

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
December 15, 2010**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday December 15, 2010. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Ricky T. Johnson	-	Supervisor	Lori B. Seese	-	Zoning Administrator
James S. Pennington	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Johnson and was seconded by Mr. Pennington to approve the meeting minutes for December 1, 2010. The motion carried.

Solicitor's Report

Hidden Oaks Phase II – Road Acceptance – Resolution #LNT-26-10 – This resolution will accept the following roads into our public highway system: Manor Drive, between Oakwood Lane and Sarah Marie Court; Oakwood Lane, southeast of Manor Drive; and Park Avenue, between Manor Drive and Church Hill Farms. A motion was moved by Mr. Johnson and was seconded by Mr. Pennington to approve Resolution #LNT-26-10. The motion carried.

Hidden Oaks Phase III – Road Acceptance – Resolution #LNT-27-10 – This resolution will accept the following roads into our public highway system: Willow Lane, west of Hidden Oaks II, Phase I; Graystone Drive, between Oakwood Lane and Willow Lane; and Oakwood Lane, west of Hidden Oaks II, Phase IV. A motion was moved by Mr. Johnson and was seconded by Mr. Pennington to approve Resolution #LNT-26-10. The motion carried.

DeBonis Case – Solicitor Asteak reported that it will take some time until the transcript will be complete from last month's trial. The next time this case will be heard is in March 2011.

Gemstone Tax Appeal – Solicitor Asteak reported that an agreement, of \$60 million, has been reached.

Solicitor Asteak thanked everyone for a good year and wished everyone Happy Holidays!

Reports

Reports are available for review at the Township Office and are posted on the Township's website.

Mr. Nagle acknowledged the receipt of the Planning/Zoning Administrator's Report for November 2010 and the Hecktown Volunteer Fire Company Incident Report for November 2010.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Keystone Foods – Revised Final Land Development – WITHDRAWN – A letter dated December 9, 2010 was received from the applicant's engineer, Finelli Consulting Engineers, indicating that they will be withdrawing the application for Preliminary/Final Land Development Approval.

Supervisors' Comments

The Supervisors, individually, wished everyone Happy Holidays.

Manager's Report

Time Extension Report – Mr. Tenges reported that a time extension was accepted for the Halteman Farm Preliminary Major Subdivision submission. The extension was granted through December 31, 2011.

2011 Milage Rate – Resolution #LNT-25-10 – A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve Resolution #LNT-25-10 setting the millage rate for 2011 at 4.15mils. The motion carried.

2011 General Fund Budget – After a brief discussion, a motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve the 2011 General Fund Budget. The motion carried.

Vehicle Purchase – Mr. Tenges gave a brief presentation on the purchase of a new truck. The vehicle is on the COSTARS contract so there is no need to advertise for bids. However, it would be financed through a Municipal lease/purchase program so we will need to solicit proposals. A motion was moved by Mr. Boucher and was seconded by Mr. Johnson to authorize Mr. Tenges to proceed with the process of this purchase. The motion carried.

CRPD Ticket Boxes – Mr. Tenges reported that he received an e-mail from Chief Seiple requesting to do away with the ticket boxes as they are difficult to manage and would rather people mail or deliver their fines in person to the station. Mr. Tenges believes the boxes are a convenience to our residents and does not see the hardship to the police officers. Mr. Nagle requested copy of the email and would address it at the CRPC meeting Monday night.

Grant Application – Mr. Tenges reported that, along with Marty Gilcrest, gave a presentation to the Northampton County Open Space Committee as part of our grant application.

2010 FDR Project / Bill Payment – Mr. Tenges reported that there is a dispute over the E.J. Breneman bill for the FDR project. The project finished roughly 20 days late and, per the contract there is a fee of \$500 a day. The disputed amount \$9,500.00. He reported that we are paying all items on the bill minus this disputed amount.

Mr. Tenges wished everyone Happy Holidays and reminded Board members that the 2011 Reorganization meeting will be Monday January 3rd at 6:30pm.

Engineer's Report

ProLogis Building #2 – Letter of Credit Reduction and Commence Maintenance Period – Mr. Kortze reviewed his December 14th letter recommending a \$14,283.50 reduction in the letter of credit and to commence the 18-month maintenance period. The balance would be reduced from \$26,606.50 to \$12,323.00. A motion was moved by Mr. Johnson and was seconded by Mr. Pennington to reduce the letter of credit and commence the 18-month maintenance period. The motion carried.

Mr. Kortze wished everyone Happy Holidays!

Old Business

Board of Supervisors Minutes
December 15, 2010

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Johnson and seconded by Mr. Boucher to approve the bills dated December 15, 2010. The motion carried.

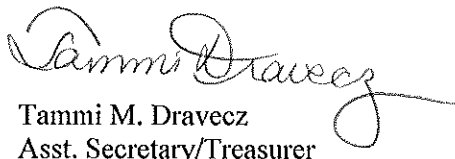
Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Pennington and seconded by Mr. Boucher to adjourn the meeting at 7:10PM.

Respectfully submitted by,



Tammi M. Dravec
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
December 15, 2010**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11280	Master Supply Line	Municipal Building Supplies	\$ 101.78
11281	Stauffer Diesel, Inc.	Public Works Equipment Parts/Supplies	\$ 145.94
11282	Staples Credit Plan	Office/Public Works Supplies	\$ 14.27
11283	Edwards Business Systems	Copier Maintenance	\$ 333.15
11284	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 5,660.69
ONLIN E	Chase Card Services	Equipment Motor Fuel/Conference/Advertising	\$ 733.54
11285	Witmer Public Safety Group	Fire Company Equipment	\$ 975.00
11286	PrintConcepts	EIT Supplies	\$ 520.46
11287	AT&T	Municipal Office/Public Works Long Distance	\$ 48.11
11288	Highway Materials, Inc.	Rebuilding/Paving/Patching Material	\$ 2,526.05
11289	Airgas Safety	Public Works Supplies	\$ 39.52
11290	Valley Industrial Rubber Products	Public Works Equipment Parts/Supplies	\$ 267.86
11291	Schall's Brakes & Repairs, Inc.	Equipment Maintenance/Repairs	\$ 275.00
11292	Hilltop Sales & Service	Equipment Parts/Supplies	\$ 206.00
11293	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 6.74
11294	The Express Times	ZHB/BOS Advertisements	\$ 502.20
11295	Martin's Power Sweeping, Inc.	Equipment Rental	\$ 240.00
11296	The Home News	Advertisement	\$ 32.75
11297	PPL, Inc.	Park/Municipal/PW/Traffic Signal/St Light Ele	\$ 844.13
11298	PA One Call System, Inc.	Monthly Fax Activity	\$ 22.95
11299	ISOBunkers, LLC	Equipment Motor Fuel	\$ 518.66
11300	Suburban Propane	Public Works Heating Fuel	\$ 191.21
11301	Lori Peck, OCR	Stenographer	\$ 185.00
11302	Nazareth Key	Advertisement	\$ 128.88
11303	PSATS	2011 Membership Fees	\$ 1,664.00
11304	LNT Summer Rec	2010 Budget Allocation	\$ 527.00
11305	Lower Nazareth Township	2010 LNRA Budget Allocation	\$ 17,945.00
11306	Ambulance Capital Reserve	2010 Budget Allocation	\$ 20,000.00
11307	Fire Capital Reserve	2010 Budget Allocations	\$ 40,136.00
11308	LNT Petty Cash	Replenish Petty Cash	\$ 28.50

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

11309	Flamm Walton PC	Legal Services	\$ 693.00
11310	Mr. John	Temporary Restrooms	\$ 266.64
11311	Nextel Communications	Municipal Office/Public Works Wireless	\$ 323.54
		<i>Total General Fund Checking Account...</i>	<u><u>\$ 96,103.57</u></u>

PAYROLL ACCOUNT

December 17, 2010

\$ 22,817.21

MASTER ESCROW CHECKING ACCOUNT

1772	Keystone Consulting Engineers	Engineering & Inspection Services	\$ 1,358.75
1773	Signal Service, Inc.	Traffic Signal Maintenance	\$ 455.00
1774	Met-Ed	Traffic Signal Electricity	\$ 117.97
1775	Tom Manos	Refreshment Stand Key Return	\$ 25.00
1776	Northampton County Recorder of Deeds	Plan Recording	\$ 35.00
1777	County of Northampton	Parcel ID	\$ 5.00
1778	Northampton County Recorder of Deeds	Plan Recording	\$ 65.00
1779	David Austin	Escrow Refund	\$ 357.57
1780	Doris Tyburezy	Escrow Refund	\$ 1.06
1781	Lynda Parrish	Escrow Refund	\$ 1.08
1782	Mary Schepis	Escrow Refund	\$ 137.55
1783	Richard Tomko	Escrow Refund	\$ 15.00
1784	Thomas Brown	Escrow Refund	\$ 1.05
1785	Brad Gaumer	Escrow Refund	\$ 285.54
1786	Anthony Construction, LLC	Escrow Refund	\$ 473.07
		<i>Total Master Escrow Account...</i>	<u><u>\$ 3,333.64</u></u>

DEVELOPMENT & INSPECTION ACCOUNT

1659	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 4,894.00
1660	Lowe's	Building Permit Refund	\$ 26,527.16
1661	Lower Nazareth Township	Administrative Fees	\$ 3,350.00
		<i>Total Development & Inspection Account...</i>	<u><u>\$ 34,771.16</u></u>

**Lower Nazareth Township
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December 15, 2010**

REFUSE & RECYCLING ACCOUNT

1013	First Regional Compost Authority	Membership Fee	<u>\$ 4,664.55</u>
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CAPITAL RESERVE ACCOUNT

736	John Deere Credit	2008 John Deere & Mower	\$ 26,089.38
737	Virginia Business Systems	Copier Lease	\$ 379.95
		<i>Total Capital Reserve Account...</i>	<u>\$ 26,469.33</u>

STATE LIQUID FUELS ACCOUNT

526	E.J. Breneman	2010 FDR Project	<u>\$ 206,000.00</u>
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CAPITAL RESERVE SEWER-SIGNALS ACCOUNT

519	E.J. Breneman	2010 FDR Project	<u>\$ 261,377.21</u>
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