

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
January 25, 2012**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday January 25, 2012. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Gerald R. Green	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer
James S. Pennington	-	Supervisor			

Absent was:

Lori B. Seese - Zoning Administrator

**Approval of Minutes**

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve the meeting minutes for December 14, 2011. Mr. Green abstained. The motion carried.

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the meeting minutes January 3, 2012. The motion carried.

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the meeting minutes for January 11, 2012. The motion carried.

**Reports**

*All reports are available to review at the Township Office and on our website.*

Mr. Nagle acknowledged the receipt of the November and December 2011 Financial Reports, the December 2011 Zoning Administrator's Report for December 2011, the Hecktown Volunteer Fire Company Incident Report for December 2011 and 2011 Totals, and the Hecktown Ambulance Corps Incident Report for December 2011.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

There were no items to discuss under Subdivision and Land Development.

**Supervisors' Comments**

Mr. Kucsan commented that, in response to his comments at the prior meeting, the sign at Country Club and Newburg Roads was replaced. Public Works also installed a street sign at Route 191 and Newburg Road. Mr. Kucsan also complimented Public Works on the storm clean-up following the recent snowstorm.

Mr. Pennington attended the CRPC meeting on Monday evening and the COG meeting on Tuesday evening.

Mr. Nagle attended the CRPC meeting on Monday evening. The reorganized for 2012 and Glenn Walbert was appointed Chairman, Robert Fields Vice-Chair, and Eric Nagle Secretary. Mr. Nagle also mentioned that Chapman's contract is up for renewal so they will be reviewing that.

Mr. Boucher reported that they received a grant that will be used towards replacing the 1982 Brush Truck. The amount of the grant was based on the training of the members of the department.

Mr. Green had no comments.

### **Manager's Report**

Time Extension Report – Mr. Tenges reviewed the time extension report for various projects. The report is available for review at the Township Office or on the website.

Destruction of Municipal Records – Resolution #LNT-07-12 – A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve Resolution LNT-07-12. The motion carried.

Ray's Automotive – Land Development Improvements Agreement – Authorization to Execute – A motion was moved by Mr. Pennington and was seconded by Mr. Green to authorized execution of this agreement. The motion carried.

1996 International Truck Fire – Mr. Tenges reported that during storm clean-up operations the '96 International caught on fire. It is a total loss. Mr. Tenges stated that he believes a hydraulic oil line broke causing an oil fire. The piece of equipment will need to be replaced. The replacement schedule will need to be adjusted and Mr. Tenges intends on requesting authorization to purchase a new piece of equipment at our next meeting. There is money available in the Capital Reserve for this purchase.

Meetings – Mr. Tenges attended the COG meeting on Tuesday evening. He also reported that the Board of Auditors reorganized on January 20, 2012.

International Speedway Easement Agreement – Mr. Tenges reported that he, along with Solicitor Asteak and Mr. Kortze had a conference call with International Speedway. It was productive and hopefully with come to a conclusion in a month or so.

Appointments – Mr. Tenges reported that Lori Seese is on medical leave for about 6 weeks. He requested to appoint Eric Albert as Acting Planning/Zoning Administrator and Lorie Gyarmaty as Acting BCO. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to make those appointments. The motion carried.

### **Engineer's Report**

There were no items to discuss under Engineer's Report.

### **Solicitor's Report**

Solicitor Asteak reported that he will be attending a meeting at the school on Monday, regarding ProLogis. Mr. Tenges will also be attending.

### **Old Business**

There were no items to discuss under Old Business.

**New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve payment of the bills dated January 25, 2012. The motion carried.

**Courtesy of the Floor**

David Goerlich, 4342 Christian Springs Road, inquired if anyone submitted plans to develop the vacant lot at Christian Springs and Concord Roads. Mr. Tenges stated that the owner made inquiries, but nothing has been submitted. He added that a wetlands study is required in order to develop that lot.

**Adjournment**

A motion was moved by Mr. Boucher and was seconded by Mr. Green to adjourn the meeting at 6:52pm. The motion carried.

Respectfully submitted by,



Tammi Dravecz  
Assistant Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
January 25, 2012**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
VOID	<del>Schall's Brakes &amp; Repairs, Inc.</del>	Equipment Service	\$ <del>1,389.24</del>
12225	Schall's Brakes & Repairs, Inc.	Equipment Service	\$ 1,232.40
12226	Fisher & Son Company, Inc.	Public Works Training	\$ 90.00
12227	Commonwealth of Pennsylvania	Public Works Training	\$ 10.00
12228	Walmart Community BRC	Public Works Supplies	\$ 62.32
12229	Service Tire Truck Centers	Tool/Equipment Repairs	\$ 99.95
12230	Plasterer Equipment Co., Inc.	Equipment Parts/Supplies	\$ 74.23
12231	Associated Fasteners, Inc.	Public Works Equipment Parts/Supplies	\$ 20.45
12232	Schall's Brakes & Repairs, Inc.	Equipment Parts/Service	\$ 118.78
12233	CCC Heavy Duty Truck Parts Company	Equipment Parts/Supplies	\$ 39.75
12234	Modern Precast Concrete	Pipe and Drainage Supplies	\$ 1,307.95
12235	Kolb, Vasiliadis & Florenz	Tax Certification Refund/Overpayment	\$ 10.00
12236	Verizon	Municipal / Public Works Telephone	\$ 612.56
12237	Edwards Business Systems	Copier Maintenance	\$ 456.38
12238	Nextel Communications	Municipal/Public Works Wireless	\$ 325.83
12239	PA Recreation and Park Society, Inc.	2012 Membership Dues	\$ 80.00
12240	Lorraine Chromiak, RPR	ZHB Stenographer	\$ 170.00
12241	R.S. Security & Communications	Fire Company Equipment Maintenance	\$ 100.00
12242	The Morning Call	Subscription Renewal	\$ 60.60
12243	Herceg Hauling	Trash Removal	\$ 125.00
12244	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 3,288.17
12245	Brown & Brown of Lehigh Valley	Public Official Liability Insurance	\$ 6,672.00
12246	Staples Business Advantage	Office Supplies	\$ 75.88
12247	The Express Times	Advertisements	\$ 718.80
12248	ISOBunkers, LLC	Equipment Motor Fuel	\$ 393.80
12249	PA Unemployment Compensation Fund	Unemployment Compensation	\$ 2,125.00
12250	Met-Ed	Street Light Electricity	\$ 166.22
12251	U.S. Municipal Supply, Inc.	Equipment Parts/Supplies	\$ 670.30
12252	Eastern Industries, Inc.	Construction/Rebuilding/Paving/Patching	\$ 754.71

**Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT CONTINUED**

12253	Highway Materials, Inc.	Capital Construction	\$	1,084.86
12254	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$	1,692.48
12255	Kimball Midwest	Public Works Supplies	\$	397.51
12256	Wolbach Saw Mill	Equipment Parts/Supplies	\$	632.40
12257	Hendershot Door Systems, Inc.	Facility Maintenance	\$	289.80
12258	Tractor Supply	Public Works Supplies/Equipment Parts/Suppli	\$	417.32
12259	International Salt Co., LLC	Winter Maintenance	\$	33,279.00
12260	Sharkan Supply Co.	Shop Tools/Equipment	\$	289.00
12261	All-Phase Electric Supply Co.	Public Works Supplies	\$	64.72
				<hr/>
				<b><i>Total General Fund Checking Account...</i></b>
			\$	<b>58,008.17</b>
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**OPEN SPACE ACCOUNT**

615	Northampton County 4-H Dev. Fund	Park Supplies	\$	232.00
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**RECYCLING/REFUSE ACCOUNT**

1121	Tractor Supply	Public Works Service Supplies	\$	39.99
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**PAYROLL ACCOUNT**

January 27, 2012			\$	29,883.10
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**MASTER ESCROW CHECKING ACCOUNT (KNBT)**

1923	Lower Nazareth Township	Transfer to new accounts	\$	49,832.31
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**Lower Nazareth Township  
Bills To Be Approved  
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**MASTER ESCROW CHECKING ACCOUNT (LAB)**

1001	Lower Nazareth Township Tax Collector	2012 LNT Real Estate Taxes	\$	2,022.11
1002	Timm Tenges, Tax Collector	2011-2012 NASD Real Estate Taxes	\$	26,082.62
1003	Lower Nazareth Township Tax Collector	2011 LNT Real Estate Taxes	\$	2,269.72
1004	Sheriff of Northampton County	Sheriff's Sale - Statement of Costs	\$	122,938.34
WIRE	Wells Fargo Bank, N.A.	Capital Purchase - Building	\$	1,277,600.00
1005	First American Title Company	Title Insurance Premium	\$	5,906.25
1006	All-Phase Electric	Traffic Signal Equipment Repair	\$	49.93
1007	General Highway Products, Inc.	Traffic Sign Repair	\$	335.00
				<b>\$ 1,437,203.97</b>
				<b>\$ 1,437,203.97</b>