

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
August 24, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday August 24, 2011. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman	Michael Vargo	-	Solicitor (for Gary Asteak)
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Martin J. Boucher	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
			Lori B. Seese	-	Zoning Administrator
			Tammi Dravec	-	Assistant Secretary/Treasurer
			Eric A. Albert	-	Municipal Office Coordinator

Absent was:

James S. Pennington	-	Supervisor
Ricky T. Johnson	-	Supervisor

**Approval of Minutes**

The approval of minutes was tabled due to lack of a quorum from that meeting.

**Reports**

There were no items to discuss under Reports.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

Frey Tract Sketch Plan – This plan was presented by Solicitor Joe Piperato, site engineer Darrin Heckman, and Charles Tuskes, property owner. The sketch plan included plans for 57 - 1 acre lots with on lot septic and public water. Mr. Heckman discussed the road way system, and stormwater management. Some lots may have a swale run through the rear of the property. Mr. Kucsan raised the question of whether the swale will be fenced in to protect small children from accidentally falling in and being swept away by the moving water. Mr. Kucsan also stated that he wants to see plans depicting a sidewalk system throughout the development. Solicitor Piperato stated that they will take these requests under advisement. In addition, a Homeowners Association will be established to govern the development.

Logisticenter East Sewage Facilities Planning Module – Resolution #LNT -21-11 – A motion was made by Mr. Kucsan and was seconded by Mr. Boucher to approve Resolution #LNT-21-11. The motion carried.

Fast Lane Towing – Zoning Appeal Fee Waiver Request – Attorney Margle’s office sent a letter requesting the Board table discussion of this waiver request until Mr. Margle could appear before the Board. This waiver request will be heard at the next Board of Supervisors meeting.

Mr. Tenges reported that the appeal was filed but no money was remitted. Appeals to be heard at the Zoning Hearing Board meeting need to be advertised prior to our next Board of Supervisors meeting. Therefore, Mr.

Tenges stated that he did not know if the board would even want the appeal placed on the Zoning Hearing Board's (ZHB) agenda without the proper funds being provided. The money would be refunded, if the Board votes to waive the fee. It was agreed that the funds would have to be furnished before their appeal be heard by the ZHB. A motion was made by Mr. Nagle and was seconded by Mr. Kucsan that the Zoning Appeal not be placed on the ZHB Agenda until the fee is submitted. The motion carried.

### **Supervisors' Comments**

Mr. Kucsan & Mr. Boucher had no comments.

Mr. Nagle reported that he attended the CRPC meeting last week and saw the first draft of the 2012 budget. He also stated that they were discussing purchasing two new Crown Victoria cruisers. Since this style of car is being replaced by the Ford Taurus they can get a good deal.

### **Manager's Report**

Zoning Hearing Board – Member Resignation – Mr. Tenges reported that Bob Hicks has submitted his resignation from the Zoning Hearing Board. He stated that Mr. Hicks has agreed to stay on to the end of the year if a replacement could not be found until then. Mr. Tenges stated that Lower Nazareth Township will be actively seeking someone to fill the vacant position as soon as possible. Interested parties should submit a letter of interest to the Board of Supervisors.

Real Estate Tax Duplicate Bill Fee – Mr. Tenges asked the board to consider raising the tax duplicate bill fee from \$5.00 to \$10.00 due to the fact of the sheer amount of work that this was creating for the township office. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to raise the duplicate bill fee from \$5.00 to \$10.00. The motion carried.

Fire Police Vehicle – Mr. Tenges reported that the Colonial Regional Police Department has taken possession of the old Fire Police Vehicle.

Meeting Conflict – Mr. Tenges stated that he would not be able to make the September 14<sup>th</sup> meeting due to a conflict in scheduling. A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to cancel the September 14<sup>th</sup>. The motion carried.

### **Engineer's Report**

There were no items to discuss under Engineer's Report.

### **Solicitor's Report**

KVH Tax Assessment Appeal – Solicitor Vargo stated that a settlement was reached with KVH and has been approved by the Nazareth Area School District. He was requesting a motion by the board to approve the settlement. A motion was made by Mr. Kucsan and was seconded by Mr. Boucher to approve the settlement. The motion carried.

### **Old Business**

There were no items to discuss under Old Business.

### **New Business**

There were no items to discuss under New Business.

### **Payment of the Bills**

A motion was made by Mr. Kucsan and seconded by Mr. Boucher to approve the bills dated August 24, 2011. The motion carried.

**Board of Supervisors Minutes  
August 24, 2011**

**Courtesy of the Floor**

There were no items to discuss under Courtesy of the Floor.

**Adjournment**

A motion was moved by Mr. Boucher and seconded by Mr. Kucsan to adjourn the meeting at 7:20PM.

Respectfully submitted by,

*Eric Albert*

Eric Albert  
Municipal Office Operations Coordinator

**Lower Nazareth Township  
Bills To Be Approved  
August 24, 2011**

<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>		
Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
Colonial Regional Police Department	Police Contract Payment	\$ 86,475.99
Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 15,821.61
Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
ISOBunkers, LLC	Equipment Motor Fuel	\$ 2,562.23
Kistler O'Brien	Fire Company Equipment Maintenance	\$ 369.50
Performance Advantage Company, Inc.	Fire Police Vehicle Equipment	\$ 230.58
Frank A. Steier, Inc.	Municipal Building Damage Repair	\$ 2,220.00
Mr. John	Temporary Restrooms	\$ 584.92
Deer Park	Municipal Bottled Water	\$ 19.18
Bursich Associates, Inc.	Act 537 Plan Update	\$ 180.00
Nextel Communications	Fire Company Wireless	\$ 468.02
Micro Fire Apparatus Co.	Fire Company Supplies	\$ 185.00
Nextel Communications	Municipal Office / Public Works Wireless	\$ 324.27
Diana Wallbillich	Summer Park Program	\$ 50.94
Fire Pump Systems	Fire Company Equipment Maintenance	\$ 930.00
Horwith Freightliner	Fire Company Equipment Maintenance	\$ 505.93
PPL, Inc.	Fire Company Electricity	\$ 928.35
NFPA	Fire Company Subscription Renewal	\$ 150.00
Urban Research & Development Corporat	Special Projects	\$ 2,458.50
Easton Suburban Water Authority	Municipal Building Water	\$ 144.21
The Center for Animal Health & Welfare	Animal Services	\$ 100.00
Herceg Hauling	Trash Removal - August	\$ 250.00
Safeguard Business Systems	Office Supplies	\$ 151.06
Edwards Business Systems	Copier Maintenance	\$ 88.00
Flamm Walton PC	Legal Services	\$ 1,728.00
Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 603.00
Asteak Law Offices	Legal Services	\$ 6,217.50

**Lower Nazareth Township  
Bills To Be Approved  
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**GENERAL FUND CHECKING ACCOUNT CONTINUED**

Easton Tree Service	Contracted Services	\$ 250.00
Turf Equipment and Supply Co., LLC	Equipment Repairs	\$ 397.32
Bath Supply Co., Inc.	Municipal Maintenance	\$ 268.00
S&D Bodyline	Traffic Signs	\$ 475.83
Sam's Club	Park/Public Works Supplies	\$ 178.68
NCATO	County Convention	\$ 330.00
Constantine Yialamas	Permit Refund	\$ 50.00
<i>Total General Fund Checking Account...</i>		<b>\$ 129,734.06</b>

**PAYROLL ACCOUNT**

August 26, 2011

**\$ 28,800.73**

**OPEN SPACE ACCOUNT**

Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 3,696.08
Urban Research & Development Corporat	Professional Services	\$ 220.50
<i>Total Open Space Account...</i>		<b>\$ 3,916.58</b>

**DEVELOPMENT & INSPECTION ACCOUNT**

VOID - Constantine Yialamas	Permit Refund	\$ 50.00
Sandra Mloddosich	Permit Refund	\$ 75.00
CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 420.00
<i>Total Development &amp; Inspection Account...</i>		<b>\$ 495.00</b>

**Lower Nazareth Township  
Bills To Be Approved  
August 24, 2011**

**REFUSE / RECYCLING ACCOUNT**

Mr. John	Temporary Restrooms	\$ 152.25
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**CHRISTIAN SPRINGS ROAD IMPROVEMENT ACCOUNT**

Asteak Law Offices	Legal Services	\$ 300.00
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**MASTER ESCROW CHECKING ACCOUNT**

Kevin Rhodes	Lighting Key Return	\$ 25.00
Rick Buss	Lighting Key Return	\$ 25.00
Michael Wiczorek	Escrow Refund	\$ 2,045.45
	<i>Total Master Escrow Account...</i>	\$ 2,095.45