

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
MARCH 13, 2013**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday March 13, 2013. The Chairman called the meeting to order at 6:50 PM.

Present were:

Eric E. Nagle	- Chairman	Albert Kortze	- Engineer
James S. Pennington	- Vice Chairman	Gary Asteak	- Solicitor
Robert S. Kucsan	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Gerald R. Green	- Supervisor	Lori B. Seese	- Zoning Administrator
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer

**** The Chairman noted that the Board held a brief executive session prior to the meeting to discuss potential litigation items. ****

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the meeting minutes for February 27, 2013. Mr. Nagle abstained. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Nagle acknowledged the receipt of the Hecktown Volunteer Fire Company Incident Report for February 2013.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

SALDO Waiver Request – Charles Hammell, 4536 Meadow Drive, would like to install a fence around his property. The proposed location falls within an easement which is prohibited in the SALDO. He requested a waiver so that he could install the fence in this location. Mr. Hammell realizes that, if granted, installation within the easement would be at his own risk as he would be willing to remove the fence, if and when needed, to allow access to the easement. There was a brief discussion followed by a motion by Mr. Boucher to grant the waiver. There was no second so the motion failed. The waiver was not granted.

Supervisors' Comments

There were no comments under Supervisor's Comments.

Manager's Report

Time Extension Report – Mr. Tenges reported that the Township accepted time extensions for the First Park 33 Subdivision Plan and the Land Development Plan through June 17, 2013.

Christian Springs Road Special Purpose Tapping Fee – Resolution #LNT-11-13 – The resolution establishes a \$115.00 tapping fee, payable to Lower Nazareth Township, for residents when they hook up to sewer. A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve Resolution #LNT-11-13. The motion carried.

Equipment Acquisition – Forklift – Mr. Tenges requested to purchase a forklift at a cost of \$21,950.00 from Eastern Lift Truck. The forklift would be used at our new Municipal Building. A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the purchase of the forklift. The motion carried.

623 Municipal Drive Update – Mr. Tenges reported that Propak has moved out and Lower Nazareth is now occupying that space. The other tenant is moving out in an orderly fashion.

Route 191 Construction and Mikron Road Access – Mr. Tenges reported that Mr. Beruta reached out to PADOT in response to Mr. Boucher inquiry at the last meeting. PADOT was cooperative but unwilling to make the change. Mr. Tenges stated that PADOT's traffic people believe it would create a dangerous situation. Mr. Tenges stated that the Township could continue to pursue the issue with our State Representative.

Municipal Roof Damage – Mr. Tenges stated he has checked with our insurance company and they won't cover the cost to replace the roof.

Fire Company Rental Space – Mr. Tenges reported that the Township has vacated the rental space at the fire company so we will be vacating the lease.

Engineer's Report

Snyder's-Lance – Security Reduction & Commencement of Maintenance Period – Mr. Kortze reviewed his letter recommending the reduction of security from \$15,397.20 to \$1,283.10 and to commence the 18-month maintenance period. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve reduce the security to \$1,283.10 and commence the maintenance period. The motion carried.

Solicitor's Report

Werner Road Truck Restriction Ordinance #207-03-13 – The ordinance adds Werner Road to the truck restricted list of roads. It also amends the definition of truck and fines imposed. A motion was moved by Mr. Green and was seconded by Mr. Kucsan to adopt Ordinance #207-03-13. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve payment of the bills dated March 13, 2013. The motion carried.

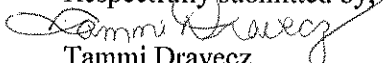
Courtesy of the Floor

There were no comments under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to adjourn the meeting. The meeting adjourned at 7:24pm.

Respectfully submitted by,



Tammi Dravec

Assistant Secretary/Treasurer

Board of Supervisors Minutes

March 13, 2013

**Lower Nazareth Township
Bills To Be Approved
March 13, 2013**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
13258	Scott Rodney	Training Reimbursement	\$ 170.00
13259	International Salt Co., LLC	Winter Maintenance	\$ 18,468.26
13260	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
13261	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
13262	Colonial Regional Police Department	Police Contract Payment	\$ 86,944.36
13263	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 17,823.86
13264	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
13265	AT&T	Municipal/Public Works Long Distance	\$ 62.02
13266	PA One Call System, Inc.	Monthly Fax Activity	\$ 33.80
13267	A&A Sales Associates, LLC	Public Works Supplies	\$ 97.30
13268	Valley Millwork & Door, Inc.	Municipal Building Maintenance	\$ 100.00
13269	Chase Card Services	Public Works Supplies/Parts/Website Developm	\$ 324.27
13270	E.M. Kutz, Inc.	Equipment Parts/Supplies	\$ 398.76
13271	Eastern Industries, Inc.	Paving/Patching Material	\$ 464.49
13272	U.S. Municipal Supply, Inc.	Equipment Parts/Supplies	\$ 53.11
13273	Flurer's Auto Body	Tool/Equipment Repair	\$ 25.00
13274	Merkin Equipment	Tool/Equipment Repairs	\$ 140.80
13275	Valley Industrial Rubber Products	Equipment Parts/Supplies/Repairs	\$ 252.43
13276	Five Star International LLC	Equipment Parts/Supplies	\$ 64.57
13277	Harry E. Orkin Inc.	Public Works/Equipment Parts/Supplies	\$ 2,097.03
13278	Met-Ed	Traffic Signal Electricity	\$ 312.13
13279	PAPCO	Equipment Motor Fuel	\$ 2,705.75
13280	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 975.93
13281	PPL, Inc.	Municipal Drive Electricity	\$ 593.06
13282	Verizon	Municipal / Public Works Telephone	\$ 563.49

**Lower Nazareth Township
Bills To Be Approved
March 13, 2013**

GENERAL FUND CHECKING ACCOUNT CONT.

13283	Suburban Propane	Park Heating Fuel	\$	372.89
13284	Bursich Associates, Inc.	Act 537 Plan Update	\$	786.23
13285	EMC Insurance Companies	Township Insurance	\$	8,410.13
13286	France Anderson Basile and Company, P.C.	Auditing Services	\$	1,780.00
13287	Nicole Kocher	Local Services Tax Refund	\$	46.00
13288	Lori Snyder	Local Services Tax Refund	\$	28.00
13289	Barbara A. Stinner	Local Services Tax Refund	\$	51.96
13290	Neeta Bhatia	Local Services Tax Refund	\$	47.00
13291	Edwards Business Systems	Copier/Equipment Maintenance	\$	404.62
13292	ExxonMobil	Fire Company Fuel	\$	282.95
13293	Fogels Fuel Service	Fire Company Fuel	\$	1,958.72
13294	Jack Williams Tire Company, Inc.	Fire Company Vehicle Maintenance	\$	19.95
13295	Eastern Autoparts Warehouse	Fire Company Equipment Parts/Supplies	\$	8.54
13296	Keystone Volunteer Insurance Group	Fire Company Insurance	\$	5,191.00
13297	Easton Suburban Water Authority	Fire Company Water	\$	54.06
13298	Verizon	Fire Company Telephone	\$	223.17
13299	Kistler O'Brien	Fire Company Equipment Maintenance	\$	688.75
13300	R.S. Security & Communications	Fire Company Service Contract	\$	420.00
13301	Integra One	Symantec Backup Exec	\$	217.00
13302	Home Depot	Public Works Supplies	\$	129.85
13303	J.J. Keller & Associates, Inc.	Public Works Supplies	\$	66.66
13304	Mansfield Oil Company	Equipment Motor Fuel	\$	170.07
13305	Sam's Club	Public Works Supplies	\$	93.78
13306	Staples Credit Plan	Office Supplies	\$	23.58
13307	Staples Business Advantage	Office /Public Works Supplies	\$	111.67
13308	Keystone Consulting Engineers, Inc.	Engineering & Inspeiton Services	\$	3,183.63

**Lower Nazareth Township
Bills To Be Approved
March 13, 2013**

GENERAL FUND CHECKING ACCOUNT CONT.

13309	PPL, Inc.	Fire Company Electricity	\$ 994.98
13310	Verizon Wireless	Municipal/Public Works Wireless	\$ 368.94
13311	Ricoh USA, Inc.	Copier Maintenance	\$ 517.59
13312	BWP - Carquest	Equipment Parts/Supplies	\$ 290.59
<i>Total General Fund Checking Account...</i>			<u><u>\$ 162,555.02</u></u>

PAYROLL ACCOUNT

March 8, 2013

\$ 28,733.93

DEVELOPMENT & INSPECTION ACCOUNT

1728	Lower Nazareth Recreation Association	2012 Baseball Safety Reimbursement	\$ 6,128.22
1729	Lower Nazareth Recreation Association	2012 Football Safety Reimbursement	\$ 3,672.47
1730	Lower Nazareth Recreation Association	2012 Basketball Safety Reimbursement	\$ 6,449.37
1731	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 8,302.00
<i>Total Development & Inspection Account...</i>			<u><u>\$ 24,552.06</u></u>

MASTER ESCROW CHECKING (LAB)

1126	Asteak Law Offices	Legal Services	\$ 87.50
1127	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 19,881.38
1128	Met-Ed	Traffic Signal Electricity	\$ 1.69
<i>Total Master Escrow Checking Account...</i>			<u><u>\$ 19,970.57</u></u>

CAPITAL RESERVE - SEWER/SIGNALS

528	Fellheimer & Eichen, LLP	Legal Services	<u><u>\$ 3,536.90</u></u>
-----	--------------------------	----------------	---------------------------

Lower Nazareth Township
Bills To Be Approved
March 13, 2013

RECYCLING/REFUSE ACCOUNT

1170 Mr. John

Temporary Restrooms

\$ 27.19