

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
SEPTEMBER 25, 2013**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday September 25, 2013. The Vice Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	- Vice Chairman	Gary Asteak	- Solicitor
Gerald R. Green	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator
Albert Kortze	- Engineer	Eric Albert	- Office Coordinator

Absent were:

Eric E. Nagle	- Chairman
Robert S. Kucsan	- Supervisor
Tammi Dravec	- Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the meeting minutes for September 11, 2013. The motion carried.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development

Supervisors' Comments

Mr. Green and Mr. Boucher had no comments.

Mr. Pennington attended the September 23rd Colonial Regional Police Meeting (CRPC) where a 2014 preliminary budget was presented. Two versions were proposed with the first reflecting a 3% increase and keeping the current number of policeman on staff. The second proposal had an increase of 4.5% and included the hiring of a new police officer.

Manager's Report

Mr. Tenges reported that the 2012 Financial Statements are now complete.

Mr. Tenges also stated that at our next Board of Supervisors meeting being held on October 9th, that Borton-Lawson will be making a presentation for the reconstruction of the bridge on Georgetown Road. They will be explaining the repairs and the road closure while the bridge is being replaced.

Lastly Mr. Tenges wanted to report on the progress of the new building, stating that a sign has been installed and a new flagpole has been erected.

Engineer's Report

There were no items to discuss under Engineer's Report.

Solicitor's Report

Attorney Asteak reported that the Brown Daub Conditional Use Opinion is completed. A motion was moved by Mr. Boucher and seconded by Mr. Green to authorize the Chairman to sign off once the Manager has reviewed the opinion and is in favor of it. The motion carried.

Attorney Asteak also reported that the tax exemption for 623 Municipal Drive has been approved for all but 1,000 square feet of office space that is currently being leased out which is taxable.

Attorney Asteak finished by stating that he has completed a draft ordinance for dealing with abandoned properties.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve payment of the bills dated September 25, 2013. The motion carried.

Courtesy of the Floor

Thomas Fiorni, 5000 Hanoverville Rd: Mr. Fiorni stated that the retention pond on the North East corner of Flora Lane is an eyesore and not being properly maintained. Mr. Tenges stated that they were already aware of this problem and had been in contact with the owner and that they have started to deal with the problem. Mr. Kortze also stated that they have had problems with sink holes around the pond and that was one of the reasons why it has not been maintained properly.

Mr. Fiorni also wanted to make it known that C&S Warehouse was responsible for an increase of truck traffic on roads that they are not allowed to travel on and that the beeping that occurs whenever they back up is nonstop and occurs all night long. Mr. Tenges stated that they have been in contact with C&S to make sure they disseminate strict rules for which roads the trucks are allowed to travel on. Mr. Pennington also stated that he would address the traveling on restricted roads at the next Police Commissioners meeting.

Adjournment

Before a motion for adjournment was made Mr. Pennington stated that an Executive Session would take place after the meeting to discuss a legal issue. A motion was moved by Mr. Boucher and was seconded by Mr. Green to adjourn the meeting. The meeting adjourned at 6:50pm.

Respectfully submitted by,

Eric Albert

Eric Albert
Municipal Office Operations Coordinator

**Lower Nazareth Township
Bills To Be Approved
September 25, 2013**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
13753	John Sobrinski	Zoning Permit Refund	\$ 50.00
13754	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 402.10
13755	S&W Starter & Alternator, Inc.	Equipment Parts/Supplies	\$ 119.00
13756	Associated Fire Equipment Co., Inc.	Park Facilities Maintenance	\$ 138.25
13757	Cumberland Truck Parts	Equipment Parts/Supplies	\$ 178.05
13758	Interstate Battery of Allentown	Fire Company Supplies	\$ 659.70
13759	Master Supply Line	Municipal Bldg/Public Works/Park Supplies	\$ 352.74
13760	Tommy's Small Engine Repair	Tool/Equipment Repairs	\$ 260.85
13761	Nazareth Ford Inc.	Equipment Parts/Supplies	\$ 36.77
13762	Exeter Supply Co., Inc.	Facilities Maintenance	\$ 37.00
13763	Staples Business Advantage	Office/Zoning Supplies	\$ 165.80
13764	Harris	Land Records Software	\$ 2,755.00
13765	Signal Service, Inc.	Traffic Signal Maintenance	\$ 1,080.00
13766	Edwards Business Systems	Copier Maintenance	\$ 88.00
13767	ExxonMobil	Fire Company Fuel	\$ 861.37
13768	PPL, Inc.	Fire Company Electricity	\$ 598.85
13769	The Express Times	Advertisement	\$ 349.30
13770	AT&T	Municipal/Public Works Long Distance	\$ 60.93
13771	PA One Call System, Inc.	Monthly Fax Activity	\$ 70.20
13772	Security Service Company, Inc.	Security System Monitoring	\$ 219.00
13773	Verizon Wireless	Municipal/Public Works Wireless	\$ 368.84
13774	Dominion Elevator Inspection Services	Building Maintenance	\$ 65.00
13775	Liberty Propane Inc.	Public Works Propane	\$ 245.00

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GENERAL FUND CHECKING ACCOUNT CONTINUED

13776	Deer Park	Municipal Bottled Water	\$	19.34
13777	Fire Apparatus Services	Fire Company Equipment Maintenance	\$	284.50
13778	Staples Credit Plan	Fire Co Collection Supplies	\$	287.95
13779	Technology Reflections, Inc	Fire Company Web Service	\$	1,234.40
13780	Engines, Inc.	Fire Company / Equipment Service	\$	700.00
13781	Service Electric Telephone Co.	Fire Company Telephone	\$	39.46
13782	Verizon Wireless	Fire Company Wireless	\$	459.17
13783	Leiser's, Inc.	Public Works Equipment Rental	\$	253.00
13784	TransEdge Truck Centers	Equipment Parts/Supplies	\$	337.26
13785	Lori Peck, OCR	Stenographer	\$	235.00
13786	Aften & Chris Hamm	Moving Permit Refund	\$	5.00
13787	Migu	Fall Newsletter	\$	1,930.00
13788	State Worker's Insurance Fund	Workers Compensation	\$	1,272.00
13789	Mr. John	Temporary Restrooms	\$	227.33
13790	Sam's Club	Municipal Building/Public Works Supplies	\$	165.84
13791	Highway Materials, Inc.	Paving/Patching Material/Construction/Rebuild	\$	1,405.11
13792	Mansfield Oil Company	Equipment Motor Fuel	\$	1,257.90
13793	April Cordts	ZHB Legal Services	\$	4,178.08
13794	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	3,781.63
13795	Medical Life Insurance Company	Employee Life Insurance	\$	1,512.92
13796	Krause Enterprises	Pipe/Drainage Supplies	\$	432.00
				\$ 29,179.64

Lower Nazareth Township
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PAYROLL ACCOUNT

September 20, 2013

\$ 32,519.87

MASTER ESCROW CHECKING (LAB)

1204	Bursich Associates, Inc.	Professional Services	\$ 678.98
1205	Met-Ed	Traffic Signal Electricity	\$ 159.98
1206	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 32,558.27
1207	Kay Builders	Escrow Refund	\$ 2,000.00
		<i>Total Master-Escrow Checking Account...</i>	<u>\$ 35,397.23</u>

RECYCLING/REFUSE ACCOUNT

1184	Mr. John	Temporary Restroom	<u>\$ 151.55</u>
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