

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
May 23, 2012**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday May 23, 2012. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Albert Kortze	- Engineer
Robert S. Kucsan	- Vice Chairman	Timm A. Tenges	- Manager, Secretary/Treasurer
Gerald R. Green	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator
James S. Pennington	- Supervisor		
Gary Asteak	- Solicitor		

**Approval of Minutes**

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the meeting minutes for May 2, 2012. Mr. Kucsan abstained. The motion carried.

**Reports**

*All reports are available to review at the Township Office and on our website.*

Mr. Nagle acknowledged the receipt of the Financial Statement for March 2012, the Hecktown Volunteer Ambulance Corps for April 2012, and the Zoning Administrator's Report for April 2012.

**Correspondence**

The Miracle League Contribution – Mr. Nagle reviewed a letter sent to the Board of Supervisors thanking the township for their donation to The Miracle League Contribution.

**Subdivision and Land Development**

Griffin Land – Revised Final Land Development – Resolution #LNT-12-12 – Mr. Kortze reviewed his May 22<sup>nd</sup> letter recommending approval. A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve Resolution #LNT-12-12. The motion carried.

Solicitor Asteak commented that an ordinance will need to be adopted for the sewer service agreement between all parties including Bethlehem Township and the City of Bethlehem. Solicitor Asteak requested authorization to advertise the adoption of this ordinance. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher. The motion carried.

**Supervisors' Comments**

Mr. Boucher, Mr. Green, and Mr. Kucsan had no comments.

Mr. Pennington attended the CRPC meeting Monday evening and the COG meeting Tuesday evening.

Mr. Nagle attended the CRPC meeting Monday evening. He also commented that the Board held a brief executive session prior to this evening's meeting to discuss pending litigation.

## **Manager's Report**

Time Extension Report – Mr. Tenges reported on two time extensions accepted since our last meeting. First Industrial granted a time extension through June 13<sup>th</sup> for their Conditional Use Hearing and Greenfield Industrial Park granted us an extension through August 25<sup>th</sup> for their Final Land Development Plan.

Clean-Up Day – Mr. Tenges reported that the Township's first in-house Clean-Up Day was a success. The number of trips was nearly equal to last spring however the cost for this year was \$1,900.56 versus last year's \$8,100.22. Disposals costs were \$3,463.00 however we received \$1507 for recycled material. Mr. Tenges commented that they need to work on the logistics but overall it was definitely a success.

## **Engineer's Report**

Hidden Oaks IV – Phase V - Letter of Credit Reduction – Mr. Kortze reviewed his May 2<sup>nd</sup> letter and recommended a reduction in security. A motion was moved by Mr. Green and was seconded by Mr. Kucsan to reduce security. The motion carried.

Ashley Development – Trio Farms – Mr. Kortze reviewed his May 21<sup>st</sup> letter and recommended a reduction in security. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to reduce security. The motion carried.

## **Solicitor's Report**

Neighborhood Improvement Zone (NIZ) – Solicitor Asteak gave an update on the lawsuit; reporting that over a dozen municipalities and PSATS has joined in the fight.

623 Selvaggio Drive Property – Solicitor Asteak reported that they have a few days left to provide an answer and Propak has until the end of the month.

DeBonis – Solicitor Asteak gave a brief history of the DeBonis lawsuit. Recently the court has ordered Lower Nazareth Township to remove the pipe. Mr. Kortze explained why it would be unsafe to disturb the area in order to remove the pipe and that it isn't as simple as just removing the pipe.

Solicitor Asteak stated that the township could exercise the right of eminent domain and secure the underground utility easement by adopting a resolution authorizing the appropriation of a 15ft wide underground storm-water utility easement from the DeBonis' and Smith's.

Both families were present at the meeting. The Smith's spoke and shared their concern about removing the pipe. They do not want the area disturbed which could compromise their home and property.

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve Resolutions LNT-13-12 & LNT-14-12. The motion carried.

Solicitor Asteak also requested the Board authorize Mr. Tenges to obtain the services of an appraiser for this property. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to give Mr. Tenges that authorization. The motion carried.

## **Old Business**

There were no items to discuss under Old Business.

**New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve payment of the bills dated May 23, 2012. The motion carried.

**Courtesy of the Floor**

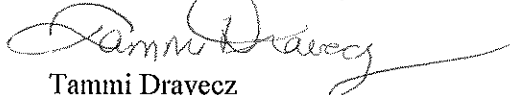
Laurie Ehasz, Hanoverville Road, commented on the tractor trailers crossing the bridge. She stated that she spoke to the police and they have given tickets, but it is still happening and continues to get worse.

Mr. Tenges stated that it is in the hands of the police and asked Mr. Nagle and Mr. Pennington to mention it at the next CRPC meeting.

**Adjournment**

A motion was moved by Mr. Green and was seconded by Mr. Boucher to adjourn the meeting. The meeting adjourned at 7:04pm.

Respectfully submitted by,



Tammi Dravec  
Assistant Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
May 23, 2012**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
12519	Sam's Club	Park/Public Works/Municipal Bldg Supplies	\$ 262.03
12520	Home Depot	Facilities Maintenance	\$ 317.76
12521	Sam's Club	Membership Renewal	\$ 35.00
12522	Lori Seese	PSATS Conference	\$ 112.11
12523	James Pennington	PSATS Conference	\$ 118.79
12524	The Express Times	ZHB Advertisements	\$ 529.40
12525	Eric Albert	PSATS Conference/ BCO Training	\$ 207.17
12526	ISOBunkers, LLC	Equipment Motor Fuel	\$ 897.83
12527	Edwards Business Systems	Copier Maintenance	\$ 88.00
12528	Fogels Fuel Service	Municipal Heating Fuel Maintenance	\$ 295.00
12529	Suburban Propane	Park Fuel	\$ 232.50
12530	Nazareth Key	Advertisements	\$ 1,110.42
12531	PA One Call System, Inc.	Monthly Fax Activity	\$ 69.96
12532	Flamm Walton PC	Personnel Legal Services	\$ 161.00
12533	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 1,273.95
12534	AT&T	Municipal/Public Works Long Distance	\$ 63.48
12535	PPL, Inc.	Fire Company Electricity	\$ 376.62
12536	ExxonMobil	Fire Company Equipment Motor Fuel	\$ 790.19
12537	Rush Uniform Inc.	Fire Company Uniform Supplies	\$ 4,551.00
12538	H & R Bock	Fire Company	\$ 952.50
12539	Municipal Emergency Services	Fire Company Equipment Parts/Supplies	\$ 150.00
12540	FirePrograms	Fire Co Membership Renewal	\$ 485.00
12541	Nextel Communications	Municipal/Public Works Wireless	\$ 334.07
12542	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 1,519.75
12543	Deer Park	Municipal Bottled Water	\$ 27.71

**Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT CONTINUED**

12544	Nextel Communications	Fire Company Wireless	\$ 410.64
12545	Staples Credit Plan	Fire Co Collection Supplies	\$ 139.58
12546	Asteak Law Offices	Legal Services	\$ 9,890.75
12547	American Flagpole & Flag Co.	Fire Company Supplies	\$ 409.30
12548	A & S HVAC, Inc.	Fire Company Maintenance	\$ 400.00
12549	Easton Suburban Water Authority	Municipal Building Water	\$ 76.55
12550	Mr. John	Temporary Restrooms	\$ 380.63
12551	Herceg Hauling	Trash Removal	\$ 250.00
PAID ONLINE	Chase Card Services	Equipment Fuel/Conference/Postage/Supplies	\$ 1,316.34
12552	A&A Sales Associates, LLC	Public Works Supplies	\$ 799.25
12553	Service Tire Truck Centers	Public Works Equipment Repairs	\$ 874.93
12554	Schall's Brakes & Repairs, Inc.	Public Works Equipment Repairs	\$ 56.60
12555	Printex	Office Supplies	\$ 405.00
12556	Whitehall Turf Equipment	Public Works Equipment Parts/Supplies	\$ 137.30
12557	Wilson Products	Public Works Equipment Parts/Supplies	\$ 363.30
12558	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 64.97
12559	Interstate Battery of Allentown	Public Works Equipment Parts/Supplies	\$ 189.90
12560	Flurer's Auto Body	Public Works Equipment Repair	\$ 50.00
12561	Highway Materials, Inc.	Paving/Patching Materials	\$ 133.04
12562	BWP-Carquest Auto Parts	Public Works Equipment Parts/Supplies	\$ 188.37
<b><i>Total General Fund Checking Account...</i></b>			<b><u>\$ 31,497.69</u></b>

**PAYROLL ACCOUNT**

May 18, 2012

**\$ 26,951.68**

**Lower Nazareth Township  
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**RECYCLING/REFUSE ACCOUNT**

1136	Lower Nazareth Township	Clean Up Day Petty Cash	\$ 100.00
1137	Mr. John	Temporary Restroom	\$ 152.25
1138	Highway Materials Inc.	Capital Construction	\$ 155.20
1139	Berks Products	Capital Construction	\$ 604.00
1140	Four Winds Concrete, Inc.	Capital Construction	\$ 1,200.00
<i>Total Recycling/Refuse Account...</i>			<u><u>\$ 2,211.45</u></u>

**OPEN SPACE ACCOUNT**

624	Highway Materials Inc.	Capital Construction	\$ 155.20
625	Berks Products	Capital Construction	\$ 604.00
<i>Total Open Space Account...</i>			<u><u>\$ 759.20</u></u>

**DEVELOPMENT & INSPECTION ACCOUNT**

1703	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 9,150.12
1704	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 7,412.00
1705	Lower Nazareth Township General Fund	Administrative Fee	\$ 4,509.76
<i>Total Dev. &amp; Inspection Account...</i>			<u><u>\$ 21,071.88</u></u>

**MASTER ESCROW CHECKING ACCOUNT (KNBT)**

1936	Lower Nazareth Township	Transfer to New Escrow Accounts	\$ 82,714.53
1937	Lower Nazareth Township	Transfer to New Escrow Accounts	\$ 51,062.27
1938	Green Acres Lawn Furniture	Escrow Refund	\$ 245.03
1939	First Industrial PA	Escrow Refund	\$ 1,169.53
1940	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,821.25
1941	Opus East	Escrow Refunds	\$ 6,897.95

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**MASTER ESCROW CHECKING ACCOUNT (KNBT) CONTINUED**

1942	Wegmans Food Markets, Inc.	Escrow Refund	\$ 3,357.69
		<i>Total Master Escrow Checking Account...</i>	<u>\$ 147,268.25</u>

**MASTER ESCROW CHECKING ACCOUNT (LAB)**

1029	David Austin	Escrow Refund	\$ 290.13
1030	Joseph Yacone	Escrow Refund	\$ 426.03
1031	Fellheimer & Eichen LLP	Legal Services	\$ 11,344.69
1032	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 42,140.03
1033	Met-Ed	Traffic Signal Maintenance	\$ 172.17
		<i>Total Master Escrow Checking Account...</i>	<u>\$ 54,373.05</u>

**CAPITAL RESERVE ACCOUNT**

759	Fulton Bank, NA	Lease Payment	<u>\$ 12,681.47</u>
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