

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
APRIL 23, 2014**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday April 23, 2014. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Albert Kortze	- Engineer
James S. Pennington	- Vice Chairman	Gary Asteak	- Solicitor
Robert S. Kucsan	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Gerald R. Green	- Supervisor	Lori B. Seese	- Zoning Administrator

**Approval of Minutes**

A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve the IDI Conditional Use meeting minutes for April 8, 2014. The motion carried.

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the meeting minutes for April 9, 2014. The motion carried.

**Reports** (*Reports are available to review at the Township Office and on our website.*)

Mr. Nagle acknowledged the receipt of the Financial Report for March 2014.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

There were no items to discuss under Subdivision & Land Development.

**Supervisors' Comments**

Mr. Kucsan, Mr. Green, and Mr. Boucher had no comments.

Mr. Pennington attended the COG last evening. He suggested that we consider an environmental committee that could work on grants like Bushkill receives.

Mr. Nagle reported that the police meeting scheduled for Monday evening had been cancelled.

**Manager's Report**

Time Extension Report – Mr. Tenges reported that we accepted time extensions from Brown Daub Fiat for their Land Development project, through May 31, 2014 and the County of Northampton for the Louise Moore Park Maintenance Building, through August 21, 2014.

Emergency Management Plan Update – Mr. Tenges reported that we received the updated plan from Mr. Hughes. He needs to review the plan and prepare a resolution for adoption at the next meeting.

State Liquid Fuels (SLF) 2012 Audit – Mr. Tenges reported that we received our audit report.

Verizon Wireless Cell Tower – 4600 Newburg Rd Property – Mr. Tenges reported that we have received a proposal from Wireless Access Technologies (WAT) on behalf of Verizon Wireless. They are looking for a location for a new tower and are interested in our property. The required are is a 50' x 50' pad. A chain link fence would be installed around the area; fences typically 8 feet. Mr. Tenges proposed they install it near our recycling facility. The annual revenue from Verizon would be \$24,000. There is room for an additional 3 carriers which would raise the annual revenue to \$48,000. Mr. Tenges asked the Board if they were interested in pursuing this proposal. Mr. Pennington's only concern was whether it would impact future development, to which Mr. Tenges stated it would not. The Board all thought it was a good idea. A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to begin the process and negotiate an easement agreement with Verizon. The motion carried.

Aquatech Tanker Jetter Truck – Mr. Tenges stated that Forks Township has acquired new jet vac for their sewer operations. They have a 1997 truck which they are looking to sell. The truck is in good working condition and only has 30,538 miles. This equipment would have multiple uses: cleaning out our septic systems, grease traps, and storm drains. It can also be used to clean out snorkel tubes in storm drains, to carry water to job sites, and to dig around utilities.

Mr. Tenges reported that we had funds set aside to purchase equipment for hook loader. He recommended that we defer that purchase in order to purchase this. He asked the Board for approval to purchase the equipment and negotiate a price, not to exceed \$30,000.00. A motion was moved by Mr. Green and was seconded by Mr. Pennington to proceed with purchasing this equipment; not exceeding \$30,000. The motion carried.

Police Services Cost Analysis – Mr. Boucher asked for an update on the police matter. Mr. Tenges stated that both he and Mr. Cordner were away so there is nothing to report. Mr. Tenges stated that he would call and tell Mr. Cordner that he needs the report prepared for our May 14<sup>th</sup> meeting. Mr. Boucher wanted to review what Timm has prepared to date. Mr. Tenges stated that the Board was welcome to stop in the office to do so.

#### **Engineer's Report**

DHD Ventures - Bottom Dollar Foods – Security Release – Mr. Kortze reviewed his April 22<sup>nd</sup> letter and recommended releasing the \$42,019.50 maintenance security. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to release the remaining security. The motion carried.

#### **Solicitor's Report**

Hecktown – Bethlehem Township Ambulance Merger – Solicitor Asteak reported that Hecktown Ambulance has formally merged with Bethlehem Township. The transfer of the building and vehicles will occur shortly.

#### **Old Business**

There were no items to discuss under Old Business.

#### **New Business**

There were no items to discuss under New Business.

#### **Payment of the Bills**

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve payment of the bills dated April 23, 2014. The motion carried.

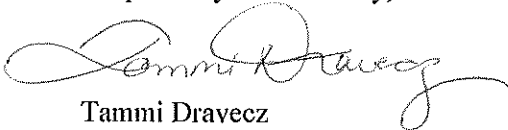
**Courtesy of the Floor**

Amy Templeton, 491 Schoolhouse Road, asked when the Board would make a decision on the police matter. Solicitor Asteak stated that, at our next meeting, we will announce a date and time when the Board will discuss the results of the study and make a decision. Mr. Tenges stated that we will also post that information on our website.

**Adjournment**

The meeting adjourned at 6:50pm.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Tammi Dravecz".

Tammi Dravecz  
Assistant Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
April 23, 2014**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
14295	Postmaster	Newsletter Postage	\$ 727.09
14296	Deer Park	Municipal Bottled Water	\$ 19.66
14297	Edwards Business Systems	Copier Maintenance	\$ 88.00
14298	Wilson Products	Public Works Shop Tools/Equipment	\$ 1.59
14299	Convergent Communications	Telephone Maintenance	\$ 1,976.00
14300	Suburban Propane	Park Fuel	\$ 300.34
14301	Brown & Brown of Lehigh Valley	Summer Park Program Insurance	\$ 500.00
14302	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 206.04
14303	Verizon Wireless	Municipal/Public Works Wireless	\$ 369.97
14304	Verizon Wireless	Fire Company Wireless	\$ 459.73
14305	Liberty Propane Inc.	Municipal Building Propane	\$ 2,264.92
14306	Asteak Law Offices	Legal Services	\$ 7,706.25
14307	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 438.00
14308	Migu	Spring Newsletter	\$ 2,006.00
14309	Daniel Honohan	Local Services Tax Refund	\$ 20.00
14310	Dylan Honohan	Local Services Tax Refund	\$ 54.00
14311	Drew Collina	Local Services Tax Refund	\$ 23.00
14312	Richard Ziegenfuss	Local Services Tax Refund	\$ 28.00
14313	Amanda Fox	Local Services Tax Refund	\$ 18.00
14314	David Faust	Local Services Tax Refund	\$ 12.00
14315	Harold Pritchard, Jr.	Local Services Tax Refund	\$ 52.00
14316	Betsy Little	Local Services Tax Refund	\$ 52.00
14317	Service Electric Cable TV Inc	Fire Company Internet	\$ 43.24
14318	Service Electric Telephone Co.	Fire Company Telephone	\$ 39.81
14319	William Kocher	Expense Reimbursement	\$ 64.06

**Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT CONTINUED**

14320	Eric Albert	Expense Reimbursement	\$ 372.18
14321	The Morning Call	Subscription Renewal	\$ 59.92
14322	Suburban Propane	Park Fuel	\$ 429.46
14323	Toshiba Business Solutions	Copier Maintenance	\$ 18.44
14324	Mr. John	Temporary Restroom	\$ 279.95
<i>Total General Fund Checking...</i>			<u>\$ 18,629.65</u>

**MASTER ESCROW CHECKING (LAB)**

1282	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 17,417.63
1283	Asteak Law Offices	Legal Services	\$ 7,527.00
1284	Lori Peck, OCR, RPR	Stenographer	\$ 1,600.00
1285	Met-Ed	Traffic Signal Electricity	\$ 158.94
<i>Total Master Escrow Checking Account...</i>			<u>\$ 26,703.57</u>

**PAYROLL ACCOUNT**

April 18, 2014

\$ 34,095.63

**CAPITAL RESERVE ACCOUNT**

825	Artefact, Inc.	Capital Construction	<u>\$ 1,890.00</u>
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**REFUSE/RECYCLING ACCOUNT**

1196	Mr. John	Temporary Restroom	<u>\$ 140.00</u>
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**DEVELOPMENT & INSPECTION ACCOUNT**

1771	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 1,658.00
1772	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 7,715.52
<i>Total Development &amp; Inspection Account...</i>			<u>\$ 9,373.52</u>