

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
JANUARY 23, 2013**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday January 23, 2013. The Chairman called the meeting to order at 6:35 PM.

Present were:

Eric E. Nagle	-	Chairman	Albert Kortze	-	Engineer
James S. Pennington	-	Vice Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Gerald R. Green	-	Supervisor	Lori B. Seese	-	Zoning Administrator
Martin J. Boucher	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve the reorganization meeting minutes for January 7, 2013. The motion carried.

Reports *Reports are available to review at the Township Office and on our website.*

Mr. Nagle acknowledged the receipt of the Financial Report for November & December 2012, the Hecktown Volunteer Fire Company's Incident Report for December 2012 and 2012 Totals, and the Planning & Zoning Administrator's Report for December 2012.

Correspondence

Newburg Road Truck Traffic – The Township received a letter from Mr. and Mrs. Savastano, 427 Jordans Court, in regards to truck traffic on Newburg Road.

Mr. Kortze reported on the road. Newburg Road is a state road. It is a rural collector road; connecting other major roads such as Routes 512, 191, 33 and 248. In the past, this road was used as a posted detour when there was construction on Route 22.

Mr. Kortze went on to explain that Hecktown and Hanoverville Roads are posted "no trucks" because of turning movements and bridge limits.

Mr. Tenges stated that the Township can send a letter to PADOT and ask them to do a study however the likelihood of prevailing is minimal.

Mr. Kucsan, who lives on Newburg Road, stated that he speaks with police about the speeding trucks and they will park in his driveway and the trucks slow down for a bit, but the problem continues once the police leave.

Mr. Tenges reminded everyone that we did ask PADOT to conduct a study and consider lowering the speed limit and that request was denied. He also mentioned that prohibiting trucks would not eliminate all trucks since we still need to allow for local deliveries.

Ms. Logan, 419 Jordan Court, and Mr. Savastano, 427 Jordans Court, continued to stress concern over speed on and numerous accidents on Newburg Road.

Mr. Tenges stated that all the Township can do is forward this letter on to PADOT and see what can be done.

A motion was moved by Mr. Green and was seconded by Mr. Boucher to authorize Mr. Tenges to send a letter to PADOT requesting them to investigate this complaint. The motion carried.

Subdivision and Land Development

Fields at Trio Farms, Phase II – Final Subdivision – Resolution #LNT-04-13 – Mr. Kortze reviewed his letter recommending final approval. A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve Resolution #LNT-04-13. The motion carried.

Dr. Qayyum – Preliminary/Final Land Development – Resolution #LNT-05-13 – Engineer Robert Toedter and Dr. Qayyum went present. Mr. Kortze reviewed his letter recommending preliminary/final approval. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve Resolution #LNT-05-13. The motion carried.

Essroc Cement Dome – Project Cancelled – Security Release – A motion was moved by Mr. Green and was seconded by Mr. Kucsan to accept the project cancellation and to release the security. The motion carried.

Supervisors' Comments

Mr. Boucher, Mr. Kucsan, and Mr. Nagle had no comments.

Mr. Pennington stated he attended the NAZCOG meeting.

Mr. Green stated he attended a meeting with Mr. Tenges and Mr. Vakiener earlier in the day.

Manager's Report

Time Extension Report – Mr. Tenges reported that the Township accepted time extensions from Adnan Qayyum P/F Land Development through February 15, 2013 and Saratoga Farms Major Subdivision Preliminary Plan through March 29, 2013.

Baseball Program – Building Project – Field #2 – Mr. Tenges stated that he was approached by the Mr. Reiss from the Baseball Program about building a block building near Field #2. The building would be used for storage and an announcing booth. They would use their own money to construct the building and would also maintain the building. Since it would be constructed on our property they need approval prior to commencing the project.

Mr. Tenges recommended an agreement between the two parties on responsibility on the facility. He also commented that it must be built to code and would be inspected prior to being occupied.

Mr. Green inquired about noise, especially since most games are at night.

Mr. Boucher requested more information on the design of the building.

Mr. Tenges stated that Mr. Reiss is willing to come to a meeting to discuss this project, however was unable to attend tonight's meeting.

The topic was tabled until the next meeting when Mr. Reiss would be available to do a presentation.

Equipment Purchase – Wide Area Mower – Mr. Tenges reported that the township needs to purchase a new mower to replace the current one that is 10 years old. We received quotes from John Deere and Lafayette Ambassador Bank (LAB) for the lease. LAB came in the lowest at 2.75% annually; five annual payments of \$12,637.80 totaling \$63,189.00. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to authorize the purchase of the new mower and to lease it through Lafayette Ambassador Bank. The motion carried.

Engineer's Report

Herman Maintenance Period Expiration – Mr. Kortze reviewed his letter and stated that 12 arborvitaes needed to be replaced. The cost of replacement was estimated to be \$900.00. Therefore, Mr. Kortze recommended placing \$900.00 in escrow until spring when the arborvitaes can be replaced. Once that escrow is established the current security can be replaced. A motion was moved by Mr. Kucsan and was seconded by Mr. Green to authorize the release conditioned on the developer establishing a \$900.00 escrow. The motion carried.

Hidden Oaks Phase V – Letter of Credit Reduction – Mr. Kortze reviewed his letter recommending a \$9,619.50 reduction. A motion was made by Mr. Green and was seconded by Mr. Pennington to authorize the reduction. The motion carried.

Solicitor's Report

Oakwood Lane – Road Acceptance – Resolution #LNT-06-13 – A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve resolution LNT-06-16 and accept Oakwood Lane into the Township's roadway system. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve payment of the bills dated January 23, 2013. The motion carried.

Courtesy of the Floor

Bruce Vakiener, 4538 Oakwood Lane, and President of the Board of Directors for Hecktown Volunteer Ambulance Corps read a letter stating that the Ambulance Corps will be unable to financially continue their service to Lower Nazareth Township after March 13, 2013. Mr. Vakiener also reported that they are working closely with the township to ensure a smooth transition to a new medical care provider.

Mr. Nagle thanked Hecktown Volunteer Ambulance Corps for their service.

Mr. Tenges thanked Mr. Vakiener and Mr. Green for his efforts. He assured that there would be no interruption in emergency medical service.

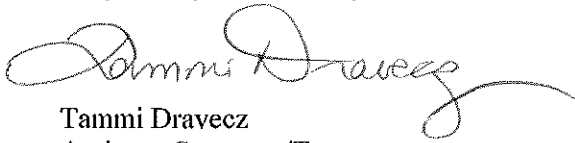
Solicitor Asteak also thanked Mr. Vakiener and all those who volunteer their time for emergency services.

Adjournment

Board of Supervisors Minutes
January 23, 2013

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to adjourn the meeting. The meeting adjourned at 7:17 pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Tammi Dravec". The signature is written in black ink and has a long, sweeping tail that extends to the right.

Tammi Dravec
Assistant Secretary/Treasurer

Lower Nazareth Township
Bills To Be Approved
 January 23, 2013

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
13114	Home Depot	Fire Company Supplies	\$ 173.29
13115	Verizon	Fire Company Telephone	\$ 229.13
13116	Ralph's Appliance Sales & Service	Fire Company Supplies	\$ 2,081.00
13117	Grainger Parts	Fire Company Supplies	\$ 38.62
13118	BWP-Carquest Auto Parts	Fire Company Supplies	\$ 42.00
13119	Micro Fleet Services, Inc.	Fire Co Equipment Parts/Repair	\$ 441.00
13120	Easton Suburban Water Authority	Fire Company Water	\$ 334.11
13121	ExxonMobil	Fire Company Fuel	\$ 527.20
13122	PPL, Inc.	Fire Company Electricity	\$ 707.27
13123	Krock's Sales & Service Inc.	Fire Company Supplies	\$ 120.00
13124	PPL, Inc.	Selvaggio Drive Electricity	\$ 564.20
13125	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 1,291.49
13126	Department of Labor & Industry	Recertification Application	\$ 50.00
13127	AT&T	Municipal/Public Works Long Distance	\$ 52.54
13128	PA One Call System, Inc.	Monthly Fax Activity	\$ 18.48
13129	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 21.75
13130	BWP-Carquest Auto Parts	Public Works Equipment Parts/Supplies	\$ 341.21
13131	Staples Credit Plan	Office/Public Works Supplies	\$ 119.94
13132	Tractor Supply Credit Plan	Equipment Parts/Supplies	\$ 55.42
13133	Sam's Club	Municipal Bldg/Public Works Supplies	\$ 227.18
13134	Home Depot	Public Works/Municipal Bldg Supplies/Mainte	\$ 441.73
13135	Brown & Brown of Lehigh Valley	Workers Compensation Insurance	\$ 800.00
13136	Chase Card Services	Equipment Motor Fuel/Office Supplies	\$ 1,011.99
13137	Mansfield Oil Company	Equipment Motor Fuel	\$ 61.05
13138	Toshiba Business Solutions	Copier Maintenance	\$ 13.70

**Lower Nazareth Township
Bills To Be Approved
January 23, 2013**

GENERAL FUND CHECKING ACCOUNT CONT.

13139	Palmer Township Board of Supervisors	MS4 Advertisement	\$	42.50
13140	Brown & Brown of Lehigh Valley	Public Official Liability Insurance	\$	6,672.00
13141	Deer Park	Municipal Bottled Water	\$	11.17
13142	Edwards Business Systems	Copier Maintenance	\$	88.00
13143	Suburban Propane	Public Works Heating Fuel	\$	1,292.81
13144	Suburban Propane	Park Fuel	\$	258.26
13145	Micro Fleet Services, Inc.	Fire Co Equipment Parts/Repair	\$	383.50
13146	PAPCO	Equipment Motor Fuel	\$	2,830.44
13147	Fogels Fuel Service	Fire Company Fuel	\$	3,671.38
13148	Verizon Wireless	Municipal/Public Works Wireless	\$	368.94
13149	Commonwealth of Pennsylvania	MS4 Permit	\$	500.00
13150	The Pennsylvania Municipal League	Membership Renewal	\$	65.00
13151	The Express Times	Advertisement	\$	123.60
13152	Integra One	Computer Equipment	\$	3,619.00
13153	PA Unemployment Compensation Fund	Unemployment Compensation	\$	182.52
13154	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	1,816.50
13155	United States Postal Service	Postage	\$	2,500.00
13156	Eastern Industries, Inc.	Paving/Patching Material	\$	631.34
13157	PetroChoice	Equipment Motor Fuel	\$	2,110.35
13158	All-Phase Electric Supply Co.	Municipal Bldg Maintenance	\$	703.88
13159	Metro Fuel Injection	Equipment Parts/Supplies	\$	257.35
13160	Valley Industrial Rubber Products	Equipment Parts/Supplies	\$	415.46
13161	Kimball Midwest	Public Works Supplies	\$	441.72
13162	Cumberland Truck Parts	Equipment Parts/Supplies	\$	536.44
13163	Faust Heating & A/C Co., Inc.	Park Maintenance	\$	123.00
13164	Five Star International LLC	Equipment Parts/Supplies	\$	81.21

**Lower Nazareth Township
Bills To Be Approved
January 23, 2013**

GENERAL FUND CHECKING ACCOUNT CONT.

13165	BWP-Carquest Auto Parts	Public Works Equipment Parts/Supplies	\$ 192.32
13166	Flurer's Auto Body	Tool/Equipment Repair	\$ 75.00
13167	Associated Fasteners, Inc.	Equipment Parts/Supplies	\$ 14.28
13168	Plasterer Equipment Co., Inc.	Equipment Parts/Supplies	\$ 33.63
13169	Grainger Parts	Municipal Building Maintenance	\$ 18.04
13170	Service Tire Truck Centers	Fire Company Supplies	\$ 48.90
13171	Schoenberg Salt Co., Inc.	Winter Maintenance	\$ 2,854.28
13172	International Salt Co., LLC	Winter Maintenance	\$ 18,021.57
<i>Total General Fund Checking Account...</i>			<u><u>\$ 60,748.69</u></u>

PAYROLL ACCOUNT

January 11, 2013	\$ 33,492.34
January 25, 2013	\$ 27,351.67
<i>Total Payroll Account...</i>	
	<u><u>\$ 60,844.01</u></u>

CAPITAL RESERVE SEWER-SIGNALS ACCOUNT

526	Fellheimer & Eichen LLP	Legal Services	<u><u>\$ 21,244.46</u></u>
-----	-------------------------	----------------	----------------------------

DEVELOPMENT & INSPECTION ACCOUNT

1724	DCED	Training Contribution - 4th Qtr 2012	\$ 120.00
1725	Lower Nazaerth Township Gen Fund	Administrative Fee	\$ 1,950.00
1726	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 3,305.00
<i>Total Dev. & Inpsection Account...</i>			<u><u>\$ 5,375.00</u></u>

**Lower Nazareth Township
Bills To Be Approved
January 23, 2013**

MASTER ESCROW CHECKING (LAB)

1112	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	12,097.63
1113	Met-Ed	Traffic Signal Electricity	\$	293.51
1114	Signal Service, Inc.	Traffic Signal Maintenance	\$	1,816.00
1115	Meghan Long	Escrow Refund	\$	70.04
1116	Jill Ibarra	Escrow Refund	\$	2.62
1117	April Parker Stehle	Escrow Refund	\$	520.05
		<i>Total Master Escrow Checking Account...</i>	\$	<u>14,799.85</u>

MASTER ESCROW CHECKING (KNBT)

1965	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	<u>223.75</u>
------	-------------------------------------	-----------------------------------	----	---------------