

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
September 24, 2014**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday September 24, 2014. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	- Chairman	Albert Kortze	- Engineer
Gerald R. Green	- Vice Chairman	Steven Mills	- <i>(for Gary Asteak)</i> Solicitor
Robert S. Kucsan	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Asst. Secretary/Treasurer
		Lori B. Seese	- Zoning Administrator

Absent was:

Eric E. Nagle - Supervisor

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Kucsan to approve the minutes from the September 9th Stone Post Curative Amendment Hearing. The motion carried.

A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve the minutes from the September 10th Board of Supervisors meeting. The motion carried.

A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve the minutes from the September 18th Stone Post Curative Amendment Hearing. Mr. Boucher abstained. The motion carried.

Reports *(Reports are available to review at the Township Office and on our website.)*

Mr. Pennington acknowledged the receipt of the Financial Report for August 2014.

Subdivision and Land Development

Trio Fields – Phase I/Phase II – Amended Improvements Agreement – A motion was made by Mr. Boucher and seconded by Mr. Kucsan to approve the amended agreement. The motion passed.

Saratoga Farms - Improvements Agreement – A motion was made by Mr. Green and seconded by Mr. Boucher to approve the agreement. The motion passed.

Trio Fields – Zoning Map/Text Amendment – Richard Brooks and Wayne Doyle were present for the proposal to the Board. They are proposing to amend various sections of the Zoning Ordinance related to fence setbacks, placement of street trees, and rear yard setbacks.

Mr. Green inquired whether the footprint change would affect drainage. Mr. Kortze did not believe it would.

Mr. Pennington asked if this change would be just for this project or township wide. Mr. Tenges explained it would affect all properties within the MDR and we do not foresee any unintended consequences.

A motion was made by Mr. Boucher and seconded by Mr. Kucsan to authorize the Solicitor to prepare the change to the Zoning Ordinance. The motion passed.

Supervisors' Comments

Mr. Kucsan stated that he heard the Colonial Regional Police were assisting with the police situation in the Poconos. He wanted to thank them for their efforts.

Mr. Boucher attended the CRPD meeting on Monday night. He reported that they are continuing to work on the budget in an attempt to lower our contribution. So far they have reduced it by \$4,000 from the first draft. Mr. Boucher noted that they are reviewing a quote from Benecon that would lower the cost of health benefits and reduce the budget by about \$30,000. This would be an additional savings to our contribution.

Mr. Pennington stated that they were working on the budget earlier that day and if Benecon is approved; it appears our increase for 2015 could be reduced to \$50,000. He noted that the Chief is continuing to look for ways to save.

Mr. Pennington also attended the Nazareth COG meeting. They will be purchasing software from weather trends international, at a cost of \$300, for all the COG members. Also discussed at that meeting was the review of the LVPC Comp Plan for compliance. This will cost roughly \$17,000. The COG would pay \$5,000 and the balance would be divided proportionately among the participating municipalities. It appears Lower Nazareth's portion would be about \$1,800.

Mr. Pennington also stated that there is a bill before the House that would require executive sessions to be recorded and an agenda posted 24 hours in advance.

Mr. Green had no comments.

Manager's Report

2013 Financial Statement – Mr. Tenges acknowledged the receipt of the 2013 Financial Statement from our auditor France Anderson.

Sale of Property – Paver – Mr. Tenges reported that Upper Nazareth is interested in purchasing our old paver. He researched and a fair price seems to be \$7,500. It is a 1993 Lee Boy. Upper Nazareth has already approved the purchase. Mr. Tenges noted that an invoice will be created and noted that the sale is "As is, where is." A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve the sale of the paver. The motion carried.

Gaming Authority Grant – Mr. Tenges reported that we received a grant in the amount of \$49,000 to retro fit older traffic signals with battery back-ups. This project will have to be put out to bid. It will greatly improve operations within the Township.

Hecktown Fire Company Improvements – Mr. Tenges reported that we recently completed improvements to the drainage and septic systems at the fire company. Mr. Boucher commented that it looks good.

2014 FDR Project – Mr. Tenges reported that the contracted work is complete. The Township will begin paving, weather permitting, on Monday.

Insurance – Mr. Tenges reported that Brown and Brown is developing a self-funded group for Liability and Auto Insurance, similar to the Health and Worker's Comp plans we are already participating in.

Engineer's Report

Snyder's-Lance – Maintenance Period Expiration / Security Release – A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to authorize the release of the remaining security. The motion carried.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve payment of the bills dated September 24, 2014. The motion carried.

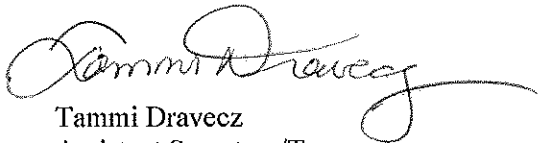
Courtesy of the Floor

Travis Gerould, 463 School House Road, inquired how many hours the battery back-ups would be able to run. Mr. Tenges reported that they have the ability to run for 6 hours. He noted that in addition to the battery back-ups, all signals will have generators. Mr. Boucher commented that, most times, power is restored in less than 6 hours.

Adjournment

A motion to adjourn the meeting was moved by Mr. Boucher and seconded by Mr. Green. The meeting adjourned at 7:14 PM.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
September 24, 2014**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
14698	Mansfield Oil Company	Equipment Motor Fuel	\$ 778.53
14699	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,809.75
14700	Lori Peck, OCR	Stenographer	\$ 525.00
14701	Natural Lands Trust	Employee Education	\$ 100.00
14702	Edwards Business Systems	Copier Maintenance	\$ 88.00
14703	Verizon Wireless	Municipal/Public Works Wireless	\$ 522.86
14704	Security Service Company, Inc.	Security System Monitoring	\$ 225.57
14705	Mr. John	Temporary Restrooms	\$ 431.20
14706	Deer Park	Municipal Bottled Water	\$ 27.87
14707	United States Postal Service	Postage	\$ 500.00
14708	Dominion Elevator Inspection Services	Building Maintenance	\$ 65.00
14709	Sherwin-Williams	Park Supplies	\$ 422.70
14710	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 221.88
14711	Mansfield Oil Company	Equipment Motor Fuel	\$ 978.89
14712	PAPCO	Equipment Motor Fuel	\$ 932.21
14713	Tommy's Small Engine Repair	Public Works Equipment Repairs	\$ 70.00
14714	TransEdge Truck Centers	Equipment Parts/Supplies	\$ 216.41
14715	Five Star International LLC	Public Works Equipment Repairs	\$ 116.80
14716	Edwards Business Systems	Copier Maintenance	\$ 347.24
14717	Enter.net	Website/Internet Services	\$ 450.00
14718	PSATS CDL Program	CDL Drug Testing	\$ 120.00
14719	France Anderson Basile and Company, P.C	Auditing Services	\$ 1,760.00
14720	Integra One	Computer Services	\$ 625.00
14721	Verizon Wireless	Fire Company Wireless	\$ 459.50
14722	Service Electric Telephone Co.	Fire Company Telephone	\$ 41.36

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GENERAL FUND CHECKING ACCOUNT CONTINUED

14723	Service Electric Cable TV Inc	Fire Company Internet	\$ 43.24
14724	Emergency Services Marketing Corp., Inc.	Fire Company Services	\$ 12.85
<i>Total General Fund Checking...</i>			<u>\$ 11,891.86</u>

MASTER ESCROW CHECKING (LAB)

1341	Met-Ed	Traffic Signal Electricity	\$ 154.93
1342	Gilmore & Associates	Engineering & Consulting Services	\$ 1,710.95
1343	Keystone Consulting Engineers	Engineering & Inspection Services	\$ 335.00
1344	Lori Peck, OCR, RPR	Stenographer	\$ 520.00
1345	Asteak Law Offices	Legal Services	\$ 4,550.00
1346	Signal Service, Inc.	Traffic Signal Maintenance	\$ 733.78
1347	Asteak Law Offices	Legal Services	\$ 175.00
1348	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 4,684.50
<i>Total Master Escrow Checking Account...</i>			<u>\$ 12,864.16</u>

RECYCLING/REFUSE ACCOUNT

1204	Mr. John	Temporary Restrooms	<u>\$ 140.00</u>
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CAPITAL RESERVE ACCOUNT

855	Sherwin-Williams Co.	Capital Construction	\$ 220.73
856	All-Phase Electric Supply Co.	Capital Construction	\$ 585.88
<i>Total Capital Reserve Account...</i>			<u>\$ 806.61</u>

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PAYROLL ACCOUNT

September 19, 2014

\$ 33,238.26

DEVELOPMENT & INSPECTION ACCOUNT

1781	CodeMaster Inspections Services	Building Inspection Services	\$ 1,830.00
1782	Lower Nazareth Township General Fund	Administrtrive Fee	\$ 9,973.60
1783	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 5,182.45
		<i>Total Development & Inspection Account...</i>	<u><u>\$ 16,986.05</u></u>

HIGHWAY REHABILITATION / RECONSTRUCTION ACCOUNT

1002	Eastern Industries, Inc.	Construction / Rebuilding	\$ 2,679.73
1003	Highway Materials, Inc.	Construction / Rebuilding	\$ 24,550.08
		<i>Total Highway Rehabilitation / Reconstruction Account...</i>	<u><u>\$ 27,229.81</u></u>