the Pennsylvania International Raceway (PIR). A motion was moved by Mr. Boucher and was seconded by Mr. Green to accept the settlement. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Kucsan and was seconded by Mr. Nagle to approve payment of the bills dated April 8, 2015. The motion carried.

Courtesy of the Floor

Norma Shriver, newly appointed Nazareth Library Board Member discussed some of the activities and fund raisers the library is having. For example, on April 19th they are having an event called "Run for Reading."

Conditional Use Hearing – Liberty Property Trust CU#2014-01

Solicitor Asteak gave a brief recap on the conditional use proceedings. Findings of Fact and Conclusions of Law have been received by the applicant, marked as exhibit #A-7 and from Thomas Stitt marked as exhibit #Cardinal II. Transcripts will be available to Board members who may have missed one or more of the hearings.

Solicitor Asteak called on Thomas Stitt and James Preston to make their closing arguments.

Mr. Stitt reviewed his comments but concentrated mostly on traffic concerns. Solicitor Asteak and Mr. Stitt discussed whether a condition of approval should be the PennDot approval and even to have the Township Engineer review the plan.

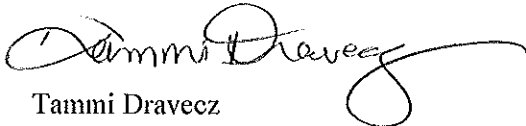
Mr. Preston discussed conditional use and compliance with the Township's Zoning Ordinance. He also discussed PennDot's letter which is not a rejection; but a review letter with comments. The requirement for an HOP, at this step, should not be required. He cited that a plan can be recorded conditioned on getting an HOP prior to building on the site so how should the applicant need one to gain conditional use. Mr. Preston also discussed the proposed connector road.

Solicitor Asteak closed the record. The Board has 45 days to render a decision.

Adjournment

A motion was moved by Mr. Green and was seconded by Mr. Nagle to adjourn the meeting at 7:45PM.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Tammi Dravec". The signature is written in black ink and is positioned above the printed name and title.

Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
April 8, 2015**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
15201	State Worker's Insurance Fund	Workers Compensation	\$ 1,284.00
15202	Migu	Newsletter Postage	\$ 755.14
15203	Hicks Portable Toilets	Temporary Restrooms	\$ 215.00
15204	Migu	Spring Newsletter	\$ 2,685.00
15205	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 150.00
15206	Mansfield Oil Company	Equipment Motor Fuel	\$ 324.93
15207	Associated Fire Equipment Co., Inc.	Park / Municipal Facilities Maintenance	\$ 1,349.70
15208	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
15209	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
15210	Colonial Regional Police Department	Police Contract Payment	\$ 98,566.50
15211	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 18,037.91
15212	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
15213	Collis Truck Parts, Inc.	Equipment Parts/Supplies	\$ 300.00
15214	Valley Tire Factory Outlet, Inc.	Tool/Equipment Repairs	\$ 47.50
15215	Five Star International LLC	Public Works Equipment Parts/Supplies	\$ 108.65
15216	Cumberland Truck Parts	Public Works Equipment Parts/Tools/Supplies	\$ 9,898.80
15217	Staples Credit Plan	Office Supplies	\$ 41.40
15218	S&D Bodyline	Traffic Signs	\$ 587.55
15219	Medical Life Insurance Company	Employee Life Insurance	\$ 2,995.63
15220	Met-Ed	Traffic Signal Electricity	\$ 237.28
15221	Pitney Bowes	Postage Meter	\$ 189.50
15222	Easton Suburban Water Authority	Municipal Bldg Water	\$ 34.12
15223	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 696.60
15224	Easton Area Joint Sewer Authority	Debt Service	\$ 2,415.00
15225	The Express Times	ZHB Advertisement	\$ 687.20

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GENERAL FUND CHECKING ACCOUNT CONTINUED

15226	The Morning Call	Subscription Renewal	\$ 79.92
15227	EMC Insurance Companies	Township Insurance	\$ 14,094.85
15228	Lori Peck, OCR	Stenographer	\$ 140.00
15229	Bethlehem Township Volunteer Fire Co.	Ambulance Services	\$ 30,000.00
15230	Brown & Brown of Lehigh Valley	Summer Park Program Insurance	\$ 500.00
15231	Memorial Library of Nazareth & Vicinity	Library Service	\$ 22,758.75
15232	Verizon	Public Works Telephone	\$ 161.48
15233	Verizon	Municipal Office Telephone	\$ 467.11
15234	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 1,305.60
15235	PPL, Inc.	Municipal Drive Electricity	\$ 746.45
15236	Suburban Propane	Public Works Fuel	\$ 542.33
15237	PA One Call System, Inc.	Monthly Fax Activity	\$ 55.88
15238	Integra One	Symantec Backup Exec	\$ 185.00
15239	Easton Suburban Water Authority	Municipal Bldg Sprinkler	\$ 210.00
15240	Easton Suburban Water Authority	Hydrant Assessment	\$ 16,260.00
15241	Keystone Municipal Insurance	Workers Comp Insurance	\$ 4,295.00
15242	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 190.40
15243	Edwards Business Systems	Copier Maintenance	\$ 632.20
15244	Fogels Fuel Service	Municipal Heating Fuel Maintenance	\$ 2,775.35
15245	The Home Depot	Public Works Supplies/Tools/Equipment	\$ 71.87
15246	SMF-Structured Metal Fabricators, Inc.	Public Works Equipment Parts/Supplies	\$ 1,414.97
15247	Fire Apparatus Services	Fire Company Equipment Maintenance	\$ 699.08
15248	Adams Glass & Aluminum, Inc.	Fire Company Maintenance	\$ 688.00
15249	Easton Suburban Water Authority	Fire Company Water	\$ 63.59
15250	Fogels Fuel Service	Fire Company Fuel	\$ 3,101.99
15251	ExxonMobil	Fire Company Fuel	\$ 363.92

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

15252	Easton Suburban Water Authority	Fire Company Water	\$	288.75
15253	Jack Williams Tire Company, Inc.	Fire Company Vehicle Maintenance	\$	109.80
			<i>Total General Fund Checking...</i>	<u><u>\$ 246,751.99</u></u>

CAPITAL RESERVE ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
881	The Home Depot	Capital Construction	<u><u>\$ 4,320.73</u></u>

RECYCLING / REFUSE ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1213	Hicks Portable Toilets	Temporary Restrooms	<u><u>\$ 75.00</u></u>

PAYROLL ACCOUNT

April 3, 2015

\$ 33,301.37

MASTER ESCROW CHECKING (LAB)

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1439	Met-Ed	Traffic Signal Electricity	\$ 88.06
1440	Keystone Consulting Engineers	Engineering & Inspection Services	\$ 575.00
1441	Lori Peck, OCR	Stenographer	\$ 420.00
			<u><u>\$ 1,083.06</u></u>