

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
AUGUST 8, 2012**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday August 8, 2012. The Chairman called the meeting to order at 6:35 PM.

Present were:

Eric E. Nagle	-	Chairman	Steven Mills	-	(for Gary Asteak) Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Gerald R. Green	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
			Lori B. Seese	-	Zoning Administrator
			Tammi Dravec	-	Assistant Secretary/Treasurer

Absent was:

James S. Pennington	-	Supervisor
Martin J. Boucher	-	Supervisor

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Kucsan to approve the meeting minutes for July 11, 2012. The motion carried.

Reports

All reports are available to review at the Township Office and on our website.

Mr. Nagle acknowledged the receipt of the Zoning Administrator's Report for July 2012 and the Hecktown Volunteer Fire Company Incident Report for July 2012.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

Mr. Kucsan and Mr. Nagle had no comments.

Mr. Green commented on how well Mr. Tenges and Public Works were handling the road project on the Christian Springs Road.

Manager's Report

Time Extension Report – Mr. Tenges reported that the township accepted a time extension for the Greenfield Industrial Park Final Land Development review. The new project review period ends November 23, 2012.

Christian Springs Road Project – Mr. Tenges reported that the FDR project is underway; the paving should be complete by the end of the week. Final grading, shoulder restoration and seeding will take place after paving is completed. The drainage system improvements will also be completed in the near future. We have reached an agreement for the easement and an agreement of sale will come before the Board for approval.

Engineer's Report

Trio Farms – Letter of Credit Reduction – Mr. Kortze reviewed his letter recommending a \$6,316.47 reduction in security. A motion was moved by Mr. Green and was seconded by Mr. Kucsan to authorize the reduction in security. The motion carried.

ProLogis Park 33 – Building 2 – Security Release – Mr. Kortze reviewed his letter recommending the release of the remaining \$12,323.00 in security. A motion was moved by Mr. Green and was seconded by Mr. Kucsan to authorize the release of the remaining security. The motion carried.

Griffin Land Development – Letter of Credit Reduction – Mr. Kortze reviewed his letter recommending a \$1,114,284.60 reduction in security. A motion was moved by Mr. Kucsan and was seconded by Mr. Green to authorize the reduction in security. The motion carried.

Solicitor's Report

Nazareth Ford (formerly Brown-Daub Ford) Parking Lot Expansion – Improvements Agreement – Authorization to Execute – A motion was moved by Mr. Green and was seconded by Mr. Kucsan to authorize the execution of this document. The motion carried.

Renaming of Selvaggio Drive – Mr. Mills commented that the Board is legally within their rights to rename this Selvaggio Drive.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve payment of the bills dated August 8, 2012. The motion carried.

Courtesy of the Floor

Terri Conlin was present and represented the 15 plus businesses located on Selvaggio Drive. She requested the Board reconsider their decision to rename Selvaggio Drive. Ms. Conlin noted that they were never notified of a proposed name change nor was it advertised or on the agenda. She also noted that it is placing an extreme financial hardship on the small business located on Selvaggio Drive. Ms. Conlin presented the Board with a petition signed by the businesses opposed to the name change.

Mr. Nagle noted that it was the opinion of the Board to change the name to Municipal Drive for when township operations move to that location.

Mr. Tenges noted that notice to the effected businesses is not required. Township Staff checked with the post office and received approval for the name change. The Board authorized the name change for October 1st;

however Mr. Tenges requested they change that date to November 1st to give the businesses more time to make the required changes.

Mrs. Seese reported that she spoke with the post office and there will be an alias in the system so that mail addressed to Selvaggio Drive will still reach the recipients.

Mr. Mills reported that the Second Class Code allows the Board of Supervisors to change the name of a road.

It was asked why we never changed the name of the road of our current location. Mr. Green stated that it is because the new location is out of the way and this would help people find the new office.

Curt Jackson, Software Consulting VP, was upset that they never received notice of the Board's wish to rename the road until after action was taken. He realized that they did not have to notify but thinks it would have been nice to have a say. Mr. Jackson believes it makes no sense to rename the road, but if the Board still wishes to do so, then wait until the Township relocates to that location.

Mr. Nagle reported that this is not a Planning/Zoning issue; it is a Board of Supervisors matter and the Board wishes to rename the road. He stated that it will be Municipal Drive and that it will never be a convenient time to make the changes so why not just deal with it now.

Mr. Nagle thanked everyone for their comments and concerns however the Board's decision to rename Selvaggio Drive, Municipal Drive, stands.

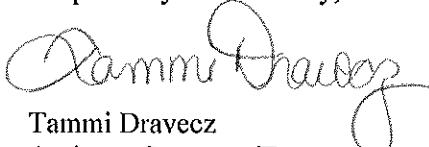
Mr. Jackson stated that he still does not see the reason for the change and would like to see it remain Selvaggio Drive.

Mr. Green requested that the Board consider a temporary sign, for one year, which says Municipal Drive, formally Selvaggio Drive. A motion was moved by Mr. Green and was seconded by Mr. Kucsan to post a sign, for one year. The motion carried.

Adjournment

A motion was moved by Mr. Kucsan and was seconded by Mr. Green to adjourn the meeting. The meeting adjourned at 7:10pm.

Respectfully submitted by,


Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
August 8, 2012**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
12706	PPL, Inc.	Fire Company Electricity	\$ 598.32
12707	Edwards Business Systems	Copier Maintenance	\$ 88.00
12708	Pennsylvania State Police	Employee Record Checks	\$ 20.00
12709	Deer Park	Municipal Bottled Water	\$ 19.38
12710	Mr. John	Temporary Restrooms	\$ 378.88
12711	AT&T	Municipal/Public Works Long Distance	\$ 59.84
12712	Boyko's Petroleum Service, Inc.	Capital Construction	\$ 2,506.00
12713	Wilson Products	Equipment Parts/Supplies	\$ 53.47
12714	Green Pond Nursery, Inc.	Miscellaneous Maintenance	\$ 85.98
12715	Highway Materials, Inc.	Paving & Matching Supplies	\$ 61.25
12716	Five Star International LLC	Equipment Parts/Supplies	\$ 232.15
12717	All Phase Electric Supply Co	Traffic Control Supplies	\$ 227.63
12718	Fire Pump Systems	Fire Company Equipment Maintenance	\$ 4,898.75
12719	Kistler O'Brien	Fire Company Equipment Maintenance	\$ 1,381.30
12720	Easton Suburban Water Authority	Fire Company Water	\$ 56.16
12721	Verizon	Fire Company Telephone	\$ 224.75
12722	Met-Ed	Traffic Signal Electricity	\$ 208.73
12723	Valley Tire Factory Outlet, Inc.	Equipment Parts/Supplies	\$ 97.00
12724	Staples Business Advantage	Office/Tax/Zoning/Summer Park Supplies	\$ 255.59
12725	Schall's Brakes & Repairs, Inc.	Equipment Repairs	\$ 113.20
12726	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 94.49
12727	The Express Times	Advertisement	\$ 76.00
12728	France Anderson Basile and Company, P.C.	Auditing Services	\$ 1,620.00
12729	PSATS CDL Program	Employee Drug Testing	\$ 60.00
12730	Bursich Associates, Inc.	Act 537 Plan Update	\$ 175.50

**Lower Nazareth Township
Bills To Be Approved
August 8, 2012**

GENERAL FUND CHECKING ACCOUNT CONTINUED

12731	Edwards Business Systems	Copier Maintenance	\$	379.10
12732	Integra One	Software Maintenance	\$	171.00
12733	Keystone Precision Instruments	Shops Tools/Equipment	\$	190.45
12734	Verizon	Municipal / Public Works Telephone	\$	636.03
12735	Herceg Hauling	Trash Removal	\$	250.00
12736	Pitney Bowes Purchase Power	Postage	\$	519.99
12737	ISOBunkers, LLC	Equipment Motor Fuel	\$	2,003.65
12738	All-Phase Electric Supply Co.	Public Works Equip Parts/Supplies/Traffic Control	\$	104.24
12739	Mansfield Oil Company	Equipment Motor Fuel	\$	629.91
12740	Hecktown Volunteer Fire Company	Fire Company Loan	\$	965.26
12741	Volunteer Companies Loan Fund	Fire Company Loan	\$	965.26
12742	Colonial Regional Police Department	Police Contract Payment	\$	86,944.36
12743	PA Municipal Health Insurance Cooperative	Employee Health Insurance	\$	17,574.37
12744	Volunteer Companies Loan Fund	Fire Company Loan	\$	1,011.77
12745	Katherine Ruppe-Gulick	Local Services Tax Refund	\$	13.00
12746	Diana Wallbillich	Summer Park Program	\$	129.82
12747	Suburban Propane	Park Fuel	\$	380.24
12748	East Penn Sanitation, Inc.	Trash Removal	\$	192.44
12749	PPL, Inc.	Fire Company Electricity	\$	721.22
12750	Knowles LP Gas	Fire Company Fuel	\$	1,629.39
12751	Horwith Freightliner	Fire Company Equipment Maintenance	\$	384.00
12752	ExxonMobil	Fire Company Equipment Motor Fuel	\$	725.43
12753	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Electric	\$	1,518.55
12754	PPL, Inc.	Selvaggio Drive Electricity	\$	627.60
12755	Traffic Planning and Design, Inc.	Traffic Study	\$	1,012.50
12756	Met-Ed	Traffic Signal Electricity	\$	57.88

**Lower Nazareth Township
Bills To Be Approved
August 8, 2012**

GENERAL FUND CHECKING ACCOUNT CONTINUED

12757	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 9,203.64
PAID			
ONLINE	Chase Card Services	Equipment Motor Fuel/Municipal Bldg/Office Sup	\$ 607.99
12758	Mansfield Oil Company	Equipment Motor Fuel	\$ 515.61
12759	ISOBunkers, LLC	Equipment Motor Fuel	\$ 775.03
12760	Asteak Law Offices	Legal Services	\$ 10,947.00
12761	Staples Credit Plan	Office Supplies	\$ 9.99
12762	Huston's Radiator & Auto Repair	Public Works Tool/Equipment Repair	\$ 95.00
12763	Home Depot	Park Maintenance/PW,Muni Bldg,Drainage Suppli	\$ 374.01
12764	Berks Products	Aggregate Supplies	\$ 533.00
12765	Eastern Industries, Inc.	Aggregate Supplies	\$ 395.51
		<i>Total General Fund Checking Account...</i>	<u><u>\$ 156,786.61</u></u>

PAYROLL ACCOUNT

July 27, 2012	\$ 30,722.46
August 10, 2012	\$ 31,345.35
	<i>Total Payroll Account...</i>
	<u><u>\$ 62,067.81</u></u>

RECYCLING/REFUSE ACCOUNT

1147	Mr. John	Temporary Restroom	\$ 151.55
1148	Eastern Industries, Inc.	Capital Construction	\$ 273.07
1149	Conshohocken Steel Products, Inc.	Capital Purchases	\$ 4,692.00
1150	Eastern Industries, Inc.	Capital Construction	\$ 274.36
		<i>Total Recycling/Refuse Account...</i>	<u><u>\$ 5,390.98</u></u>

STATE LIQUID FUELS ACCOUNT

528	A-1 Traffic Control Products, LLC	Line Striping	<u><u>\$ 14,026.14</u></u>
-----	-----------------------------------	---------------	-----------------------------------

**Lower Nazareth Township
Bills To Be Approved
August 8, 2012**

CAPITAL RESERVE ACCOUNT

762	George W Smith & Nancy Smith	Just Compensation/Easement	\$	2,400.00
763	Fellheimer & Eichen LLP	Legal Services	\$	1,137.24
		<i>Total Capital Reserve Account...</i>	\$	3,537.24
				.

OPEN SPACE ACCOUNT

628	Eastern Industries, Inc.	Capital Construction	\$	91.03
629	Keystone Consulting Engineers	Engineering & Inspection Services	\$	7,319.50
630	Eastern Industries, Inc.	Capital Construction	\$	91.46
		<i>Total Open Spance Account...</i>	\$	7,410.53

DEVELOPMENT & INSPECTION ACCOUNT

1709	Barry Isett & Associates, Inc.	Building Inspection Services	\$	1,015.00
1710	DCED	Training Contribution - 2nd Quarter	\$	216.00
1711	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$	11,714.00
1712	Lower Nazareth Township General Fund	Administrative Fee	\$	6,406.00
		<i>Total Development & Inspection Account...</i>	\$	19,351.00

MASTER ESCROW CHECKING ACCOUNT (LAB)

1052	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	6,725.00
1053	Dave Hensley	Lighting Key Return	\$	25.00
1054	Met-Ed	Traffic Signal Electricity	\$	118.02
1055	Fun Affairs	Summer Park Program	\$	875.00
1056	Brian Yost	Lighting Key Refund	\$	125.00
1057	Stephanie Babinski	Refreshment Key Refund	\$	25.00
1058	Jen Chobin	Refreshment Key Refund	\$	25.00
1059	Met-Ed	Traffic Signal Electricity	\$	75.33
1060	Gregory Newman	Fire Escrow Refund	\$	29,516.51

**Lower Nazareth Township
Bills To Be Approved
August 8, 2012**

MASTER ESCROW CHECKING ACCOUNT (LAB) CONTINUED

1061	Jeanette Young	Fire Escrow Refund	\$ 47,960.92
1062	Signal Service, Inc.	Traffic Signal Maintenance	\$ 1,527.78
1063	Fellheimer & Eichen LLP	Legal Services	\$ 2,100.00
1064	Diana Wallbillich	Key Refund	\$ 25.00
1065	Asteak Law Offices	Legal Services	\$ 1,575.00
1066	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 13,063.26
		<i>Total Master Escrow Checking Account...</i>	<u>\$ 103,761.82</u>

MASTER ESCROW CHECKING ACCOUNT (KNBT)

1948	Lower Nazareth Township	Escrow Transfer to New Accounts	\$ 15,739.78
1949	AAA Northampton County	Escrow Refund	\$ 43.27
1950	Gemstone Resources, L.P.	Escrow Refund	\$ 26.74
1951	Phillip Davis	Escrow Refund	\$ 1.18
1952	Industrial Development International	Escrow Refund	\$ 1,901.64
1953	Shannon Hefner	Escrow Refund	\$ 291.05
1954	Hilde Binford	Escrow Refund	\$ 380.28
1955	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 9,988.13
		<i>Total Master Escrow Checking Account...</i>	<u>\$ 28,372.07</u>