

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
JUNE 25, 2014**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday June 25, 2014. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	- Chairman	Albert Kortze	- Engineer
Gerald R. Green	- Vice Chairman	Steve Mills <i>(for Gary Asteak)</i>	- Solicitor
Eric E. Nagle	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Pennington to approve the Stone Post Curative Amendment meeting minutes for June 3, 2014. Mr. Boucher abstained. The motion carried.

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the IDI Conditional Use meeting minutes for June 9, 2014. The motion carried.

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the meeting minutes for June 11, 2014. The motion carried.

Reports *(Reports are available to review at the Township Office and on our website.)*

Mr. Nagle acknowledged the receipt of the Financial Report for May.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Brint Drainage and Utility Easement Waiver – Mike and Joan Brint were present to request the waiver. They would like to place a fence within the easement. Mr. and Mrs. Brint stated they would be willing to cover any cost to remove the fence if the easement is ever needed. Mr. Kortze had no issues with the waiver request. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve the waiver request. The motion carried. Solicitor Asteak will draft the legal paperwork.

298 Keystone Drive Conditional Use – Application Withdrawal – The Township is in receipt of a letter from Dent Design Hardware withdrawing their Conditional Use Application.

Supervisors' Comments

Mr. Nagle reported that due to work commitments he would be resigning as the CRPC Delegate. He nominated Mr. Green to fill the position. Mr. Green nominated Mr. Boucher. Mr. Nagle and Mr. Kucsan voted for Mr. Green. Mr. Pennington, Mr. Green, and Mr. Boucher voted for Mr. Boucher. Mr. Boucher will be the new CRPC Delegate.

Mr. Nagle also resigned as Chairman of the Board. Mr. Green nominated Mr. Pennington. Everyone voted in favor of Mr. Pennington as Chair. The Board thanked Mr. Nagle for his service.

Mr. Boucher nominated Mr. Green as Vice-Chair. Everyone voted in favor of Mr. Green as Vice-Chair.

Manager's Report

Time Extension Report – Mr. Tenges reported that we accepted a time extension for the Fields at Trio Farms Phase III, through November 4, 2014.

High Density Filing System – 623 Municipal Drive – Mr. Tenges stated that the office has numerous files; many, like property files, need to be kept in perpetuity. Therefore would like to purchase a filing system from Reynolds Business Systems for \$26,630.78. A motion was moved by Mr. Boucher and Mr. Green to authorize the purchase of the high density filing system. The motion carried. Mr. Tenges updated the Board on the progress at 623 Municipal Drive and stated that he hopes to have the Administration portion complete and ready to move in by September and the meeting space completed by November.

Zoning Hearing Board Alternate Application – Mr. Tenges indicated that we have received a letter of interest from Daniel Cortright to be an alternate on the Zoning Hearing Board. A motion to appoint Mr. Cortright as an alternate on the Zoning Hearing Board was moved by Mr. Boucher and was seconded by Mr. Green. The motion carried.

Notice of Violation from EPA – Mr. Tenges reported that this is actually just a communication error. The issue was in the area of Public Outreach. They were unaware that we do the following: annually run an advertisement in the Express, have pamphlets available in our lobby, provide documents with all permits, and we have a link to DEP on our website. Mr. Tenges stated that he is looking into adding this information to our website.

2014 FDR Bids – Mr. Tenges reported that Easton Suburban Water Authority will be replacing the system in the subdivision originally scheduled for this year's FDR project. Those roads are Oakwood, Dogwood, Elm, and Birch. Therefore, we will push that subdivision back to next year. Instead, we will repair Little Creek Drive. A motion was moved by Mr. Boucher and was seconded by Mr. Green to authorize the advertisement for bids for the 2014 FDR project. The motion carried.

Northwood Avenue Roadwork – Mr. Tenges reported that Public Works recently did a paver demo and repaved Northwood Avenue from Newburg Road to Corrierte Road. They are currently doing a different paver demo and are paving Georgetown Road from Newburg Road to Upper Nazareth Township. Mr. Pennington commented that Northwood is much nicer and has received positive comments from residents.

Engineer's Report

There were no items to discuss under Engineer's Report.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Nagle and was seconded by Mr. Boucher to approve payment of the bills dated June 25, 2014. The motion carried.

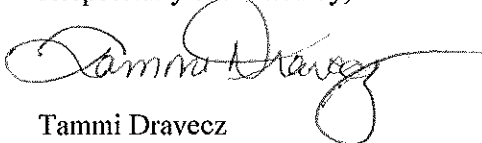
Courtesy of the Floor

Joelle Lubar, 4695 Oakwood Lane, is Lower Nazareth's Library Representative. She wanted to thank the Board for their financial support and gave a brief statement on the library's program offerings.

Adjournment

A motion to adjourn the meeting was moved by Mr. Nagle and seconded by Mr. Boucher. The meeting adjourned at 7:02PM.

Respectfully submitted by,



Tammi Dravecz
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
June 25, 2014**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
14469	Dario's Pizza	Summer Park Program	\$ 115.28
14470	Innovative Designs & Publishing, Inc.	Advertisement	\$ 194.00
14471	Valley Industrial Rubber Products	Equipment Parts/Supplies	\$ 185.40
14472	All-Phase Electric Supply Co.	Park Facilities Maintenance	\$ 20.68
14473	Advanced Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 34.82
14474	Highway Materials, Inc.	Paving & Patching Materials	\$ 62.70
14475	Service Tire Truck Centers	Public Works Equipment Repair	\$ 17.00
14476	Printex	Office/Zoning Supplies	\$ 85.00
14477	Mansfield Oil Company	Equipment Motor Fuel	\$ 1,143.48
14478	PAPCO	Equipment Motor Fuel	\$ 624.15
14479	Staples Business Advantage	Office/Zoning/Supplies	\$ 24.02
14480	Eastern Industries, Inc.	Aggregate/Patching Material/Park Capital Con	\$ 1,306.24
14481	Lori Peck, OCR	Stenographer	\$ 600.00
14482	Medical Life Insurance Company	Employee Life Insurance	\$ 1,431.21
14483	Verizon Wireless	Fire Company Wireless	\$ 460.44
14484	Horwith Freightliner	Fire Company Equipment Maintenance	\$ 139.13
14485	Staples Credit Plan	Fire Co Collection Supplies	\$ 46.18
14486	Fire Apparatus Services	Fire Company Equipment Maintenance	\$ 1,423.90
14487	Service Electric Cable TV Inc	Fire Company Internet	\$ 43.24
14488	Service Electric Telephone Co.	Fire Company Telephone	\$ 39.86
14489	The Morning Call	Subscription Renewal	\$ 79.92
14490	Edwards Business Systems	Copier Maintenance	\$ 434.47
14491	PPL, Inc.	Fire Company Electricity	\$ 484.80
14492	The Express Times	Advertisement	\$ 76.75
14493	Integra One	Software Maintenance	\$ 171.63

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GENERAL FUND CHECKING ACCOUNT CONTINUED

14494	Verizon	Public Works Telephone	\$	159.98
14495	Verizon	Municipal Office Telephone	\$	465.32
14496	Beyer-Barber Company	Penion Plan Administration	\$	2,075.00
14497	Mr. John	Temporary Restrooms	\$	355.95
14498	Deer Park	Municipal Bottled Water	\$	19.66
14499	Liberty Propane Inc.	Municipal Building Propane	\$	121.59
14500	Gary Cordner	Special Projects	\$	1,000.00
14501	Eric Albert	Expense Reimbursement	\$	38.77
14502	Asteak Law Offices	Legal Services	\$	7,676.25
14503	Keystone Consulting Engineers	Engineering & Inspection Services	\$	1,169.00
<i>Total General Fund Checking...</i>			\$	<u>22,325.82</u>

MASTER ESCROW CHECKING (LAB)

1302	Signal Service, Inc.	Traffic Signal Maintenance	\$	3,875.00
1303	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$	422.98
1304	Keystone Consulting Engineers	Enginnering & Inspection Services	\$	1,417.50
1305	Asteak Law Offices	Legal Services	\$	4,287.50
<i>Total Master Escrow Checking Account...</i>			\$	<u>10,002.98</u>

RECYCLING/REFUSE ACCOUNT

1199	Mr. John	Temporary Restrooms	\$	140.00
<i>Total Recycling/Refuse Account...</i>			\$	<u>140.00</u>

PAYROLL ACCOUNT

June 27, 2014

\$ 37,164.55

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CAPITAL RESERVE ACCOUNT

837	Bullet Guard Corp	Capital Construction	\$ 4,089.00
838	Design Flooring, Inc.	Capital Construction	<u>\$ 4,975.00</u>
		<i>Total Capital Reserve Account...</i>	<u><u>\$ 9,064.00</u></u>