

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
June 22, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday June 22, 2011. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman			
Robert S. Kucsan	-	Vice Chairman	Gary Asteak	-	Solicitor
Ricky T. Johnson	-	Supervisor	Albert Kortze	-	Engineer
James S. Pennington	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Lori B. Seese	-	Zoning Administrator
			Tammi Dravec	-	Assistant Secretary/Treasurer

**Approval of Minutes**

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the meeting minutes for June 8, 2011. Mr. Johnson abstained. The motion carried.

**Reports**

There were no items to discuss under Reports.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

Ray's Auto Restoration Conditional Use Opinion & Order – A motion was moved by Mr. Johnson and was seconded by Mr. Kucsan to approve the Conditional Use Opinion & Order. The motion carried.

Ray's Auto Restoration Revised Final Land Development – Resolution #LNT-16-11 – Mr. Kortze reviewed his June 15, 2011 letter. The Conditional Use Opinion and Order is a component of this resolution. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve Resolution #LNT-16-11. The motion carried.

**Supervisors' Comments**

Mr. Boucher, Mr. Johnson, and Mr. Kucsan had no comments.

Mr Nagle attended a Special CRPC meeting to discuss the possible addition of Nazareth Borough. Some issues that need to be worked out are the hiring process; Nazareth Borough wants CRPD to acquire the Borough officers but CRPC has a hiring process and 24-hour guaranteed coverage in the Borough which cannot be guaranteed. The next meeting is Monday June 27, 2011.

Mr. Pennington attended the CRPC meeting as well.

## Manager's Report

Lease Purchase Agreement – The Township collected three bids for the lease purchase of the new vehicle. Lafayette Ambassador Bank (LAB) came in the lowest with 5 annual payments of \$42,885.19 with a \$1 buyout. A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to accept LAB's bid. The motion carried.

2011 Road Rehab Project LNT-02-11 – Bids – Mr. Tenges reviewed the bids received. A motion was moved by Mr. Boucher and was seconded by Mr. Johnson to award the bid to Recon Construction Services. The motion carried.

Tax Collection – Mr. Tenges reported that Nazareth Area School District (NASD) has authorized him as the Interim Tax Collector and is taking care of his bond. He asked the Board to consider having Solicitor Asteak prepare an ordinance for tax certifications. Currently the Tax Collector can charge \$10 per certification. This amount was set in the 1990's. Currently, rates are closer to \$20; sometimes more. A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to authorize Solicitor Asteak to prepare the ordinance to allow the tax collector to charge \$20 per tax certification. The motion carried.

Christian Springs Road – While the sewer line is being installed; Mr. Tenges would like to make improvements to storm drainage and storm water management. In order to do this the Township needs access to the Speedway's property; a 25ft x 300ft easement is needed. Mr. Tenges feels this will not adversely affect the property and may actually add value to it.

Mr. Tenges stated the Township could make an attempt to reach out to the property owner and have them sign an Easement Agreement. Because time is of the essence, if the property owner does not respond, the Township may have to resort to eminent domain. Solicitor Asteak explained the process of eminent domain. A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to authorize Solicitor Asteak to draft an agreement and, if need be, begin the process of eminent domain. The motion carried.

Municipal Building's New Lights – Mr. Tenges pointed out the new lights that have been installed in the building. They were purchased through a grant from PPL which reimburses us about 80% of the cost. Plus they are most energy efficient!

## Engineer's Report

Ashley Development – Trio Fields – Letter of Credit Reduction – Mr. Kortze reviewed his June 16, 2011 letter recommending a \$9,020.00 reduction.. A motion was moved by Mr. Pennington and was seconded by Mr. Johnson to authorize the reduction. The motion carried.

## Solicitor's Report

Easton Area Joint Sewer Authority Ordinance Amendment – Ordinance #203-06-11 – A motion was moved by Mr. Boucher and was seconded by Mr. Johnson to approve Ordinance #203-06-11. The motion carried.

Storm Drainage Easement – Hanoverville Road – A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to authorize this agreement to be executed and recorded. The motion carried.

Christian Springs Sewer Agreement – Solicitor Asteak reported that he has reviewed the draft agreement and it will need to be amended and sent back to Nazareth Borough Municipal Authority.

## Old Business

There were no items to discuss under Old Business.

## New Business

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was made by Mr. Pennington and seconded by Mr. Johnson to approve the bills dated June 22, 2011. The motion carried.

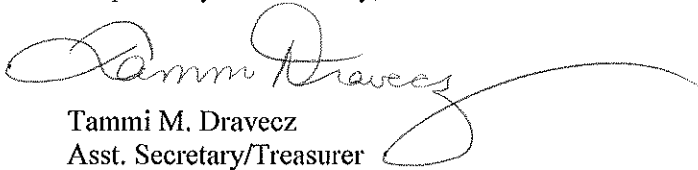
**Courtesy of the Floor**

Steve DeFranco, 88 Seyfried Avenue, presented the Board with literature that he asked them to review.

**Adjournment**

A motion was moved by Mr. Boucher and seconded by Mr. Pennington to adjourn the meeting at 7:15PM.

Respectfully submitted by,

  
Tammi M. Dravecz  
Asst. Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
June 22, 2011**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
11734	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 15,821.61
11735	Commonwealth of Pennsylvania	Pension Plan	\$ 3,227.00
11736	Lehigh Valley Planning Commission	Supervisor Training	\$ 90.00
11737	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,531.00
11738	Nextel Communications	Municipal / Public Works Wireless	\$ 324.56
11739	Highway Materials, Inc.	Paving/Patching Materials	\$ 704.97
11740	AT&T	Municipal/Public Works Long Distance	\$ 51.90
11741	Schwab's Screenprinting	Summer Park Program	\$ 234.75
11742	Flamm Walton PC	Legal Services	\$ 456.00
11743	PA One Call System, Inc.	Monthly Fax Activity	\$ 53.76
11744	Lori Peck, OCR	Stenographer	\$ 230.00
11745	Edwards Business Systems	Copier Maintenance	\$ 88.00
11746	FedEx	Postage	\$ 53.42
11747	Nextel Communications	Fire Company Wireless	\$ 464.26
11748	Mid-Atlantic Rescue Systems	Fire Company Supplies	\$ 122.55
11749	Hecktown Volunteer Ambulance Corps	TEAMS Reimbursement	\$ 18,962.40
11750	ISOBunkers, LLC	Equipment Motor Fuel	\$ 714.65
11751	Deer Park	Municipal Bottled Water	\$ 27.47
11752	Robert Merchant	Crime Watch Website	\$ 215.40
11753	Diana Wallbillich	Park Program Supply Reimbursement	\$ 1,547.45
11754	The Express Times	Advertisement	\$ 188.20
11755	Herceg Hauling	Trash Removal	\$ 250.00
11756	Beyer-Barber Company	Pension Administration	\$ 2,075.00
11757	Fehnel Farms Inc.	Public Works Supplies	\$ 88.00
11758	Safeguard Business Systems	Office Supplies	\$ 214.48
11759	Northampton County Seed Company, Inc.	Public Works Supplies	\$ 63.00
11760	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 65.77
11761	Flurer's Auto Body	Equipment Repair	\$ 25.00
11762	Staples Business Advantage	Office / Zoning / Public Works Supplies	\$ 133.31
11763	Schall's Brakes & Repairs, Inc.	Equipment Service	\$ 339.60
11764	Giles & Ransome, Inc.	Equipment Parts/Supplies	\$ 429.44

**Lower Nazareth Township  
Bills To Be Approved  
June 22, 2011**

**GENERAL FUND CHECKING ACCOUNT CONTINUED**

11765	Valley Tire Factory Outlet, Inc.	Equipment Parts/Supplies	\$ 252.00
		<i>Total General Fund Checking Account...</i>	<u>\$ 49,044.95</u>

**PAYROLL ACCOUNT**

	June 17, 2011	<u>\$ 27,441.84</u>
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**MASTER ESCROW CHECKING ACCOUNT**

1835	Tara Fleureton	Escrow Refund	\$ 315.00
1836	Jandy Partnership	Traffic Impact Fee Reimbursement	\$ 95,281.20
1837	Keystone Consulting Engineers, Inc.	Engineering & Inspeccion Services	\$ 2,136.25
1838	Christian Scheuermann Construction	Escrow Refund	\$ 2,003.00
1839	2 Jandy Lane	Escrow Refund	\$ 15.44
1840	Buffalo Wild Wings	Escrow Refund	\$ 1,756.39
		<i>Total Master Escrow Account...</i>	<u>\$ 101,507.28</u>

**RECYCLING/REFUSE ACCOUNT**

1103	East Penn Sanitation, Inc.	Spring Clean-Up Day	<u>\$ 8,122.00</u>
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**DEVELOPMENT & INSPECTIONS ACCOUNT**

1678	CodeMaster Inspection Services, Inc.	Building Inspection Services	<u>\$ 500.00</u>
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