

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
March 30, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday March 30, 2011. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
James S. Pennington	-	Supervisor	Lori B. Seese	-	Zoning Administrator
Martin J. Boucher	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer

Absent was:

Ricky T. Johnson, Supervisor
Tammi Dravec, Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve the meeting minutes for March 9, 2011. Mr. Pennington abstained. The motion carried.

Public Hearing

Solar Ordinance - #201-03-11 – The hearing began at 6:38pm

Solicitor Asteak noted the ordinance has been advertised in the Express-Times and that comments have been received by the Lehigh Valley Planning Commission (LVPC) and the Lower Nazareth Township Planning Commission (PC). The ordinance has been and is available for public review at the Township Office. Solicitor Asteak commented that the Board was ready for public comment. There were no comments from the floor.

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to pass Ordinance #201-03-11. The motion carried.

The hearing concluded at 6:42pm.

Reports

Report is available for review at the Township Office and is posted on the Township's website.

Mr. Nagle acknowledged the receipt of the Financial Report for February 2011.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Everson Tesla – Final Land Development Approval – Resolution #LNT-10-11 – Joseph Plunkett, Esq., Greg Naumovich, and Michael Dunn were present.

Mr. Kortze reviewed his March 25th letter and explained the sewage facility options.

**Board of Supervisors Minutes
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The applicant does not want to comply with Section IV #2, which discusses sidewalks, due to safety concerns. The Board was agreeable to waiving that requirement.

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve Resolution #LNT-10-11 with the exception of the engineer's request for sidewalks. The motion carried.

Everson Tesla – Sewage Facilities Planning Module – Resolution #LNT-11-11 – Mr. Tenges reported that we are not ready to adopt this resolution. The Sewage Enforcement Officer (SEO) sent it to Lehigh Valley Planning Commission (LVPC) for approval; however has not received comment. Historically, the township's position was not to approve without LVPC comment.

Mr. Tenges stated the township will work with the applicant as far as their building plan is concerned. We will expedite the process after the next meeting.

Supervisors' Comments

Mr. Kucsan and Mr. Boucher had no comments.

Mr. Pennington attended the NACOG meeting. At the meeting, they discussed green burials and how to regulate them. Green burials are the burying of deceased on their own property or in a field to decompose.

Mr. Nagle, along with Mr. Pennington, attended the CRPC meeting. At the meeting, there was a presentation on the pension. He also reported that, after going through the testing process, Tom Migliore, a PT Officer in Wilson Borough, was offered at position with the CRPD.

Manager's Report

Time Extension Report – Mr. Tenges reviewed the time extension report. The review period for the Charles Chrin Preliminary/Final Minor Subdivision now ends on March 31, 2012.

Real Estate Tax Collector Resignation – Mr. Tenges reported that we received a letter of resignation from Phyllis Goodhard, our Real Estate Tax Collector. Her resignation is effective April 30, 2011. Mr. Tenges will be working with Solicitor Asteak and more information will be forthcoming.

Palmer Township DCNR Grant – Mr. Tenges reported that Palmer Township has asked for a letter of support for the DCNR Grant Application. The grant is for improvements to the community pool.

PMHIC Ordinance – Mr. Tenges sought authorization to advertise an ordinance to approval the Township's participation in the PA Municipal Health Insurance Cooperative. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to authorize advertisement of the proposed ordinance. The motion carried.

Resident Complaint Regarding Solicitations – Mr. Tenges received an email complaint from a resident who is unhappy with the free Express-Times newspapers that litter his lawn. The resident is also unhappy about the numerous fliers from various businesses that are left on his mailbox and at his door.

The newspaper is not a solicitation therefore; it is outside the township's jurisdiction to enforce. As far as the fliers are concerned, the Township has no way of knowing who the offenders are unless the resident tells us. Solicitor Asteak also recommended that the resident call the police.

Engineer's Report

Herman Subdivision – Security Reduction – Mr. Kortze reviewed his March 25th letter recommending a \$3,729.00 reduction in security. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve the security reduction. The motion carried.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Pennington and seconded by Mr. Boucher to approve the bills dated March 30, 2011. The motion carried.

Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Boucher and seconded by Mr. Pennington to adjourn the meeting at 7:12PM.

Respectfully transcribed by,


Tammi M. Dravec
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
March 30, 2011**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11519	Staples Business Advantage	Office/Zoning/Tax Supplies	\$ 428.01
11520	Printex	Office/Zoning Supplies	\$ 240.90
11521	Commonwealth of Pennsylvania	Refreshment Stand License	\$ 82.00
11522	Flamm Walton PC	Legal Services	\$ 88.00
11523	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,410.38
11524	Pennsylvania State Police	Employee Background Check	\$ 10.00
11525	AT&T	Office/Public Works Long Distance	\$ 48.13
11526	The Center for Animal Health & Welfare	Animal Service Contract	\$ 100.00
11527	Edwards Business Systems	Copier Maintenance	\$ 441.15
11528	Asteak Law Offices	Legal Services	\$ 2,656.25
11529	The Express Times	Subscription Renewal	\$ 59.80
11530	The Express Times	Zoning Hearing Advertisement	\$ 331.00
11531	France Anderson Basile and Company	2010 Audit Services	\$ 1,875.00
11532	Selective Insurance Company of America	Workers Compensation	\$ 219.00
11533	Enter.net	Website/Internet Services	\$ 450.00
11534	Integra One	Replenish Retainer/Symantec Backup Exec	\$ 1,146.00
11535	Herceg Hauling	Trash Removal	\$ 125.00
11536	Deer Park	Municipal Bottled Water	\$ 18.94
11537	Mr. John	Temporary Restrooms	\$ 137.87
11538	United States Postal Service	Postage	\$ 500.00
11539	Lori Peck, OCR	Stenographer	\$ 140.00
11540	ISOBunkers, LLC	Equipment Motor Fuel	\$ 1,281.54
11541	Met-Ed	Street Light /Traffic Signal Electricity	\$ 219.10
11542	Suburban Propane	Public Works Heating Fuel	\$ 898.85
11543	Suburban Propane	Park Heating Fuel	\$ 79.87
11544	Associated Fire Equipment Co., Inc.	Public Works/Municipal Bldg Fire Safety Mair	\$ 628.05
11545	Michael Lawrence	Local Services Tax Refund	\$ 48.00
11546	Kaitlyn Doddy	Local Services Tax Refund	\$ 20.00
11547	Ignatz A. Keppel	Local Services Tax Refund	\$ 51.00
11548	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
11549	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

11550	Colonial Regional Police Department	Police Contract Payment	\$ 83,779.89
11551	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
11552	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
11553	Capital Blue Cross	Employee Health Insurance	\$ 16,496.22
11554	Medical Life Insurance Company	Employee Life Insurance	\$ 1,328.40
11555	Grainger Parts	Public Works Supplies/Maintenance	\$ 223.98
11556	All-Phase Electric Supply Co.	Facility Maintenance	\$ 9.88
11557	Easton Suburban Water Authority	Fire Company Water	\$ 52.09
11558	Wilson Products	Public Works Supplies	\$ 111.77
11559	Kimball Midwest	Public Works Supplies	\$ 114.00
11560	Associated Fasteners, Inc.	Public Works Equipment Parts/Supplies	\$ 23.25
11561	Harry E. Orkin Inc.	Public Works Equipment Parts/Supplies	\$ 89.75
11562	Verizon	Public Works/Municipal Local Telephone	\$ 592.55
11563	BWP-Carquest Auto Parts	Public Works Equipment Parts/Supplies	\$ 104.36
11564	Harold's R.V. Center	Public Works Equipment Parts/Supplies	\$ 26.36
11565	Road Science, LLC	Engineering Services	\$ 5,360.00
11566	Kimball Midwest	Public Works Supplies	\$ 536.89
11567	PetroChoice	Public Works Supplies	\$ 327.80
11568	Advanced Products & Services (APS)	Public Works Equipment Repair	\$ 612.00
11569	Master Supply Line	Park/Public Works/Municipal Bldg Supplies	\$ 383.23
		<i>Total General Fund Checking Account...</i>	<u><u>\$ 127,943.70</u></u>

PAYROLL ACCOUNT

March 25, 2011

\$ 26,619.55

CAPITAL RESERVE AMBULANCE ACCOUNT

109	Spitler, Inc.	New Ambulance	<u><u>\$ 115,354.00</u></u>
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**Lower Nazareth Township
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MASTER ESCROW CHECKING ACCOUNT

1804	WaWa	Security Reduction	\$	5,797.00
1805	Lower Nazareth Realty Partners	Security Reduction	\$	15,111.24
1806	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	17,155.66
1807	Asteak Law Offices	Legal Services	\$	1,662.50
1808	Met-Ed	Traffic Signal Electricity	\$	159.91
1809	Signal Service, Inc.	Traffic Signal Maintenance	\$	150.00
1810	Judy O'Brien	Escrow Refund	\$	435.56
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				<i>Total Master Escrow Account...</i>
			\$	40,471.87

DEVELOPMENT & INSPECTION ACCOUNT

1667	Reliable Fire Protection, Inc.	Building Permit Refund	\$	290.00
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OPEN SPACE ACCOUNT

603	Keystone Nazareth Bank & Trust	Land Loan Payment	\$	3,696.08
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