

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
SEPTEMBER 12, 2012**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday September 12, 2012. The Chairman called the meeting to order at 6:38 PM.

Present were:

Eric E. Nagle	- Chairman	Gary Asteak	- Solicitor
Robert S. Kucsan	- Vice Chairman	Albert Kortze	- Engineer
Gerald R. Green	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
James S. Pennington	- Supervisor	Lori B. Seese	- Zoning Administrator
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer

**Approval of Minutes**

A motion was moved by Mr. Green and was seconded by Mr. Kucsan to approve the meeting minutes for August 8, 2012. Mr. Pennington and Mr. Boucher abstained. The motion carried.

**Reports**

*All reports are available to review at the Township Office and on our website.*

Mr. Nagle acknowledged the receipt of the Hecktown Volunteer Fire Company Incident Report for August 2012, the Hecktown Volunteer Ambulance Corps Incident Reports for May, June & July, the Financial Report for June 2012, and the Zoning Administrator's Report for August 2012.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

Griffin Sewage Facilities Planning Module – Resolution #LNT-16-12 – A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve resolution #LNT-16-12. The motion carried.

**Supervisors' Comments**

Mr. Kucsan, Mr. Green, and Mr. Boucher had no comments.

Mr. Pennington attended the CRPC meeting on August 27<sup>th</sup>.

Mr. Nagle also attended the CRPC meeting. He reported that they started looking at the 2013 budget.

**Manager's Report**

Christian Springs Road Update – The rehabilitation and paving is complete. They are continuing to work on shoulder restoration and grading. The road will also need to be striped.

Mr. Tenges reported that the township is closer to executing the agreement with ISC; however until we reach settlement it may be too late to conduct the work and it will have to be completed in the spring.

**Board of Supervisors Minutes  
September 12, 2012**

PPL Complaint – Mr. Tenges reminded the Board of a resident’s complaint regarding power outages. Mr. Tenges met with PPL and they provided an explanation of the outages. All outages were a result of weather, traffic accidents or human error. Different neighborhoods are on different circuits so it is possible to be without power while the neighbors across the street have power.

FEMA Flood Map Update – Mr. Tenges commented that FEMA updated the Flood Map throughout Northampton County. Lower Nazareth Township had nothing to do with this change and merely sent the letters out as a courtesy to our residents.

2012 FDR Road Project – Mr. Tenges reported that the 2012 FDR project is set to start the week of September 17<sup>th</sup> and should be completed in about 8 days, weather pending.

Property Maintenance Issues with Abandoned Properties – Mr. Tenges explained that we are having issues with property maintenance with abandoned properties. Solicitor Asteak commented that we could cut the grass and then bill the property owners. Mrs. Seese commented that sometimes properties are maintained but when the mortgage is sold there is a lapse in property maintenance. Solicitor Asteak stated that even though we can take the property owner to the magistrate, fines are rarely levied by the magistrate.

Mr. Tenges stated that we could develop a policy for these issues. Mr. Nagle agreed that the Board could think about it and discuss the matter.

Hollo Road – Road Project – The Fiber Mat project is complete. Mr. Tenges reported that he is fairly pleased with the outcome. The road still needs to be striped.

Miracle League Ball Field – Mr. Tenges attended the ribbon cutting on Sunday September 9<sup>th</sup>.

### **Engineer’s Report**

Nazareth Crossings – Pad Site “A” – Maintenance Release – Mr. Kortze reviewed his letter recommending the release of the remaining \$1,373.75 in security. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to authorize the release of the remaining security. The motion carried.

Nazareth Crossings – WaWa – Maintenance Release – Mr. Kortze reviewed his letter recommending the release of the remaining \$527.00 in security. A motion was moved by Mr. Kucsan and was seconded by Mr. Green to authorize the release of the remaining security. The motion carried.

George Manja – Maintenance Release – Mr. Kortze reviewed his letter recommending the release of the remaining \$4,603.00 in security. A motion was moved by Mr. Green and was seconded by Mr. Boucher to authorize the release of the remaining security. The motion carried.

### **Solicitor’s Report**

Masonry Mailbox Agreement – A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve the masonry mailbox agreement. The motion carried.

Stipulation of Settlement of Eminent Domain – DeBonis – A motion was moved by Mr. Green and was seconded by Mr. Pennington to approve the payment of \$2,400.00 and to execute the agreement. The motion carried.

Agreement of Sale – ISC Property – Authorization to Execute – A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to authorize execution of the agreement of sale. The motion carried.

Trinity Church Property – Solicitor Asteak reported that the agreement of sale for the “triangle” has been executed.

AAA Tax Assessment Appeal – Solicitor Asteak reported that the tax assessment is complete.

Selvaggio Litigation – Solicitor Asteak reported that this is crawling along and will hopefully go to trial in October.

**Old Business**

There were no items to discuss under Old Business.

**New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve payment of the bills dated September 12, 2012. The motion carried.

**Courtesy of the Floor**

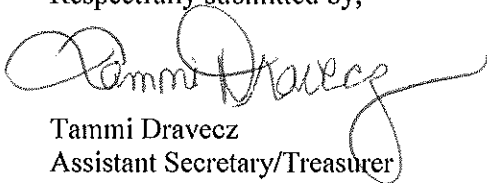
Claude Beck, 4256 Christian Springs Road, will be filing an appeal with FEMA and needs blueprints and elevations from the township. Mr. Kortze was authorized to provide Mr. Beck with the required documents; however Mr. Beck may still be required to hire someone to shoot elevations for him.

Bill Schuch, 4291 Christian Springs Road, requested speed bumps on Christian Springs Road. Mr. Tenges commented that if we used speed to determine where to install speed bumps, they would be on every road in the township. The Board could consider it, but it would be opening Pandora’s Box. The Board agreed.

**Adjournment**

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to adjourn the meeting. The meeting adjourned at 7:27pm.

Respectfully submitted by,



Tammi Dravec  
Assistant Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
September 12, 2012**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
12766	All Phase Electric Supply Co	Traffic Control Supplies	\$ 112.60
12767	Northampton County Seed Company, Inc.	Public Works Supplies	\$ 9.00
12768	Reliable Sign & Striping, Inc.	Traffic Signs	\$ 90.15
12769	Faust Heating & A/C Co., Inc.	Municipal Building Maintenance	\$ 268.00
12770	Highway Materials, Inc.	Paving/Patching Material	\$ 123.65
12771	AT&T	Municipal/Public Works Long Distance	\$ 42.92
12772	Ignatz A. Keppel	Local Services Tax Refund	\$ 49.00
12773	Mr. John	Temporary Restrooms	\$ 378.88
12774	Edwards Business Systems	Copier Maintenance	\$ 88.00
12775	Municipal Emergency Services	Fire Company Equipment Parts/Supplies	\$ 238.49
12776	Nextel Communications	Fire Company Wireless	\$ 75.83
12777	BWP-Carquest Auto Parts	Publus Works Equipment Parts/Supplies	\$ 292.81
12778	Mega Software Services, Inc.	EIT Software Service	\$ 750.00
12779	Commonwealth of Pennsylvania	Pesticide License Renewal	\$ 20.00
12780	Nextel Communications	Municipal/Public Works Wireless	\$ 333.32
12781	Sam's Club	Summer Park Program Supplies	\$ 23.88
12782	A&A Sales Associates, LLC	Public Works Supplies	\$ 224.40
12783	Tractor Supply Credit Plan	Public Works Supplies	\$ 41.48
12784	Staples Business Advantage	Public Works/Office/Zoning Supplies	\$ 254.06
12785	Verizon	Fire Company Telephone	\$ 223.39
12786	IAFC Membership	Fire Company Membership Renewal	\$ 229.00
12787	Deer Park	Municipal Bottled Water	\$ 19.30
12788	Verizon Wireless	Fire Company Wireless	\$ 3,140.28
12789	Geoff Penske	Fire Company Vehicle Repair	\$ 971.73
12790	Verizon	Municipal / Public Works Telephone	\$ 635.15

**Lower Nazareth Township  
Bills To Be Approved  
September 12, 2012**

**GENERAL FUND CHECKING ACCOUNT CONTINUED**

12791	Easton Suburban Water Authority	Municipal Bldg Water	\$	106.05
12792	Edwards Business Systems	Copier Maintenance	\$	326.02
12793	Memorial Library of Nazareth & Vicinity	3rd Quarter Library Service	\$	21,250.00
12794	Vondercrone & Behrens	Tax Collection Audit	\$	1,500.00
12795	Bursich Associates, Inc.	Act 537 Plan Update	\$	58.50
12796	Met-Ed	Street Light Electricity	\$	161.68
12797	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	909.25
12798	ISOBunkers, LLC	Equipment Motor Fuel	\$	2,264.23
12799	Mansfield Oil Company	Equipment Motor Fuel	\$	780.39
12800	Eric Albert	Reimbursement	\$	50.52
12801	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$	125.98
12802	Flurer's Auto Body	Tool/Equipment Repair	\$	50.00
12803	Schall's Brakes & Repairs, Inc.	Equipment Parts/Supplies	\$	109.00
12804	Turf Equipment and Supply Co., LLC	Equipment Parts/Supplies	\$	42.72
12805	Northampton County Seed Company, Inc.	Public Works Supplies	\$	67.00
12806	Valley Millwork & Door, Inc.	Municipal Building Maintenance	\$	150.00
12807	Staples Business Advantage	Office Supplies	\$	22.50
12808	NCATO	County Convention	\$	495.00
12809	SecuritySolutions	Capital Purchases	\$	896.73
12810	Deer Country Farm & Lawn, Inc.	Equipment Parts/Supplies	\$	442.90
12811	Sherwin-Williams	Park Supplies	\$	269.80
12812	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	587.00
12813	Met-Ed	Traffic Signal Electricity	\$	119.21
12814	Mansfield Oil Company	Equipment Motor Fuel	\$	284.00
12815	Technology Reflections, Inc	Fire Company Web Service	\$	1,234.40
12816	PPL, Inc.	Fire Company Electricity	\$	583.44



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**RECYCLING/REFUSE ACCOUNT**

1151	Mr. John	Temporary Restroom	\$ 151.55
1152	Eastern Industries, Inc.	Aggregate	\$ 134.89
1153	First Regional Compost Authority	4th Quarter 2012 Payment	\$ 4,681.05
<i>Total Recycling/Refuse Account...</i>			<u><u>\$ 4,967.49</u></u>

**CAPITAL RESERVE ACCOUNT**

764	Timm Tenges, Tax Collector	NASD Real Estate Taxes	\$ 23,656.28
765	Fellheimer & Eichen LLP	Legal Services	\$ 43,346.70
766	Peter J. DeBonis & Lynn E. DeBonis	Just Compensation/Easement	\$ 2,400.00
<i>Total Capital Reserve Account...</i>			<u><u>\$ 69,402.98</u></u>

**OPEN SPACE ACCOUNT**

631	Eastern Industries, Inc.	Aggregate	<u><u>\$ 44.97</u></u>
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**HOST FEE ACCOUNT**

542	Highway Materials	Construction/Rebuilding	<u><u>\$ 8,911.71</u></u>
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**DEVELOPMENT & INSPECTION ACCOUNT**

1713	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 1,115.00
1714	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 1,488.00
<i>Total Development &amp; Inspection Account...</i>			<u><u>\$ 2,603.00</u></u>

**CAPITAL RESERVE SEWER-SIGNALS ACCOUNT**

522	Key Realty	Appraisals	\$ 3,450.00
523	Highway Materials	Construction/Rebuilding	\$ 2,297.25
<i>Total Cap. Reserve Sewer-Signals Account...</i>			<u><u>\$ 5,747.25</u></u>

Lower Nazareth Township

**Bills To Be Approved**

September 12, 2012

**MASTER ESCROW CHECKING ACCOUNT (LAB)**

1067	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	223.75
1068	Met-Ed	Traffic Signal Electricity	\$	139.55
1069	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	1,107.00
1070	Met-Ed	Traffic Signal Electricity	\$	65.21
1071	Sterling Oaks, LLP	Escrow Refund	\$	2,103.00
1072	Kay Builders, Inc.	Escrow Refunds	\$	8,000.00
1073	Spectrum Homes, Inc.	Escrow Refund	\$	2,176.00
1074	Woodside Custom Homes, Inc.	Escrow Refund	\$	2,075.00
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				<i>Total Master Escrow Checking Account...</i>
			\$	<b>15,889.51</b>
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**MASTER ESCROW CHECKING ACCOUNT (KNBT)**

1956	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	<b>1,049.50</b>
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