

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
MARCH 12, 2014**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday March 12, 2014. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Albert Kortze	- Engineer
James S. Pennington	- Vice Chairman	Gary Asteak	- Solicitor
Robert S. Kucsan	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Gerald R. Green	- Supervisor	Lori B. Seese	- Zoning Administrator

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Kucsan to approve the IDI Conditional Use meeting minutes for February 10, 2014. The motion carried.

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve the meeting minutes for February 12, 2014. The motion carried.

Reports *(Reports are available to review at the Township Office and on our website.)*

Mr. Nagle acknowledged the receipt of the Hecktown Volunteer Fire Company's Reports for February 2014, the Financial Report for January 2014, and the Zoning Administrator's Report for December 2013, January 2014, and February 2014.

Correspondence – There were no items to discuss under Correspondence.

Subdivision and Land Development

Sam's Club – Preliminary/Final Revised Land Development – Resolution #LNT-05-14 – The applicant gave a brief presentation for the proposed gas pumps; including signage for traffic flow and safety. Mr. Kortze reviewed his March 10th letter and recommended Preliminary/Final approval. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve resolution #LNT-05-14 with the inclusion of sign improvements. The motion carried.

Joseph I – Preliminary/Final Land Development – Resolution #LNT-06-14 – The applicant gave a brief presentation on the proposed car wash and auto detail; including car wash operations. The car wash itself would be in Palmer Township; however the access driveway would be located in Lower Nazareth, off of Corriere Road. Mr. Kortze reviewed his March 7th letter recommending Preliminary/Final approval. A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve resolution #LNT-06-14. The motion carried.

Supervisors' Comments

Mr. Kucsan and Mr. Green had no comments.

Mr. Pennington and Mr. Nagle attended the Colonial Regional Police Commission meeting on February 24th.

Mr. Boucher commented that he has heard that Hanoverville Township is unhappy with Lower Nazareth and asked Mr. Tenges the status of the police study. Mr. Tenges stated that it is nearly complete and he hopes to be ready to report to the Board at the end of the month.

Manager's Report

Yard Waste – Mr. Tenges reported that the Yard Waste is currently closed, but we hope to reopen in April once weather conditions improve.

Equipment Purchase – Mr. Tenges stated that we are exploring the possibility of purchasing a piece of used equipment from Forks Township. The equipment would aid us in clearing drains and pipes.

623 Municipal Drive Update – Mr. Tenges reported that renovations at the new municipal building are coming along. He met with the architect this week on renovations to the meeting room. Mr. Nagle inquired about tentative dates; Mr. Tenges did not want to guess but hopes the upstairs office space would be complete in a few months.

Engineer's Report – There were no items to discuss under Engineer's Report.

Solicitor's Report

Trio Farms – Greomar Road – Road Acceptance – Resolution #LNT-07-14 – A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve resolution #LNT-07-14, accepting Greomar Road. The motion carried.

Curative Amendment – Stone Post Meadows – Solicitor Asteak reported that on February 14th the Township received an application for a Curative Amendment. Copies have been sent to the LVPC and our PC for comments. The hearing needs to be held within 60 days; however the applicant is willing to grant the Township an extension beyond the 60 days. Solicitor Asteak suggested we accept the extension. A motion was moved by Mr. Pennington and was seconded by Mr. Green to accept the extension. The motion carried.

Old Business – There were no items to discuss under Old Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve payment of the bills dated March 12, 2014. The motion carried.

Courtesy of the Floor

Colonial Regional Police Matter – Numerous officers and the Police Chief were present. Officer Laudenslager, President of the Police Association, had several questions and comments for the Board. He also made a statement on behalf of himself and all of the officers stating that they are providing quality service to the residents of Lower Nazareth Township and requested that the Board adopt the 2014 budget.

New Business

Lower Nazareth Baseball Association Discussion /Background Check Policy – Matthew Reiss, Dierks Chiles, and Shannon Snyder made a presentation. The Board of Supervisors suggested they schedule a meeting with Township Staff to resolve issues and, if needed, they can return to the Board for final resolution.

Hecktown Ambulance merger with Bethlehem Township – In the agreement, Hecktown would convey the building to Bethlehem Township who will then convey it to Lower Nazareth Township. Lower Nazareth will then lease the building to Bethlehem Township for \$1/year. Maintenance will be handled by Lower Nazareth

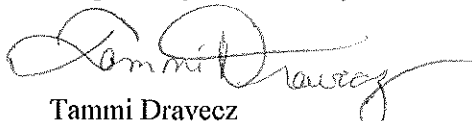
Township. A motion was moved by Mr. Boucher and was seconded by Mr. Green to authorize the execution of the agreement once finalized. The motion carried.

There is also a vehicle lease-back agreement. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to authorize the execution of the agreement once finalized. The motion carried.

Adjournment

The meeting adjourned at 8:00pm.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Tammi Dravec".

Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
March 12, 2014**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
14138	Grainger Parts	Misc Shop Tools/Equipment	\$ 328.66
14139	Schoenberg Salt Co., Inc.	Winter Maintenance	\$ 3,572.14
14140	PAPCO	Equipment Motor Fuel	\$ 6,469.61
14141	Eastern Industries, Inc.	Winter Maintnenance Material	\$ 1,073.04
14142	International Salt Co., LLC	Winter Maintenance	\$ 3,818.95
14143	Harold's R.V. Center	Public Works Equipment Parts/Supplies	\$ 98.10
14144	Carol Griffith	Local Services Tax Refund	\$ 6.00
14145	Advanced Auto Parts Professional	Equipment Parts/Supplies	\$ 107.08
14146	Suburban Propane	Public Works Fuel	\$ 2,057.60
14147	Easton Suburban Water Authority	Municipal Bldg Water	\$ 125.52
14148	The Morning Call	Subscription Renewal	\$ 59.92
14149	Verizon	Municipal Office Telephone	\$ 440.45
14150	Verizon	Public Works Telephone	\$ 149.82
14151	Warren's Honda	Fire Co Equipment Parts/Supplies	\$ 108.00
14152	Verizon Wireless	Fire Company Wireless	\$ 459.91
14153	Service Electric Cable TV Inc	Fire Company Internet	\$ 43.24
14154	Service Electric Telephone Co.	Fire Company Telephone	\$ 39.46
14155	Advanced Auto Parts Professional	Fire Co Equipment Parts/Supplies	\$ 73.08
14156	Edwards Business Systems	Copier Maintenance	\$ 88.00
14157	The Express Times	Advertisement	\$ 76.75
14158	Dennis Fogel	Local Services Tax Refund	\$ 24.00
14159	Barbara A. Stinner	Local Services Tax Refund	\$ 52.00
14160	Deer Park	Municipal Bottled Water	\$ 19.62
14161	Safeguard Business Systems	Office Supplies	\$ 1,719.89
14162	Integra One	Data Processing Equipment	\$ 500.00

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

14163	Edwards Business Systems	Copier Maintenance & Supplies	\$ 331.24
14164	Integra One	Symantec Backup Exec	\$ 217.00
14165	Pitney Bowes Purchase Power	Postage	\$ 1,020.99
14166	Palmer Township Board of Supervisors	MS4 Advertisement	\$ 42.50
14167	Northampton County TCC	Administrative Fee	\$ 421.45
14168	Five Star International LLC	Equipment Parts/Supplies	\$ 86.05
14169	Keystone Municipal Insurance	Workers Comp Insurance	\$ 4,296.00
14170	Signal Service, Inc.	Traffic Signal Maintenance	\$ 100.00
14171	State Worker's Insurance Fund	Workers Compensation	\$ 1,476.00
14172	Liberty Propane Inc.	Municipal Building Propane	\$ 5,140.74
14173	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
14174	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
14175	Colonial Regional Police Department	Police Contract Payment	\$ 89,830.78
14176	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 17,842.41
14177	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
14178	The Pennsylvania Municipal League	Membership Renewal	\$ 65.00
14179	Cumberland Truck Parts	Public Works Equipment Parts/Supplies	\$ 200.33
14180	PAPCO	Equipment Motor Fuel	\$ 1,821.10
14181	Chase Card Services	Public Works Equipment Parts/Supplies	\$ 606.80
14182	Keystone Municipal Insurance	Workers Comp Insurance	\$ 2,380.00
14183	Easton Suburban Water Authority	Fire Company Water	\$ 56.75
14184	Fogels Fuel Service	Fire Company Fuel	\$ 3,591.01
14185	R.S. Security & Communications	Fire Company Service Contract	\$ 420.00
14186	ExxonMobil	Fire Company Fuel	\$ 439.50
14187	Met-Ed	Traffic Signal Electricity	\$ 174.72
14188	Easton Suburban Water Authority	Municipal Bldg Water	\$ 32.06

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

14189	International Salt Co., LLC	Winter Maintenance	\$ 5,431.41
14190	Suburban Propane	Park Fuel	\$ 626.72
14191	Pitney Bowes	Office Supplies	\$ 43.32
14192	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 2,280.75
14193	Andrea Steber	Mailbox Reimbursement	\$ 25.00
14194	Julianne Greco	Mailbox Reimbursement	\$ 25.00
14195	Dawn Rasmussen	Mailbox Reimbursement	\$ 25.00
14196	Connie Medve	Mailbox Reimbursement	\$ 25.00
14197	Cathy Ziegenfuss	Mailbox Reimbursement	\$ 25.00
14198	Ada Coleman	Mailbox Reimbursement	\$ 25.00
14199	Neeta Bhatia	Local Services Tax Refund	\$ 46.00
14200	Eastern Industries, Inc.	Winter Maintenance & Patching Material	\$ 2,222.42
14201	Stotz & Fatzinger Office Supply	Office/Zoning/Tax Office Supplies	\$ 126.80
14202	Advanced Auto Parts Professional	Equipment Parts/Supplies	\$ 439.34
14203	Staples Business Advantage	Office/Zoning Supplies	\$ 183.01
14204	Eric Albert	Expense Reimbursement	\$ 72.56
14205	Tractor Supply Credit Plan	Public Works Supplies	\$ 90.15
14206	Security Service Co., Inc.	Security System Monitoring	\$ 219.00
14207	PPL	Traffic Sign/St Light/Office/PW/Park Electricity	\$ 865.95
14208	PPL	Municipal Drive Electricity	\$ 761.78
<i>Total General Fund Checking...</i>			<u>\$ 168,604.77</u>

PAYROLL ACCOUNT

February 21, 2014	\$ 36,049.18
March 7, 2014	\$ 31,069.30
<i>Total Payroll Account...</i>	<u>\$ 67,118.48</u>

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MASTER ESCROW CHECKING (LAB)

1262	Gilmore & Associates, Inc	Engineering & Consulting Services	\$ 4,539.92
1263	Asteak Law Offices	Legal Services	\$ 656.25
1264	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 17,142.75
1265	Nazareth Area School District	Facility Use	\$ 150.00
1266	Lori Peck, OCR, RPR	Stenographer	\$ 980.00
1267	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 228.75
1268	Met-Ed	Traffic Signal Electricity	\$ 56.79
1269	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 62.50
1270	Lower Nazareth Township General Fund	Application Fee	\$ 850.00
		<i>Total Master Escrow Checking Account...</i>	<u><u>\$ 24,666.96</u></u>

CAPITAL RESERVE ACCOUNT

820	Bath Supply Co., Inc.	Capital Construction	\$ 26.98
821	Tractor Supply Credit Plan	Capital Construction	\$ 27.57
822	The Home Depot	Capital Construction	\$ 1,019.12
		<i>Total Capital Reserve Account...</i>	<u><u>\$ 1,073.67</u></u>

DEVELOPMENT & INSPECTION ACCOUNT

1763	CodeMaster Inspection Services	Building Inspection Services	\$ 8,992.00
1764	Alert Fire Protection, Inc.	Building Permit Refund	\$ 229.00
1765	Serfass Construction	VOID: Building Permit Refund	\$ -
1766	CodeMaster Inspection Services	Building Inspection Services	\$ 5,295.00
		<i>Total Development & Inspection Account...</i>	<u><u>\$ 14,516.00</u></u>