

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
March 9, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday March 9, 2011. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Steven Mills (for Gary Asteak)	- Solicitor
Robert S. Kucsan	- Vice Chairman	Albert Kortze	- Engineer
Ricky T. Johnson	- Supervisor	Lori B. Seese	- Zoning Administrator
Martin J. Boucher	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
		Tammi Dravec	- Assistant Secretary/Treasurer

Absent was:

James S. Pennington, Supervisor

**Approval of Minutes**

A motion was moved by Mr. Johnson and was seconded by Mr. Boucher to approve the meeting minutes for February 23, 2011. Mr. Nagle abstained. The motion carried.

**Reports**

*Reports are available for review at the Township Office and are posted on the Township's website.*

Mr. Nagle acknowledged the receipt of the Hecktown Volunteer Fire Company – Incident Report for February 2011, Hecktown Volunteer Ambulance Corps – Incident Report for February 2011, Planning & Zoning Administrator's Report for February 2011, and the Nazareth Library 2010 Annual Report.

**Correspondence**

Mr. Tenges stated that he filed a complaint with Representative Marcia Hahn regarding the condition of Newburg Road. Representative Hahn sent PennDot a letter requesting the road be scheduled for repair this year.

**Subdivision and Land Development**

There were no items to discuss under Subdivision and Land Development.

**Supervisors' Comments**

Mr. Kucsan, Mr. Johnson and Mr. Nagle had no comments.

Mr. Boucher attended the Hecktown Volunteer Fire Company meeting. That evening, Donald Laubach was honored for 60 years of service. Mr. Tenges presented a certificate to Mr. Laubach for his many years of dedicated service to his community.

**Manager's Report**

Equipment Purchase – In December, the Board authorized the purchase of a vehicle and its ancillary equipment. The approved purchase price was \$156,224.00, however due to an increase in the size of the equipment; the new

price is \$164,567.00 Mr. Tenges requested approval of the \$8,343.00 price increase. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve the new purchase price of \$164,567.00. The motion carried.

In addition, Mr. Tenges requested authorization to purchase a stainless steel V-box spreader at a cost of \$34,098.00. A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to authorize the purchase of the v-box spreader. The motion carried.

Spring Clean-up Day – Mr. Tenges reported that the Spring Clean-up Day will be held on Saturday May 21<sup>st</sup>. Mr. Tenges stated that the township sees an abuse of the program; specifically people making numerous trips and/or bringing large vehicles filled with items. In order to keep costs down, Mr. Tenges proposed limiting the number of trips. Mr. Tenges proposed the following limitations: Each household may bring 2 full pick-up trucks OR 1 pick-up with an attached trailer OR 1 box truck. Mr. Johnson felt it was fair to limit the trips; it is a free service. Mr. Kucsan and Mr. Nagle agreed.

DHD Ventures – Improvements Agreement – Authorization to Execute – A motion was moved by Mr. Johnson and was seconded by Mr. Boucher to authorize this agreement

Griffin Land / Riverbend Holdings – Improvements Agreement – Authorization to Execute – A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to authorize this agreement

Lower Nazareth Recreation Association (LNRA) Baseball – Mr. Tenges announced that he received an email regarding Gary Metzger's retirement from LNRA after 25 years of volunteer service. In the email, Mr. Kline stated that members of LNRA suggested a field be named after Mr. Metzger to honor him for his service. The Board tabled the topic and would discuss this at a later date.

Also, in the email, Mr. Kline reported that Brad Gaumer will be erecting the dugouts on Field 6.

HVFC – Donald Laubach – Mr. Tenges attended the HVFC meeting. During the meeting, Donald Laubach was honored for his 60 years of service. Mr. Tenges presented him with a plaque from the township.

HVAC – 50<sup>th</sup> Anniversary / Fireworks Request – The Ambulance Corp will be celebrating their 50<sup>th</sup> anniversary with a daylong celebration on September 17<sup>th</sup>. They have requested to end the day's festivities with a fireworks display. Lower Nazareth Township has no fireworks ordinance, but should. Mr. Tenges will work with Solicitor Asteak to develop an ordinance.

Mr. Tenges is no sure about the request. Mr. Kucsan inquired about insurance. Mr. Tenges stated that the ordinance would clearly require insurance. Mr. Boucher reported that fireworks companies carry their own insurance.

A motion was moved by Mr. Nagle and was seconded by Mr. Johnson to authorize Mr. Tenges and Solicitor Asteak to develop an ordinance. The motion carried.

HVAC – New Truck – The new ambulance is scheduled to arrive on Monday March 14<sup>th</sup>.

*Mr. Tenges requested a brief executive session after tonight's meeting to discuss possible litigation*

### **Engineer's Report**

WaWa – Commencement of Maintenance Security Reduction – Mr. Kortze reviewed his letter recommending the reduction of security and to commence the 18-month maintenance period. A motion was moved by Mr. Johnson and was seconded by Mr. Boucher to reduce the security and commence the maintenance period. The motion carried.

Lower Nazareth Realty Partners (WaWa) – Commencement of Maintenance / Security Reduction – Mr. Kortze reviewed his letter recommending the reduction of security and to commence the 18-month maintenance period.

A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to reduce the security and commence the maintenance period. The motion carried.

Dr. Manja – Commencement of Maintenance / Security Reduction – Mr. Kortze reviewed his letter recommending the reduction of security and to commence the 18-month maintenance period. A motion was moved by Mr. Johnson and was seconded by Mr. Boucher to reduce the security and commence the maintenance period. The motion carried.

**Solicitor's Report**

IDI Appeal – Solicitor Mills reported that the IDI Appeal has been denied, therefore Lower Nazareth Township's Conditional Use Order and Opinion holds.

**Old Business**

There were no items to discuss under Old Business.

**New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was made by Mr. Kucsan and seconded by Mr. Boucher to approve the bills dated March 9, 2011. The motion carried.

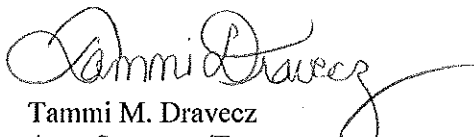
**Courtesy of the Floor**

There were no items to discuss under Courtesy of the Floor.

**Adjournment**

A motion was moved by Mr. Boucher and seconded by Mr. Johnson to adjourn the meeting at 7:00PM.

Respectfully submitted by,

  
Tammi M. Dravec  
Asst. Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
March 9, 2011**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
11459	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
11460	Capital Blue Cross	Employee Health Insurance	\$ 15,909.80
11461	Colonial Regional Police Department	Police Contract Payment	\$ 83,779.89
11462	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
11463	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
11464	Chemung Supply Corp.	Equipment Parts/Supplies	\$ 842.75
11465	All-Phase Electric Supply Co.	Facility Maintenance	\$ 33.10
11466	PrintConcepts	EIT /Office Supplies	\$ 384.46
11467	Signal Service, Inc.	Traffic Signal Maintenance	\$ 2,725.00
11468	Palmer Township Board of Supervisors	MS4 Advertisement	\$ 51.78
11469	First Regional Compost Authority	2nd Quarter Payment	\$ 2,332.27
11470	Lori Peck, OCR	Stenographer	\$ 140.00
11471	Verizon	Fire Company Telephone	\$ 198.97
11472	Firehouse Magazine	Fire Company Subscription Renewal	\$ 49.95
11473	Easton Suburban Water Authority	Fire Company Water	\$ 57.69
11474	R.S. Security & Communications	Fire Company Contract	\$ 420.00
11475	Suburban Propane	Public Works Heating Fuel	\$ 1,331.20
11476	Suburban Propane	Park Fuel	\$ 77.94
11477	Verizon	Municipal Office / Public Works Telephone	\$ 596.82
11478	Met-Ed	Traffic Signal/Street Light Electricity	\$ 262.91
11479	The Home News	Advertisement	\$ 27.75
11480	Philippe & Angie Barzin	Mailbox Damage Reimbursement	\$ 25.00
11481	The Express Times	Solar Ordinance Advertisement	\$ 201.80
11482	Phyllis Goodhard	Real Estate Postage Reimbursement	\$ 48.90
11483	Letterco	Public Works Supplies	\$ 150.48
11484	Edwards Business Systems	Copier Maintenance	\$ 246.49
11485	The Express Times	Zoning Hearing Advertisement	\$ 303.80
11486	MP Uniform & Supply	Fire Company Supplies	\$ 359.94
11487	Witmer Public Safety Group	Fire Company Supplies	\$ 1,300.00
11488	Keystone Volunteer Insurance Group	Fire Company Insurance	\$ 4,625.00
11489	Fire Apparatus Services	Fire Company Equipment Maintenance	\$ 300.00

**Lower Nazareth Township  
Bills To Be Approved  
March 9, 2011**

**GENERAL FUND CHECKING ACCOUNT CONTINUED**

11490	Herceg Hauling	Trash Removal	\$ 125.00
11491	ISOBunkers, LLC	Equipment Motor Fuel	\$ 569.85
11492	Flurer's Auto Body	Municipal Vehicle Maintenance	\$ 65.00
11493	Sharkan Supply Co.	Public Works Tools/Equipment	\$ 99.00
11494	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 662.48
11495	U.S. Municipal Supply, Inc.	Equipment Parts/Supplies	\$ 1,517.50
PAID ONLINE	Chase Card Services	Conference/Website/Equipment Fuel	\$ 1,116.24
11496	Tractor Supply Credit Plan	Equipment Parts/Supplies	\$ 15.98
11497	Home Depot	Public Works Supplies	\$ 165.00
11498	Harry E. Orkin Inc.	Equipment Parts/Supplies	\$ 358.20
11499	Staples Credit Plan	Office/Zoning Supplies	\$ 19.75
11500	PA One Call System, Inc.	Monthly Fax Activity	\$ 20.48
11501	PPL, Inc.	Municipal/PW/Park/Traffic/St Light Electricity	\$ 962.14
11502	Nextel Communications	Municipal/Public Works Wireless	\$ 324.86
11503	The Center for Animal Health & Welfare	Animal Service Contract - 4th Qtr 2010	\$ 525.00
11504	ExxonMobil	Fire Company Equipment Fuel	\$ 306.44
11505	PPL, Inc.	Fire Company Electricity	\$ 881.17
11506	Knowles LP Gas	Fire Company Heating Fuel	\$ 910.91
11507	Nextel Communications	Fire Company Wireless	\$ 481.80
11508	Stanley W Reinhard	Local Services Tax Refund	\$ 41.00
11509	Barbara A. Stinner	Local Services Tax Refund	\$ 51.96
11510	Jennifer Crouse	Local Services Tax Refund	\$ 50.00
11511	Matthew J. Hoernle	Local Services Tax Refund	\$ 20.00
11512	Autumn Zander	Local Services Tax Refund	\$ 26.00
11513	Ashley C Piraino	Local Services Tax Refund	\$ 52.00
11514	Neeta Bhatia	Local Services Tax Refund	\$ 9.00
11515	Zachary Knecht	Local Services Tax Refund	\$ 49.00
11516	Joseph Szaryas	Local Services Tax Refund	\$ 52.00
11517	Rachel Knecht	Local Services Tax Refund	\$ 42.00
11518	Andrea Hein	Local Services Tax Refund	\$ 26.00
<b>Total General Fund Checking Account...</b>			<b><u>\$ 129,401.63</u></b>

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**PAYROLL ACCOUNT**

March 11, 2011

**\$ 26,403.88**

**MASTER ESCROW CHECKING ACCOUNT**

1800	Frank Casilio & Sons, Inc	Escrow Refund	\$ 2,923.59
1801	Met-Ed	Traffic Signal Electricity	\$ 77.48
1802	Signal Service, Inc.	Traffic Signal Maintenance	\$ 2,975.00
1803	Keystone Consulting Engineers	Engineering & Inspection Services	\$ 1,307.13
<i>Total Master Escrow Account...</i>			<b><u>\$ 7,283.20</u></b>

**CAPITAL RESERVE ACCOUNT**

740	Virginia Business Systems	Copier Lease	<b><u>\$ 379.95</u></b>
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**DEVELOPMENT & INSPECTION ACCOUNT**

1665	Serfass Construction	Building Permit Refund	\$ 146.00
1666	CodeMaster Inspection Services, Inc.	Building Code Inspections	\$ 19,356.00
<i>Total Development &amp; Inspection Account...</i>			<b><u>\$ 19,502.00</u></b>

**OPEN SPACE ACCOUNT**

601	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 3,696.08
602	Urban Research & Development Corporat	Open Space Grant App Services	\$ 200.00
<i>Total Open Space Account...</i>			<b><u>\$ 3,896.08</u></b>

**RECYCLING/REFUSE ACCOUNT**

1014	First Regional Compost Authority	2nd Quarter Payment	<b><u>\$ 2,332.28</u></b>
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