

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
April 27, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday April 27, 2011. The Chairman called the meeting to order at 6:40 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
James S. Pennington	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Lori B. Seese	-	Zoning Administrator
			Tammi Dravec	-	Assistant Secretary/Treasurer

Absent was:

Ricky T. Johnson, Supervisor

The Board held a brief executive session prior to the meeting to discuss possible litigation.

Approval of Minutes

A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve the meeting minutes for April 13, 2011. The motion carried.

New Business

Fast Lane Towing – Attorney Margle contacted the Township Office and asked this be tabled until the May 11th meeting.

Christian Springs Road Sewer – The following residents were in attendance: David Goerlich, 4342 Christian Springs Road; Dawn Rasmussen, 4348 Christian Springs Road; Carlton Glantz, 4359 Christian Springs Road; Marie Cunningham, 4315 Christian Springs Road; and Claude Beck, 4256 Christian Springs Road.

Mr. Tenges reported that the Nazareth Borough Municipal Authority (NBMA) dropped a letter off at the Township Office, with no advanced notice. Mr. Tenges contacted Tom Itterly and Attorney Pierce requesting relief for the property owners by way of extending the time they have to hook up. They seemed agreeable to the idea; the Board would need to submit a request for a time extension and possible financing options for the residents.

All residents were unhappy about being forced to connect and expressed concern of being able to afford the costs involved to connect, close septic systems, re-seed lawns, and replace driveways; especially in these tough economic times.

One resident commented that the \$90,000 needed to install the laterals should be the developer's responsibility. Mr. Tenges commented that the township could possibly absorb the cost and re-coop the money when the resident(s) decide to hook up.

Mr. Tenges stated he would be scheduling a meeting with NBMA to discuss our options. Mr. Nagle commented that the Board has the residents' best interest at heart and will look into what can be done and revisit this at our May 11th meeting.

Reports

Report is available for review at the Township Office and is posted on the Township's website.

Mr. Nagle acknowledged the receipt of the Financial Report for March 2011.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision & Land Development.

Supervisors' Comments

Mr. Kucsan and Mr. Boucher had no comments.

Mr. Pennington attended the CRPC meeting on Monday evening and the COG meeting on Tuesday evening.

Mr. Nagle also attended the CRPC meeting.

Manager's Report

Keystone Municipal Insurance Trust (KMIT) Membership Resolution #LNT-12-11 & Membership Agreement – Mr. Tenges reminded the Board that they approved the membership proposal at our last meeting, however we did not receive these documents until after that meeting. A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve Resolution #LNT-12-11 and the membership agreement. The motion carried.

Act 44 – Resolution #LNT-13-11 – A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve Resolution #LNT-13-11. The motion carried.

Real Estate Tax Collection – The Board officially accepted Ms. Goodhard's letter of resignation. Mr. Nagle thanked her for her years of service and wished her the best of luck in her retirement!

Solicitor Asteak informed the Board of the timeline which needs to be followed to find a replacement tax collector.

Mr. Tenges stated, for the time being, he would consider the position with no additional compensation. He has met with Ms. Goodhard and she will be assisting with the transition. Ms. Goodhard also collects the school taxes. Mr. Tenges has also spoken with the school district and they are fine with us collecting the school taxes as well. An agreement with the school will be required.

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to appoint Mr. Tenges as the interim real estate tax collector, with no additional compensation. The motion carried.

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve the tax collection procedures. The motion carried.

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to authorize Mr. Tenges to check for any additional bonding requirements. The motion carried.

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to authorize Mr. Tenges to make arrangements for an audit. The motion carried.

Engineer's Report

Lower Nazareth Realty Partners – Maintenance Period Expiration - Security Release – Mr. Kortze reviewed his April 21st letter recommending the release in the letter of credit. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the security release. The motion carried.

Solicitor's Report

Briarwood Drive Cul-de-Sac – Cobrinik Dedication – Resolution #LNT-14-11 – A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve Resolution #LNT-14-11. The motion carried. Mr. Tenges noted that this allows the township to collect State Liquid Fuels money. He will be sending Mr. Cobrinik a letter of thanks.

Old Business

There were no items to discuss under Old Business.

Payment of the Bills

A motion was made by Mr. Boucher and seconded by Mr. Pennington to approve the bills dated April 27, 2011. The motion carried.

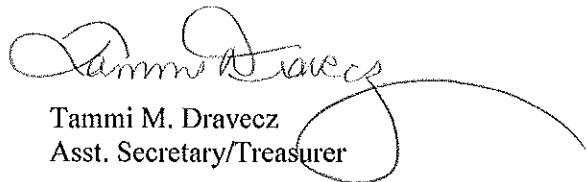
Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Boucher and seconded by Mr. Pennington to adjourn the meeting at 7:44PM.

Respectfully submitted by,


Tammi M. Dravecz
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
April 27, 2011**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11603	PPL, Inc.	Surrey Glen Lights	\$ 715.00
11604	Associated Fasteners, Inc.	Public Works Supplies	\$ 16.30
11605	Service Tire Truck Centers	Equipment Tools/Repair	\$ 590.59
11606	Rumsey Electric Co.	Street Lights	\$ 1,966.71
11607	Highway Materials, Inc.	Paving/Patching Material	\$ 59.33
11608	ISOBunkers, LLC	Equipment Motor Fuel	\$ 1,591.19
11609	Schuykill Valley Sports	Park Supplies	\$ 27.00
11610	Flurer's Auto Body	Tool & Equipment Repair	\$ 50.00
11611	Sears Commercial One	Municipal Building Maintenance	\$ 98.97
11612	Staples Business Advantage	EIT/Zoning/Office Supplies	\$ 510.04
11613	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 155.57
11614	Tommy's Small Engine Repair	Equipment Parts/Supplies	\$ 63.30
11615	Verizon	Municipal/Public Works Telephone	\$ 601.71
11616	Met-Ed	Street Light Electricity	\$ 171.95
11617	Mr. John	Temporary Restrooms	\$ 276.69
11618	Edwards Business Systems	Copier Maintenance	\$ 512.17
11619	The Express Times	Advertisements	\$ 165.00
11620	The Home News	Advertisement	\$ 110.00
11621	George J. Kratzer, Inc.	Park Septic Tank	\$ 390.00
11622	Easton Area Joint Sewer Authority	Debt Service Payment	\$ 193.67
11623	Kansas State Bank	Fire Company Loan Payment	\$ 66,807.08
11624	The Center for Animal Health & Welfare	Animal Services	\$ 100.00
11625	Deer Park	Municipal Bldg Bottled Water	\$ 19.02
11626	Herceg Hauling	Trash Removal	\$ 250.00
11627	Brown & Brown of Lehigh Valley	Summer Park Program Insurance	\$ 500.00
11628	Convergent Communications	Telephone Maintenance	\$ 1,976.00
11629	IIMC	Membership Renewal	\$ 260.00
11630	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 175.00
11631	Stewart Custom Kitchens	Municipal Building Maintenance	\$ 350.00
		<i>Total General Fund Checking Account...</i>	<u>\$ 78,702.29</u>

**Lower Nazareth Township
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April 27, 2011**

CAPITAL RESERVE ACCOUNT

742	Hale Trailer Brake & Wheel	Equipment Purchase	<u>\$ 9,697.50</u>
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PAYROLL ACCOUNT

	April 21, 2011		<u>\$ 30,810.26</u>
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MASTER ESCROW CHECKING ACCOUNT

1814	Keystone Consulting Engineers, Inc.	Engineering & SEO Services	\$ 1,927.88
1815	Asteak Law Offices	Legal Services	\$ 1,400.00
1816	Met-Ed	Traffic Signal Electricity	\$ 28.30
1817	Signal Service, Inc.	Traffic Signal Maintenance	\$ 1,397.87
		<i>Total Master Escrow Account...</i>	<u>\$ 4,754.05</u>

DEVELOPMENT & INSPECTION ACCOUNT

1671	Lower Nazareth Recreation Association	2010 Baseball Safety Reimbursement	\$ 6,164.58
1672	Lower Nazareth Recreation Association	2010 Football Safety Reimbursement	\$ 2,739.28
1673	Lower Nazareth Recreation Association	2010 Basketball Safety Reimbursement	\$ 7,439.53
1674	Nazareth Area Soccer Club	2010 Soccer Safety Reimbursement	\$ 1,601.61
		<i>Total Development & Inspection Account...</i>	<u>\$ 17,945.00</u>