

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
APRIL 10, 2013**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday April 10, 2013. The Vice-Chairman called the meeting to order at 6:32 PM.

Present were:

James S. Pennington	- Vice Chairman	Albert Kortze	- Engineer
Robert S. Kucsan	- Supervisor	Gary Asteak	- Solicitor
Gerald R. Green	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator
		Tammi Dravec	- Assistant Secretary/Treasurer

Absent was:

Eric E. Nagle, Chairman

**Approval of Minutes**

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the meeting minutes for March 27, 2013. Mr. Pennington abstained. The motion carried.

**Reports** (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Hecktown Volunteer Fire Company Incident Report for March 2013.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

There were no items to discuss under Subdivision and Land Development.

**Supervisors' Comments**

Mr. Kucsan thanked Township Staff for the newsletter and really like the improvements.

Mr. Pennington attended the March COG meeting. He also was pleased with the improvements to the newsletter.

Mr. Green complimented Township Staff on the street sweeping operations in the Township.

Mr. Boucher had no comments.

**Manager's Report**

Reallocation of Funds – Resolution #LNT-13-13 – For better fiscal management and to make our financials more transparent, Mr. Tenges recommended created two new funds; #37 Highway Reconstruction & Rehabilitation and #38 Municipal Capital Reserve – Equipment Replacement. A motion was moved by Mr. Boucher and was seconded by Mr. Green to create two new funds as recommended by Mr. Tenges. The motion carried. Mr. Tenges presented Resolution #LNT-13-13 which reallocates unencumbered funds to various funds; including the two just created. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to adopt Resolution #LNT-13-13. The motion carried.

Agriculture Security Area Proposal – Mr. Tenges reported that the Township is in receipt of an application for addition to the agricultural security area from Ned and Linda Hower. A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to accept the application and authorize the advertisement and posting of the property. The motion carried.

New Shed for Football: Mr. Tenges reported that the Football Commissioner has requested to replace the current equipment storage shed.

**Engineer's Report**

There were no items to discuss under Engineer's Report.

**Solicitor's Report**

Acceptance of Conditional Use Order and Opinion – Keystone Real Estate Management CU2013-01 – A motion was moved by Mr. Green and was seconded by Mr. Kucsan to accept the order and opinion. The motion carried.

**Old Business**

There were no items to discuss under Old Business.

**New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve payment of the bills dated April 10, 2013. The motion carried.

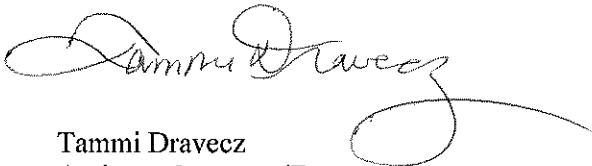
**Courtesy of the Floor**

There were no comments under Courtesy of the Floor.

**Adjournment**

A motion was moved by Mr. Boucher and was seconded by Mr. Green to adjourn the meeting. The meeting adjourned at 6:54pm.

Respectfully submitted by,



Tammi Dravec  
Assistant Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
April 10, 2013**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
13346	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
13347	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
13348	Colonial Regional Police Department	Police Contract Payment	\$ 95,603.62
13349	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 17,823.86
13350	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
13351	Rosemarie Wilburn	Zoning Permit Refund	\$ 50.00
13352	Met-Ed	Traffic Signal Electricity	\$ 284.59
13353	Keystone Municipal Insurance	Workers Comp Insurance	\$ 1,451.00
13354	Lorraine Chromiak, RPR	Stenographer	\$ 260.00
13355	Easton Suburban Water Authority	Water Hydrant Assessment	\$ 14,905.00
13356	The Express Times	Legal Advertisements	\$ 740.00
13357	Lori Peck, OCR	Stenographer	\$ 130.00
13358	Memorial Library of Nazareth & Vicinity	2nd Quarter Library Service	\$ 21,462.00
13359	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 911.34
13360	Easton Area Joint Sewer Authority	Debt Service	\$ 936.18
13361	The Morning Call	Subscription Renewal	\$ 55.92
13362	Micro Fire Apparatus Co.	Fire Company Supplies	\$ 152.50
13363	Verizon	Fire Company Telephone	\$ 223.62
13364	Fogels Fuel Service	Fire Company Fuel	\$ 953.16
13365	Easton Suburban Water Authority	Fire Company Water	\$ 57.16
13366	Home Depot	Fire Company Supplies	\$ 26.16
13367	PAPCO	Equipment Motor Fuel	\$ 1,139.07
13368	East Penn Sanitation, Inc.	Municipal / Fire Company Trash Removal	\$ 1,081.88
13369	Hanover Township	Road Dept Equipment Repairs	\$ 135.00
13370	Pitney Bowes	Postage Meter	\$ 189.50

**Lower Nazareth Township**  
**Bills To Be Approved**  
April 10, 2013

**GENERAL FUND CHECKING ACCOUNT CONT.**

13371	Home Depot	Public Works Supplies	\$	894.41
13372	PPL, Inc.	Fire Company Electricity	\$	1,075.93
13373	Jack Williams Tire Company, Inc.	Fire Company Vehicle Maintenance	\$	99.80
13374	ExxonMobil	Fire Company Fuel	\$	785.85
13375	Easton Suburban Water Authority	Fire Company Water	\$	275.00
13376	AT&T	Municipal/Public Works Long Distance	\$	73.07
13377	Suburban Propane	Park Heating Fuel	\$	376.46
13378	PA One Call System, Inc.	Monthly Fax Activity	\$	59.80
13379	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$	1,166.71
13380	PPL, Inc.	Municipal Drive Electricity	\$	658.03
13381	Liberty Propane Inc.	Municipal Building Propane	\$	840.71
13382	Giles & Ransome, Inc.	Equipment Parts/Supplies/Repairs	\$	139.03
13383	Tommy's Small Engine Repair	Public Works Tool/Equipment Repairs	\$	87.15
13384	Stotz & Fatzinger Office Supply	Office Supplies	\$	127.27
13385	Mansfield Oil Company	Equipment Motor Fuel	\$	72.51
13386	Staples Credit Plan	Data Processing Equipment	\$	509.99
13387	Staples Business Advantage	Office /Public Works Supplies	\$	88.78
13388	Staples Business Advantage	Office /Public Works Supplies	\$	446.36
13389	Martin Stone Quarries, Inc	Park Supplies	\$	605.88
13390	Interstate Battery of Allentown	Fire Company Equipment Parts/Supplies	\$	754.65
13391	Chase Card Services	Municipal Building Supplies/Website Develop	\$	185.77
13392	Deer Country Farm & Lawn, Inc.	Equipment Parts/Supplies	\$	82.40
13393	Five Star International LLC	Equipment Parts/Supplies	\$	47.76
13394	pibh	Public Works Supplies	\$	106.68
13395	Sam's Club	Public Works Supplies	\$	486.86
13396	France Anderson Basile and Company, P.C	Auditing Services	\$	1,460.00

Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT CONT.**

13397	Keystone Consulting Engineers, Inc.	Engineering & Inspeiton Services	\$ 994.88
		<i>Total General Fund Checking Account...</i>	<u>\$ 174,015.59</u>

**PAYROLL ACCOUNT**

April 5, 2013

\$ 29,931.02

**RECYCLING/REFUSE ACCOUNT**

1172	First Regional Compost Authority	2nd Qtr 2013 Payment	<u>\$ 4,681.05</u>
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**MASTER ESCROW CHECKING (LAB)**

1142	Brad Gaumer	Escrow Refund	\$ 266.13
1143	Gene Miller	Escrow Refund	\$ 458.04
1144	Met-Ed	Traffic Signal Electricity	\$ 215.23
1145	Carpenter's Community Church	Security & Escrow Refund	<u>\$ 31,292.78</u>
		<i>Total Master Escrow Checking Account...</i>	<u>\$ 32,232.18</u>