

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
December 14, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday December 14, 2011. The Chairman called the meeting to order at 6:38 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Martin J. Boucher	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
James S. Pennington	-	Supervisor	Lori B. Seese	-	Zoning Administrator
			Tammi Dravec	-	Assistant Secretary/Treasurer

Absent was:

Ricky T. Johnson - Supervisor

*\*\*\* Mr. Nagle reported there was an executive session prior to this evening's meeting to discuss real estate matters. \*\*\**

**Approval of Minutes**

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve the meeting minutes for November 30, 2011. The motion carried.

**Reports**

*All reports are available to review at the Township Office or on our website.*

Mr. Nagle acknowledged the receipt of the October 2011 Financial Statement, the Zoning Administrator's Report for October and November 2011, and Hecktown Volunteer Ambulance Corps Incident Report for November 2011.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

Ashley Development – Fields at Trio – Waiver Request & Revised Final Subdivision – Resolution #LNT-27-11 – Wayne Doyle, Cowan Associates, and Richard Brooks, Ashley Development were present.

**Waiver Requests:**

The applicant requested the following three waivers: SLDO 731.4, SLDO 774.32.b and SLDO 792.24. Mr. Kortze had no issues with granting these waivers.

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve the requested waivers. The motion carried.

Revised Final Subdivision – Resolution #LNT-27-11:

Mr. Kortze reviewed his December 9<sup>th</sup> letter recommending Revised Final Approval.

There was some discussion about the ponds, including fencing and dealing with the stagnant water in the ponds that hold water.

A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve Resolution #LNT-27-11. The motion carried.

Supervisors' Comments

Mr. Boucher and Mr. Pennington had no comments.

Mr. Nagle wished everyone Merry Christmas, Happy Hanukkah, and Happy New Year. He thanked Mr. Johnson to his many years of service.

Mr. Kucsan wished everyone Merry Christmas and Happy Holidays.

Manager's Report

Time Extension Report – Mr. Tenges reported that the Township has accepted a time extension for the Halteman Farm Preliminary Major Subdivision. The extension runs through December 31, 2013. The Township also accepted a time extension for the Colt's Run South Minor Subdivision. That extension runs through February 18, 2013.

2012 Millage Rate – Resolution #LNT-28-11 – A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve Resolution #LNT-28-11 and set the 2012 millage rate at 4.15 mills. The motion carried.

2012 General Fund Budget – A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve the 2012 General Fund Budget. The motion carried.

Northampton County Joint COG – Mr. Tenges attended the meeting in Hellertown on December 13<sup>th</sup>.

2011 FDR Project Update – Mr. Tenges reported that the project is complete. We are continuing to replace the curbing and will seed in the spring.

Christian Springs Road Update – Mr. Tenges reported that we will be installing cross pipes on Christian Springs Road at the S turn. There will be some minor interruptions during the installation.

Leaf Collection Update – Mr. Tenges reported that most of the leaves have been collected. The last day for leaf collection will be December 16<sup>th</sup> in order to convert the vehicles for winter operations.

Nazareth Speedway/ISC/ Easement Agreement – Mr. Tenges spoke with ISC and they have some minor engineering issues. Mr. Kortze will be sending them addition information to answer their questions.

Mr. Tenges wished everyone Happy Holidays.

Engineer's Report

Ashley Development – Letter of Credit Reduction – Mr. Kortze reviewed his December 7<sup>th</sup> letter recommending a \$ 52,300.00 reduction. A motion was made by Mr. Boucher and seconded by Mr. Pennington to reduce the letter of credit from \$837,954.90 to \$785,654.90. The motion carried.

Rasmussen Drainage Investigation – Mr. Kortze reported that he spoke with the Rasmussens and recommended that rather than removing the berm they could simply cut a 1 foot notch in the berm. A motion was made by Mr. Pennington and seconded by Mr. Boucher to give the Rasmussens until the spring of 2012 to make the recommended corrections to the berm. The motion carried. Mr. Kortze will convey the message to the Rasmussens.

Mr. Kortze wished everyone Happy Holidays, Merry Christmas and Happy Hanukkah. He thanked the Board and Township Staff for all their help this year.

### **Solicitor's Report**

Solicitor Asteak wished everyone Happy Holidays and thanked the Board and Township Staff for all their help this year.

### **Old Business**

There were no items to discuss under Old Business.

### **New Business**

There were no items to discuss under New Business.

### **Payment of the Bills**

A motion was made by Mr. Boucher and seconded by Mr. Kucsan to approve the bills dated December 14, 2011. The motion carried.

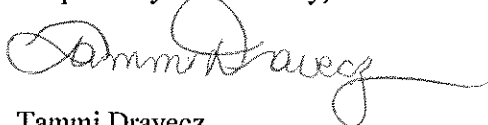
### **Courtesy of the Floor**

Gerald Green commented that he looks forward to working with everyone next year.

### **Adjournment**

A motion was moved by Mr. Boucher and seconded by Mr. Pennington to adjourn the meeting at 7:21PM.

Respectfully submitted by,



Tammi Dravec  
Assistant Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
December 14, 2011**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
12122	Shirley Krock	Real Estate Tax Refund	\$ 26.46
12123	United States Postal Service	Postage	\$ 2,500.00
12124	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
12125	Colonial Regional Police Department	Police Contract Payment	\$ 86,475.99
12126	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 15,821.61
12127	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
12128	AT&T	Municipal/Public Works Long Distance	\$ 42.43
12129	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 736.43
12130	Chase Card Services	Equipment Motor Fuel/Office Supplies/Softwa	\$ 2,396.26
12131	Verizon	Fire Company Telephone	\$ 220.35
12132	Nazareth Key	Fire Company Advertisement	\$ 242.76
12133	Easton Suburban Water Authority	Fire Company Water	\$ 66.09
12134	Joseph J. Piperato, III	ZHB Legal Services	\$ 847.00
12135	Suburban Propane	Park Heating Fuel	\$ 116.89
12136	Nazareth Area Council of Government	2012 Membership Dues	\$ 250.00
12137	Keystone Consulting Engineers, Inc.	Enigneering & Inspection Services	\$ 1,413.13
12138	Printex	Office/Tax Supplies	\$ 1,353.70
12139	The Express Times	Advertisement	\$ 192.80
12140	Nazareth Key	Advertisement	\$ 138.78
12141	TRM Emergency Vehicle Specialists	Fire Company Equipment Supplies	\$ 11,316.05
12142	PSATS	2012 Membership Fees	\$ 1,664.00
12143	PA One Call System, Inc.	Monthly Fax Activity	\$ 20.48
12144	Bill's Welding & Repairs	Fire Company Equipment Repair	\$ 317.50
12145	ExxonMobil	Fire Company Equipment Motor Fuel	\$ 647.28
12146	PPL, Inc.	Fire Company Electricity	\$ 666.29
12147	Fire Apparatus Services	Fire Company Equipment Maintenance	\$ 285.00
12148	PLGSA	2012 Membership Dues	\$ 250.00
12149	ISOBunkers, LLC	Equipment Motor Fuel	\$ 455.72

**Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT CONTINUED**

12150	Neighbor's Home & Garden Center	Equipment Parts/Supplies	\$ 4.98
12151	Valley Industrial Rubber Products	Equipment Parts/Supplies	\$ 5.88
12152	Flurer's Auto Body	Equipment Maintenance	\$ 25.00
12153	Valley Tire Factory Outlet, Inc.	Equipment Maintenance/Repair	\$ 20.00
12154	General Highway Products, Inc.	Traffic Signal Repair	\$ 152.00
12155	Deer Country Farm & Lawn, Inc.	Equipment Parts/Supplies	\$ 43.12
12156	Home Depot	Construction/Rebuilding	\$ 163.21
12157	Interstate Battery of Allentown	Equipment Parts/Supplies	\$ 314.85
12158	Five Star International LLC	Equipment Maintenance/Repair	\$ 661.10
12159	D & L United LLC	Real Estate Tax Refund	\$ 77.28
12160	Nextel Communications	Municipal/Public Works Wireless	\$ 324.71
12161	LNT Petty Cash	Replenish Petty Cash	\$ 62.32
12162	Edwards Business Systems	Copier Maintenance	\$ 88.00
12163	Mega Software Services, Inc.	EIT 2011 Tax Returns	\$ 675.00
12164	International Code Council	2012 Membership Dues	\$ 125.00
12165	Recon Construction Services, Inc.	2011 FDR Project	\$ 295,000.00
12166	Midland Asphalt Materials, Inc.	2011 FDR Project Inspection	\$ 4,120.00
		<b><i>Total General Fund Checking Account...</i></b>	<b><u>\$ 432,302.48</u></b>

**GENERAL FUND PLGIT ACCOUNT**

585	Lower Nazareth Township	2011 LNRA Budget Allocation	\$ 16,908.16
586	Ambulance Capital Reserve	2011 Budget Allocation - Truck Fund	\$ 20,000.00
587	Fire Capital Reserve	2011 Budget Allocation	\$ 8,730.00
		<b><i>Total General Fund PLGIT Account...</i></b>	<b><u>\$ 45,638.16</u></b>

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**CAPITAL RESERVE ACCOUNT**

754	John Deere Credit	2008 John Deere & Mower	\$ 26,089.38
755	Virginia Business Systems	Copier Lease	\$ 379.95
			<hr/>
<i>Total Capital Reserve Account...</i>			<b>\$ 26,469.33</b>
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**STATE LIQUID FUELS ACCOUNT**

527	Recon Construction Services, Inc.	2011 FDR Project	<hr/> <b>\$ 158,823.19</b> <hr/>
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**PAYROLL ACCOUNT**

December 16, 2011			<hr/> <b>\$ 25,656.62</b> <hr/>
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**DEVELOPMENT AND INSPECTION ACCOUNT**

1694	CodeMaster Inspection Services	Building Inspection Services	\$ 11,286.00
1695	Lower Nazareth Township General Fund	Administrative Fee	\$ 3,650.00
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<i>Total Development &amp; Inspection Account...</i>			<b>\$ 14,936.00</b>
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**OPEN SPACE ACCOUNT**

613	Keystone Nazareth Bank & Trust	Land Loan Payment	<hr/> <b>\$ 4,791.23</b> <hr/>
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**RECYCLING/REFUE ACCOUNT**

1116	First Regional Compost Authority	1st Quarter 2012 Payment	\$	4,186.05
1117	CCC Heavy Duty Truck Parts Company	Equipment Parts/Supplies	\$	717.15
1118	Lower Nazareth Township General Fund	Yard Waste Program	\$	4,366.80
			<b><i>Total Recycling/Refuse Account...</i></b>	<b><u>9,270.00</u></b>

**MASTER ESCROW CHECKING ACCOUNT**

1909	Chad Check	Escrow Refund	\$	2.02
1910	Vincent Erthal	Escrow Refund	\$	2.19
1911	Seville Homes, Inc.	Escrow Refund	\$	484.25
1912	Lower Nazareth Township	New Escrow Accounts	\$	8,518.20
1913	Met-Ed	Traffic Signal Electricity	\$	205.68
1914	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	12,140.53
1915	Sharon Greer	Escrow Refund	\$	525.03
1916	Laurie Owens	Escrow Refund	\$	525.09
1917	David Austin	Escrow Refund	\$	290.08
1918	LNT Sewer Signals Account	Transfer to Sewer Signals Account	\$	172,404.59
1919	Lower Nazareth Township	New Escrow Accounts	\$	10,000.32
			<b><i>Total Master Escrow Account...</i></b>	<b><u>205,097.98</u></b>