

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
May 11, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday May 11, 2011. The Chairman called the meeting to order at 6:35 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Ricky T. Johnson	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Lori B. Seese	-	Zoning Administrator
			Tammi Dravec	-	Assistant Secretary/Treasurer

Absent was:

James S. Pennington, Supervisor

*The Board held a brief executive session prior to the meeting to discuss possible litigation.*

**Approval of Minutes**

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve the meeting minutes for April 27, 2011. Mr. Johnson abstained. The motion carried.

**Old Business**

Christian Springs Road Sewer – Numerous residents of Christian Springs Road were in attendance.

Mr. Tenges reported that he met with Attorney Al Peirce and the Chairman of the Authority. He made a proposal that the Township use money from franchise fees that are in our sewer account to reimburse Nazareth Borough Municipal Authority (NBMA) for the laterals. Mr. Tenges also asked that the Authority waive the connection requirement so no one has to hook up unless they want to. The township will send a letter to NBMA for approval. There was no resistance to the proposal during the meeting and Mr. Tenges feels the proposal will be approved. The township would re-coop the fees if and when the residents connect to sewer.

Solicitor Asteak believes this should please the residents as it will raise their property values. In addition, the township is using monies set aside for this purpose – not tax dollars. Once the proposal is approved agreements will be executed between both parties.

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to authorize a letter be set to NBMA and the execution of agreements. The motion carried.

Residents had some questions for the Board including, one resident, who wanted to know if they would still be able to decide on the lateral placement. Mr. Tenges stated that would be part of the agreement.

The residents thanked the Board for their assistance.

**Reports**

*Report is available for review at the Township Office and is posted on the Township's website.*

Mr. Nagle acknowledged the receipt of the Hecktown Volunteer Fire Company Incident Report for April 2011 and the Hecktown Volunteer Ambulance Corps Incident Report for March 2011.

### **Correspondence**

There were no items to discuss under Correspondence.

### **Subdivision and Land Development**

Liberty Towers – Preliminary/Final Land Development – Resolution #LNT-15-11 – Mr. Kortze reviewed his May 10, 2011 letter recommending Preliminary/Final Approval. Brian Seidel, Seidel Planning & Design, for the applicant stated they will comply with Mr. Kortze's comments. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve Resolution#LNT-15-11. The motion carried.

### **Supervisors' Comments**

Mr. Kucsan, Mr. Johnson, and Mr. Boucher had no comments.

Mr. Nagle will be out of the country and unable to attend the CRPC meeting or the May 25<sup>th</sup> Board of Supervisors meeting. He requested that another board member attend along with Mr. Pennington. Mr. Johnson said he would check his schedule.

### **Manager's Report**

Township Newsletters – Mr. Tenges reported that residents should receive their newsletters today or tomorrow.

Yard Waste Program Revisions – Mr. Tenges reported that there will be some revisions to our yard waste program. It will be moving to the township's property off of Newburg Road, address is 4600 Newburg Road. The extra space gives us flexibility on the quantity of materials we can store prior to shipping it to FRCA. We will be hiring some PT people to monitor the program; relieving our public work staff. The township will also be purchasing a shed for the workers to sit. Due to the overwhelming amount of material and residents utilizing the program, we may add an additional day.

Mr. Tenges stated he hopes to make these revisions as soon as possible. The PT seasonal ad has already been run. We will begin to hand fliers out to people using the program to inform them of the changes, put the information on the website, place signs on the site, and possibly an ad in the paper.

Gremar Road – Mr. Tenges reported that Gremar Road should be opening on Friday. The developer wants to set up a sales trailer.

### **Engineer's Report**

People 1<sup>st</sup> Credit Union – Maintenance Period Expiration - Security Release – Mr. Kortze reviewed his May 6<sup>th</sup> letter recommending the release of the remaining security. A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to approve the security release. The motion carried.

Everson Tesla – Maintenance Period Expiration - Security Release – Mr. Kortze reviewed his May 6<sup>th</sup> letter recommending the release in the remaining security. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve the security release. The motion carried.

### **Solicitor's Report**

There were no items to discuss under Solicitor's Report.

### **New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was made by Mr. Boucher and seconded by Mr. Johnson to approve the bills dated May 11, 2011. The motion carried.

**Courtesy of the Floor**

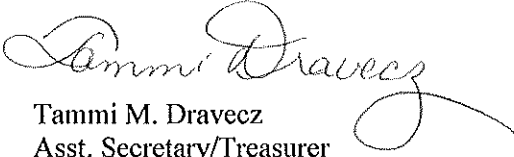
There were no items to discuss under Courtesy of the Floor.

*The Board will hold a brief executive session prior to the meeting to discuss possible litigation.*

**Adjournment**

A motion was moved by Mr. Johnson and seconded by Mr. Kucsan to adjourn the meeting at 7:03PM.

Respectfully submitted by,

  
Tammi M. Dravec  
Asst. Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
May 11, 2011**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
11632	LNT Petty Cash	Replenish Petty Cash	\$ 46.00
11633	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
11634	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
11635	Colonial Regional Police Department	Police Contract Payment	\$ 83,779.89
11636	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
11637	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
11638	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 14,306.92
11639	Home Depot	Equipment Parts/Supplies/Park Facilities Main	\$ 99.36
11640	Stewart-Amos Equipment Co.	Street Sweeper Rental	\$ 8,964.74
11641	Highway Materials, Inc.	Paving/Patching Material	\$ 119.98
11642	East Lawn Supply Co., Inc.	Park Facilities Maintenance	\$ 29.71
11643	Brown-Daub Ford-Lincoln-Mercury	Equipment Repairs	\$ 109.95
11644	Timm Tenges	PSATS Conference	\$ 89.76
11645	Nazareth Key	Advertisements	\$ 1,107.18
11646	Met-Ed	Traffic Signal Electricity	\$ 101.83
11647	Verizon	Fire Company Telephone	\$ 399.98
11648	Easton Suburban Water Authority	Fire Company Water	\$ 52.09
11649	Fogels Fuel Service	Municipal Heating Fuel/Maintenance	\$ 3,875.40
11650	AT&T	Municipal/Public Works Long Distance	\$ 69.61
11651	Staples Business Advantage	Office Supplies	\$ 24.24
11652	Nazareth Area School District	Tax Appeal Assessment	\$ 560.75
11653	Rumsey Electric Co.	Facility Maintenance	\$ 1,029.90
11654	PrintConcepts	Office Supplies	\$ 345.87
11655	Valley Industrial Rubber Products	Misc Shop Tools/Equipment	\$ 1,648.27
11656	Eastern Autoparts Warehouse	Fire Company Supplies	\$ 432.52
11657	The Knox Company	Fire Company Supplies	\$ 790.00
11658	PPL, Inc.	Fire Company Electricity	\$ 592.00
11659	PA One Call System, Inc.	Monthly Fax Activity	\$ 43.52
11660	PPL, Inc.	St Light/Traffic Signal/Park/Municipal/Public	\$ 1,452.81
11661	Nextel Communications	Municipal/Public Works Wireless	\$ 324.56
	Chase Card Services	Conference/Equipment Motor Fuel/Park/Web	\$ 4,797.72

**Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT CONTINUED**

11662	Geoff Penske	Fire Company Vehicle	\$ 26,947.00
11663	Keystone Municipal Insurance	Workers Compensation	\$ 11,060.00
11664	Lori Seese	PSATS Conference	\$ 101.42
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			<b><i>Total General Fund Checking Account...</i></b>
			<b>\$ 167,239.00</b>
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**FIRE CAPITAL RESERVE ACCOUNT**

126	Geoff Penske	Fire Company Vehicle	\$ 12,807.00
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**CAPITAL RESERVE ACCOUNT**

743	Virginia Business Systems	Copier Lease	\$ 379.95
744	LNT General Fund	Equipment Purchase	\$ 9,000.00
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			<b><i>Total Capital Reserve Account...</i></b>
			<b>\$ 9,379.95</b>
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**OPEN SPACE ACCOUNT**

604	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 3,696.08
605	Giles & Ransome, Inc.	Equipment Purchase	\$ 135,750.00
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			<b><i>Total Open Space Account...</i></b>
			<b>\$ 139,446.08</b>
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**PAYROLL ACCOUNT**

May 6, 2011

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**\$ 26,175.14**

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**Lower Nazareth Township  
Bills To Be Approved  
May 11, 2011**

**MASTER ESCROW CHECKING ACCOUNT**

1818	Northampton County Recorder of Deeds	Plan Recording	\$ 125.00
1819	County of Northampton	Parcel ID	\$ 5.00
1820	Met-Ed	Traffic Signal Electricity	\$ 250.24
1821	Gene Pambianchi	Escrow Refund	\$ 525.04
1822	Cynthia Farmer	Escrow Refund	\$ 525.05
1823	Tara Fleureton	Escrow Refund	\$ 207.02
1824	Adeline Calvert	Escrow Refund	\$ 525.02
1825	Tina Nigohosian	Escrow Refund	\$ 402.12
1826	Stephen Smith	Escrow Refund	\$ 473.09
1827	Lori Seese	Plan Recording - Parcel Certification	\$ 5.00
<i>Total Master Escrow Account...</i>			<u><u>\$ 3,042.58</u></u>

**HOST FEE ACCOUNT**

539	Giles & Ransome, Inc.	Equipment Purchase	<u><u>\$ 45,250.00</u></u>
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**DEVELOPMENT & INSPECTION ACCOUNT**

1675	DHD Venture Management Co., Inc.	Building Permit Refund	1,204.00
1676	CodeMaster Inspection Services, Inc.	Building Inspection Services	21,207.00
<i>Total Development &amp; Inspection Account...</i>			<u><u>\$ 22,411.00</u></u>