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**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
NOVEMBER 28, 2012**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday November 28, 2012. The Chairman called the meeting to order at 6:40 PM.

Present were:

Eric E. Nagle	- Chairman	Albert Kortze	- Engineer
Robert S. Kucsan	- Vice Chairman	Gary Asteak	- Solicitor
Gerald R. Green	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
James S. Pennington	- Supervisor	Lori B. Seese	- Zoning Administrator
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve the meeting minutes for November 14, 2012. The motion carried.

Reports *Reports are available to review at the Township Office and on our website.*

Mr. Nagle acknowledged the receipt of the Financial Report for October 2012.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

Mr. Boucher, Mr. Green, Mr. Nagle, and Mr. Kucsan had no comments.

Mr. Pennington attended the CRPC meeting Monday evening at which time the 2013 Budget was passed. He stated that there was a 2.9% increase in the budget; Lower Nazareth's annual contribution increased by 3.3%. A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve Lower Nazareth's contribution to the 2013 CRPD budget. The motion carried.

Mr. Pennington also discussed that Colonial Regional Police will, in 2013, be a licensed kennel and will be picking up and holding stray dogs. Mr. Tenges stated that once we receive the specifics, the Township will post information on our website and in the newsletter.

Manager's Report

Time Extension Report – Mr. Tenges reported that the Township accepted time extensions from Greenfield Industrial Park through February 21, 2013 and from Adnan Qayyum through January 15, 2013.

248 Brodhead Road Building Committee – Mr. Tenges, along with Mrs. Dravec, attended a meeting on Tuesday at which the 2013 budget was passed. He commented that Lower Nazareth's share of excess revenue is roughly \$67,000.

Board Vacancy – Mr. Tenges mentioned that in January there will be a Zoning Hearing Board Alternate vacancy. If the Board knows of anyone interested in the position they should submit their letter of interest, in writing.

Articles of Agreement – The Board has been provided with a draft of the Articles of Agreement for Colonial Regional Police Department. Please review and be prepared to vote at our December 12th meeting.

Engineer's Report

Fields at Trio Farms – Phase I – Letter of Credit Reduction – Mr. Kortze reviewed his letter and recommended reducing the letter of credit by \$1,100.00. A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to authorize the reduction. The motion carried.

Carpenter's Community Church – Release of Maintenance Security – Mr. Kortze reviewed his letter recommending the release of security. Mr. Tenges inquired as to if the Township ever accepted the right-of-way (ROW). Mr. Kortze was unsure and would look into it. A motion was made by Mr. Green and was seconded by Mr. Boucher to authorize the release of security, once the dedication of the ROW was complete. The motion carried.

Solicitor's Report

Trinity "Triangle" Property Purchase – Solicitor Asteak reported that we should have settlement on this property on Friday. He requested authorization to release the payment and for Mr. Tenges to sign documents. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher authorizing payment and for Mr. Tenges to sign required documents. The motion carried.

PA ISC – Solicitor Asteak reported that they have filed a tax assessment appeal.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve payment of the bills dated November 28, 2012. The motion carried.

Courtesy of the Floor

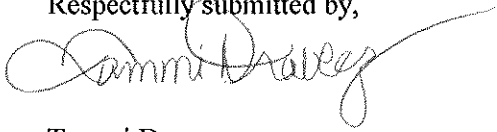
There were no items to discuss under Courtesy of the Floor.

**Board of Supervisors Minutes
November 28, 2012**

Adjournment

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to adjourn the meeting. The meeting adjourned at 7:02 pm.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Tammi Dravec", with a long, sweeping flourish extending to the right.

Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
November 28, 2012**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
12990	Linda & Ned Hower	Real Estate Tax Refund	\$ 88.26
12991	State Worker's Insurance Fund	Worker's Compensation Deposit	\$ 3,394.00
12992	Commonwealth of PA	Pesticide License Renewal	\$ 35.00
12993	Edwards Business Systems	Copier Maintenance	\$ 88.00
12994	Mega Software Services, Inc.	EIT Tax Returns & Service	\$ 200.00
12995	The Morning Call	Subscription Renewal	\$ 59.90
12996	Mr. John	Temporary Restrooms	\$ 228.38
12997	Deer Park	Municipal Bottled Water	\$ 19.46
12998	Lower Nazareth Township	Escrow Refund	\$ 486.00
12999	PA Unemployment Compensation Fund	Unemployment Compensation	\$ 78.48
13000	Verizon Wireless	Municipal/Public Works Wireless	\$ 735.27
13001	Staples Business Advantage	Public Works Supplies	\$ 83.84
13002	V.E. Ralph & Son, Inc.	Fire Company Supplies	\$ 887.21
13003	R.S. Security & Communications	Fire Company Service Call	\$ 650.00
13004	Verizon Wireless	Fire Company Wireless	\$ 406.07
13005	Mike Kummer	Fire Company Service	\$ 3,600.00
13006	Signal Service, Inc.	Signals Contracted Service	\$ 356.00
		<i>Total General Fund Checking Account...</i>	\$ 11,395.87
<u>RECYCLING/REFUSE ACCOUNT</u>			
1163	Mr. John	Temporary Restrooms	\$ 152.25
<u>DEVELOPMENT & INSPECTION ACCOUNT</u>			
1719	CodeMaster Inspection Services	Building Inspection Services	\$ 12,617.00

**Lower Nazareth Township
Bills To Be Approved
November 28, 2012**

HOST FEE ACCOUNT

546	Four Winds Concrete, Inc.	Construction Barriers	\$ 300.00
547	Eastern Industries, Inc.	Paving/Patching Materials	\$ 8,074.11
548	A-1 Traffic Control Products, Inc.	Line Painting	\$ 1,448.78
<i>Total Host Fee Account...</i>			<u><u>\$ 9,822.89</u></u>

CAPITAL RESERVE ACCOUNT

770	Fulton Bank, NA	Lease Payment - 2013 International	<u><u>\$ 29,216.84</u></u>
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PAYROLL ACCOUNT

November 30, 2012	<u><u>\$ 26,975.11</u></u>
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MASTER ESCROW CHECKING ACCOUNT (KNBT)

1960	Lower Nazareth Township	Escrow Transfer to LAB	<u><u>\$ 6,008.55</u></u>
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MASTER ESCROW CHECKING ACCOUNT (LAB)

1100	Richard Palmisano	Escrow Refund	\$ 426.15
1101	Pamela Tumbusch	Escrow Refund	\$ 64.07
<i>Total Master Escrow Checking Account...</i>			<u><u>\$ 490.22</u></u>