

**LOWER NAZARETH TOWNSHIP
REORGANIZATION
JANUARY 5, 2015**

REORGANIZATION - The Lower Nazareth Township Board of Supervisors held a meeting in the Township Municipal Building on Monday January 5, 2015 for the purposes of Reorganization. The Acting Chairman, Solicitor Asteak called the meeting to order at 6:30 p.m.

Present were: Supervisors James S. Pennington, Gerald R. Green, Eric E. Nagle, Robert S. Kucsan, and Martin J. Boucher; Manager Timm A. Tenges, Assistant Secretary/Treasurer Tammi M. Dravec, and Solicitor Gary Asteak.

Pledge of Allegiance

Organization of the Board of Supervisors

	<u>Motion made by</u>	<u>Vote Carried</u>
--	-----------------------	---------------------

Elect

Chairman	2014 – Eric Nagle – James Pennington	JAMES PENNINGTON	GERALD GREEN	YES
Vice Chairman	2014 – James Pennington – Gerald Green	GERALD GREEN	ROBERT KUCCSAN	YES

Appoint

Secretary	2014 – Timm Tenges	TIMM TENGES	ROBERT KUCCSAN	YES
Assistant Secretary	2014 – Tammi Dravec	TAMMI DRAVECZ	GERALD GREEN	YES
Treasurer	2014 – Timm Tenges	TIMM TENGES	ROBERT KUCCSAN	YES
Assistant Treasurer	2014 – Tammi Dravec	TAMMI DRAVECZ	GERALD GREEN	YES

2015 Meeting Schedule – attached

Please note: Meeting dates are subject to change. Please contact the Township Office to verify you have the most recent schedule prior to conducting business with the Township.

	MARTIN BOUCHER ERIC NAGLE	YES
--	------------------------------	-----

Depositories for Township Funds

Motion made by Vote Carried

Checking, Savings, & Developer's Escrow	National Penn Lafayette Ambassador Bank & Trust PA Local Government Investment Trust Wells Fargo Bank Embassy Bank Merchants Bank	ROBERT KUCSAN ERIC NAGLE	YES
	1 million dollars	ERIC NAGLE MARTIN BOUCHER	YES
	1 million dollars	ERIC NAGLE GERALD GREEN	YES
Establish Treasurer's Bond			
Establish Assistant Treasurer's Bond			
Adopt 2015 Fee Schedule			

Delegates to Miscellaneous Boards and Conventions

Motion made by Vote Carried

Colonial Regional Police Commission	2014 Delegate: Eric Nagle	Delegate: MARTIN BOUCHER	GERALD GREEN	YES
	2014 Alternate: James Pennington	Alternate: JAMES PENNINGTON	GERALD GREEN	YES
Liaison to Emergency Services - Fire	2014 Delegate: Martin Boucher	Delegate: MARTIN BOUCHER	ROBERT KUCSAN	YES
	2014 Alternate: Gerald Green	Alternate: GERALD GREEN	MARTIN BOUCHER	YES
Liaison to Emergency Services - Ambulance	2014 Delegate: Martin Boucher	Delegate: MARTIN BOUCHER	GERALD GREEN	YES
	2014 Alternate: Gerald Green	Alternate: GERALD GREEN	ROBERT KUCSAN	YES
Nazareth Area Council of Government - Stockertown	2014 Delegate: James Pennington	Delegate: JAMES PENNINGTON	ROBERT KUCSAN	YES
	2014 Alternate: Timm Tenges	Alternate: TIMM TENGENS	MARTIN BOUCHER	YES

Delegates to Miscellaneous Boards and Conventions ... Continued

		<u>Motion made by</u>		<u>Vote Carried</u>	
Regional Comprehensive Plan	2014 Delegate: Timm Tenges	Delegate:TIMM TENGES	ROBERT KUCSAN	YES	
	2014 Alternate: Gerald Green	Alternate:ERIC NAGLE	GERALD GREEN	YES	
Nazareth Library Budget Committee	2014 Delegate: Robert Kucsán	Delegate:ROBERT KUCSAN	GERALD GREEN	YES	
	2014 Alternate: Timm Tenges	Alternate:TIMM TENGES	ROBERT KUCSAN	YES	
Two Rivers Council of Government	2014 Delegate: <i>tabled</i>	Delegate:	TABLED		
	2014 Alternate: <i>tabled</i>	Alternate:	TABLED		
Liaison to Park & Recreation Commission	2014 Delegate: <i>tabled</i>	Delegate:	TABLED		
	2014 Alternate: <i>tabled</i>	Alternate:	TABLED		
Nazareth Area Council of Government -- Steering Committee	2014 Delegate: Timm Tenges	Delegate:TIMM TENGES	ERIC NAGLE	YES	
	2014 Alternate: James Pennington	Alternate:JAMES PENNINGTON	GERALD GREEN	YES	
248 Brodhead Road Building Committee	2014 Representative: Timm Tenges	Representative:TIMM TENGES	ROBERT KUCSAN	YES	
	2014 Representative: Robert Kucsán	Representative:ROBERT KUCSAN	ERIC NAGLE	YES	
Tax Collection Committee Resolution #LNT-01-15	2014 Delegate: Timm Tenges	Delegate:TIMM TENGES	GERALD GREEN	YES	
	2014 Alternate: Lorie Gyarmaty	Alternate:LORIE GYARMATY	ERIC NAGLE	YES	
Northampton County Association of Township Officials	2014 Delegate: Timm Tenges	Delegate:TIMM TENGES	GERALD GREEN	YES	
	2014 Alternate: Lori Seese	Alternate:LORI SEESE	ROBERT KUCSAN	YES	
Township Recycling Coordinator	2014: Eric Albert	ERIC ALBERT	ERIC NAGLE	YES	
Emergency Management Coordinator	Hugh Harris -- 2014 Annual Salary \$2,400.00***		ROBERT KUCSAN	YES	
Deputy Real Estate Tax Collector	NEW FOR 2015 - Lorie Gyarmaty		ERIC NAGLE	YES	

Delegates – PSATS Annual Convention and County Convention

Motion made by Vote Carried

Authorization for Supervisors (5), Manager, Assistant Secretary, Voting Delegate, and any other employee so designated by the Township Manager, to attend the PSATS Convention, April 19 – April 22, 2015	2014 Delegate: Timm Tenges	Delegate: TIMM TENGENS	ERIC NAGLE GERALD GREEN	YES
	Voting Delegate for PSATS Convention			
Authorization for Supervisors (5), Manager, Township Employees so designated by the Board of Supervisors or Township Manager to attend the 2015 County Convention.			ERIC NAGLE GERALD GREEN	YES

Compensation & Reimbursement

Motion made by Vote Carried

Compensation of Township Manager – TR-02-15 \$103,500.00 effective January 1, 2015	JAMES PENNINGTON ROBERT KUCSAN	YES
Reimbursement of mileage at the Federal rate	MARTIN BOUCHER ROBERT KUCSAN	YES
Reimbursement rate for Township performed services at \$50/ man hour	ERIC NAGLE GERALD GREEN	YES

Consultants – See Attached Proposals

Motion made by Vote Carried

<p>Legal Counsel – Board of Supervisors & Planning Commission</p>	<p>Gary N. Asteak, Esq. At a rate of \$150 / hour for general government and \$175 / hour for development matters per letter dated November 18, 2014</p>	
<p>Legal Counsel – Zoning Hearing Board</p>	<p>April L. Cordts, Esq. At a rate of \$140 / hour per letter dated December 8, 2014</p>	
<p>Legal Counsel – Human Resources</p>	<p>Thomas L. Heimbach, Esq. At a rate of \$245 / hour per letter dated November 19, 2014</p>	
<p>Sewage Enforcement Officers</p>	<p>Christopher Noll, Steven Gitch, Daren Martocci, and Eric Erb Keystone Consulting Engineers, Inc. Fees per Schedule of Fees dated December 3, 2014</p>	<p>ERIC NAGLE GERALD GREEN</p>
<p>Township Engineer</p>	<p>Keystone Consulting Engineers, Inc. Fees per Schedule dated December 3, 2014</p>	<p>YES</p>
<p>Alternate Township Engineer</p>	<p>Gilmore & Associates</p>	
<p>Third Party Code Inspections</p>	<p>CodeMaster Inspection Services Fees per Schedule dated November 19, 2014</p>	
<p>Alternate Third Party Code Inspections</p>	<p>Barry Issett & Associates Fees – Re: CodeMaster Inspection Services</p>	
<p>Township Auditor</p>	<p>France, Anderson, Basile & Co., not to exceed \$7,600.00 - Per proposal dated December 1, 2014</p>	

Miscellaneous Boards

Planning Commission - 5 Year Term Expires December 31

Motion made by Vote Carried

	APPOINT THROUGH 2019	ROBERT KUCSAN ERIC NAGLE	YES
LINDA CROOK			
Hugh Harris	2015		
Leroy Bickert	2016		
Tara Capecci	2017		
Ronald Siedlecki	2018		

Zoning Hearing Board - 3 Year Term Expires December 31

Motion made by Vote Carried

MICHAEL GABLE Resolution LNT-03-15	APPOINT THROUGH 2017	ROBERT KUCSAN MARTIN BOUCHER	YES
ALTERNATE: Year to Year MICHAEL GAUL Resolution LNT-04-15	APPOINT THROUGH 2015	GERALD GREEN MARTIN BOUCHER	YES
ALTERNATE: Year to Year DANIEL CORTRIGHT Resolution LNT-05-15	APPOINT THROUGH 2015	ROBERT KUCSAN MARTIN BOUCHER	YES
Manouel Changalis	2015		
Zachariah Cobrinik	2016		

Vacancy Board, Chairman – 1 Year Term Expires December 31

Motion made by Vote Carried

James O'Neill - (appointed at 1/22/14 mtg)	APPOINT 2015	ROBERT KUCSAN ERIC NAGLE	YES
--------------------------------------------	--------------	-----------------------------	-----

Nazareth Memorial Library – 3-Yr Term, Expires December 31

Motion made by Vote Carried

Delegate: JOELLE LUBAR – resigned effective December 31, 2014	2016	TABLED	
Alternate: 2016			

Nazareth Borough Municipal Authority

Motion made by Vote Carried

2014 Delegate: Timm Tenges	Delegate: TIMM TENGES	ERIC NAGLE	YES
----------------------------	-----------------------	------------	-----

Background Check Appeals Board

Motion made by Vote Carried

2014 Delegate (Supervisor): Eric Nagle	Delegate (Supervisor):	MARTIN BOUCHER	YES
2014 Delegate (Supervisor): Gerald Green	Delegate (Supervisor):		
2014 Delegate (Citizen): Robert Hicks	Delegate (Citizen):		
2014 Township Manager: Timm Tenges	Township Manager:		

***The Board would like to bring Mr. Harris in to discuss his role as Emergency Management Coordinator. ***

Approval of Minutes - Solicitor Asteak stated that there may have been a misunderstanding about access to the meeting room on December 10, 2014 following the Board's executive session. The meeting room was unlocked and available. Due to this possible misunderstanding, the Board re-voted on the proposed settlement agreement terms as proposed by IDI in conjunction with their appeal of the Board of Supervisors Conditional Use Order and Opinion. A motion was moved by Mr. Green and was seconded by Mr. Nagle to accept the stipulation and settlement agreement with IDI. Mr. Kucsan, Mr. Nagle, Mr. Pennington, and Mr. Green voted in favor, Mr. Boucher was opposed. The motion carried.

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the December 10, 2014 meeting minutes. The motion carried.

Supervisor's Comments - The Board wished everyone a Happy & Healthy New Year.

Old Business - PennEast Pipeline - Mr. Pennington commented that he thought the best option would be for the Board to collect comments and concerns from residents over a 30-day period and then forward them on to FERC and PennEast. He did not feel that adopting a resolution stating we were opposed to the project would be very helpful; sharing our concerns would be a better action to take. The Board will discuss this further at their January 14th meeting.

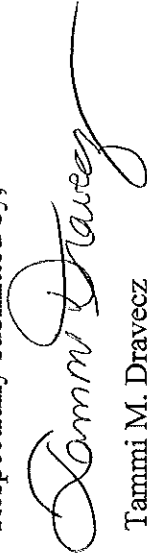
New Business - Destruction of Municipal Tax Records - Resolution #LNT-06-15 - A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve Resolution #LNT-06-15. The motion carried.

Payment of the Bills - A motion was moved by Mr. Nagle and was seconded by Mr. Boucher to payment of the bills dated January 5, 2015. The motion carried.

Courtesy of the Floor - There were no comments under Courtesy of the Floor.

Adjournment - A motion was moved by Mr. Nagle and was seconded by Mr. Boucher to adjourn the meeting. The meeting adjourned at 7:10pm.

Respectfully submitted by,



Tammi M. Dravec
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
January 5, 2015**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
14921	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 195.50
14922	Edwards Business Systems	Copier Maintenance	\$ 88.00
14923	The Express Times	Advertisements	\$ 207.85
14924	The Express Times	Advertisement	\$ 205.95
14925	Mansfield Oil Company	Equipment Motor Fuel	\$ 2,140.74
14926	Verizon Wireless	Municipal/Public Works Wireless	\$ 385.48
14927	Owen M. Bastian Inc.	Facility Maintenance	\$ 168.97
14928	Keystone Municipal Insurance	Workers Comp Insurance	\$ 4,294.00
14929	AT&T	Municipal/Public Works Long Distance	\$ 68.87
14930	Sam's Club	Office/Public Works Supplies	\$ 269.22
14931	Edwards Business Systems	Copier Maintenance	\$ 422.72
14932	PAPCO	Equipment Motor Fuel	\$ 1,474.96
14933	Nazareth Area Council of Government	2015 Membership Dues	\$ 250.00
14934	Deer Park	Municipal Bottled Water	\$ 36.04
14935	Integra One	Computer Services	\$ 625.00
14936	Suburban Propane	Park Fuel	\$ 231.34
14937	Suburban Propane	Public Works Fuel	\$ 597.06
14938	Lauren DePalma	Local Services Tax Refund	\$ 28.08
14939	Safeguard Business Systems	Office Supplies	\$ 72.38
14940	General Highway Products, Inc.	Traffic Signal Repair	\$ 1,400.00
14941	All-Phase Electric Supply Co.	Public Works Equipment Parts/Supplies	\$ 44.83
14942	Cumberland Truck Parts	Public Works Equipment Parts/Supplies	\$ 67.94
14943	Fuller Paper Co.	Facilities Maintenance	\$ 52.63
14944	Five Star International LLC	Public Works Equipment Parts/Supplies	\$ 171.36
14945	Verizon	Public Works Telephone	\$ 159.28

**Lower Nazareth Township
Bills To Be Approved
January 5, 2015**

GENERAL FUND CHECKING ACCOUNT CONTINUED

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
14946	Verizon	Municipal Office Telephone	\$ 469.79
14947	Nazareth Ford Inc.	Equipment Parts/Supplies	\$ 96.12
14948	Huston's Radiator & Auto Repair	Public Works Tool/Equipment Repair	\$ 635.85
14949	Liberty Propane Inc.	Municipal Building Propane	\$ 1,819.94
14950	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 336.00
14951	PA Unemployment Compensation Fund	Unemployment Compensation	\$ 22.72
14952	PSATS	2015 CDL Program Membership Fee	\$ 100.00
14953	PSATS	2015 Membership Fees	\$ 1,665.00
14954	Met-Ed	Traffic Signal Electricity	\$ 245.91
14955	Morton Salt, Inc.	Winter Maintenance	\$ 19,524.95
14956	Lower Nazareth Rod & Gun Club	Real Estate Tax Refund	\$ 20.10
14957	EMC Insurance Companies	Township Insurance	\$ 14,064.12
14958	Pitney Bowes	Postage Meter	\$ 189.50
14959	Mr. John	Temporary Restrooms	\$ 15.36
14960	Medical Life Insurance Company	Employee Life Insurance	\$ 1,535.45
14961	Brown & Brown of Lehigh Valley	Tax Collector/Treasurer Bond	\$ 750.00
14962	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
14963	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
14964	Colonial Regional Police Department	Police Contract Payment	\$ 98,566.50
14965	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 18,037.91
14966	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
14967	PA Recreation and Park Society, Inc.	2014 Membership Dues	\$ 80.00
14968	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 696.60
14969	Easton Suburban Water Authority	Municipal Bldg Water	\$ 32.06
14970	Lisa Palochik	Local Services Tax Refund	\$ 51.00

**Lower Nazareth Township
Bills To Be Approved
January 5, 2015**

GENERAL FUND CHECKING ACCOUNT CONTINUED

Num	Name	Memo	Amount
14971	Eastern Industries, Inc.	Paving & Patching Supplies	\$ 628.10
14972	Chase Card Services	Public Works Shop Tools/Equipment	\$ 180.00
14973	Home Depot	Public Works Supplies/Tools/Equipment	\$ 240.88
<i>Total General Fund Checking...</i>			\$ 176,604.35

HIGHWAY RECONSTRUCTION/REHABILITATION ACCOUNT

Num	Name	Memo	Amount
1009	Crafco, Inc.	Pavement Maintenance Supplies	\$ 3,577.50

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
873	Stokes Electrical Supply Co.	Capital Construction	\$ 138.46
874	The Home Depot	Capital Construction	\$ 220.01
<i>Total Capital Reserve Account...</i>			\$ 358.47

RECYCLING/REFUSE ACCOUNT

Num	Name	Memo	Amount
1210	Commonwealth of Pennsylvania	Municipal Waste Transporter Application	\$ 100.00
1211	Mr. John	Temporary Restroom	\$ 20.00
<i>Total Recycling/Refuse Account...</i>			\$ 120.00

PAYROLL ACCOUNT

December 26, 2014	\$ 38,357.97
-------------------	---------------------

**Lower Nazareth Township
Bills To Be Approved
January 5, 2015**

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
1790	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 4,705.00

MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1410	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 16,728.89
1411	Asteak Law Offices	Legal Services	\$ 3,893.75
1412	East Allen Construction	Escrow Refund	\$ 2,334.00
1413	Met-Ed	Traffic Signal Electricity	\$ 108.56
<i>Total LAB Master Escrow Account...</i>			\$ 23,065.20