

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
December 1, 2010**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday December 1, 2010. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Gary Asteak	- Solicitor
Robert S. Kucsan	- Vice Chairman	Albert Kortze	- Engineer
Ricky T. Johnson	- Supervisor	Lori B. Seese	- Zoning Administrator
James S. Pennington	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Pennington and was seconded by Mr. Johnson to approve the meeting minutes for November 17, 2010. The motion carried.

Reports

Reports are available for review at the Township Office and are posted on the Township's website.

Mr. Nagle acknowledged the receipt of the Financial Report for October 2010 and the Hecktown Volunteer Ambulance Corps Incident Reports for September and October 2010.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

Mr. Johnson, Mr. Boucher, and Mr. Kucsan had no comments.

Mr. Pennington attended the COG meeting.

Mr. Nagle attended the November 22nd CRPC meeting. Among items discussed was the 2011 budget.

Mr. Nagle reported that the commission approved a 3-component formula. There was a brief discussion on the validity of incident numbers and the ability to audit incident reports.

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve the allocation formula. The motion carried.

A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to approve the CRPD budget for 2011. The motion carried.

Manager's Report

Time Extension Report – Mr. Tenges reported that a time extension was accepted for the Everson Tesla Final Land Development Modified Phasing Plan submission. The extension was granted through February 28, 2011.

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Tobacco Use Restrictions – There was a brief discussion on the Board’s wishes to restrict tobacco use on township property. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington authorizing Mr. Tenges to prepare a resolution outlining the restrictions. Kucsan, Pennington, Johnson, and Boucher voted yes, Nagle voted no. The motion carried.

2011 Animal Services Contract – Mr. Tenges again recommended that The Board tabled the topic until a future date.

Hidden Oaks – Phase IV – Letter of Credit – There was a brief discussion on the status of the paving in Phase IV. The developer has not yet responded to requests to renew their security. The letter of credit will be expiring on December 31, 2010. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to authorize Solicitor Asteak to call in the letter of credit, if necessary. The motion carried.

Vehicle Purchase – Mr. Tenges reported that he is working on a presentation for the purchase of a new truck. It would be purchased with funds from our Recycling/Refuse Account. The truck would be used to move material to FRCA. It would also allow us to eliminate East Penn for Clean-up Day. Other bodies can be attached to the vehicle allowing for activities such as winter operations or an aerial lift to service lights. Mr. Tenges will be meeting with a representative on Friday.

2011 General Fund Budget – Due to the approval of the police budget, a minor change, in the amount of \$33,000, will need to be made to the proposed budget. An increase in police services line item and a decrease in debt service.

Engineer’s Report

Saturn of Route 33 & Marquis Realty – Maintenance Period Extensions – Mr. Kortze reviewed the outstanding issues for each project. Saturn has cash security in place and Marquis Realty’s letter of credit is good through May 12, 2011. The Board decided to give Saturn until January 15, 2011 to make the repairs or the Township will use the security to make the repairs. The Board decided to give Marquis Realty until April 15th to make the repairs or the Township will call in the letter of credit to make the repairs. A motion was moved by Mr. Boucher and was seconded by Mr. Johnson to authorize Mr. Kortze to send letters indicating the above decisions. The motion carried.

ProLogis – Maintenance Period & Letter of Credit Reduction Request Update – Mr. Kortze reported that he has received no response to his letter regarding resolving outstanding issues prior to commencing the maintenance period and reducing the letter of credit.

Solicitor’s Report

There were no items to discuss under Solicitor’s Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Johnson and seconded by Mr. Pennington to approve the bills dated December 1, 2010. The motion carried.

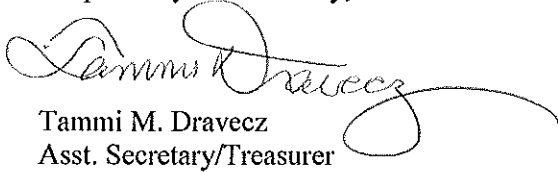
Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Kucsan and seconded by Mr. Pennington to adjourn the meeting at 7:19PM.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Tammi M. Dravecz". The signature is written in black ink and is positioned above the printed name and title.

Tammi M. Dravecz
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
December 1, 2010**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11259	Capital Blue Cross	Employee Health Insurance	\$ 442.12
11260	Edwards Business Systems	Equipment Maintenance	\$ 599.00
11261	Printex	Office/Zoning/EIT Supplies	\$ 1,637.20
11262	ISOBunkers, LLC	Equipment Motor Fuel	\$ 1,128.79
11263	Verizon	Municipal Office/Public Works Telephone	\$ 568.13
11264	Suburban Propane	Public Works Heating Fuel	\$ 407.85
11265	Mega Software Services, Inc.	EIT 2010 Tax Returns	\$ 150.00
11266	Old National Leasing	Fire Company Lease Payment	\$ 53,052.57
11267	Hereceg Hauling	Trash Removal	\$ 250.00
11268	PLGSA	2011 Membership Dues	\$ 250.00
11269	Met-Ed	Traffic Signal/Street Light Electricity	\$ 240.00
11270	United States Postal Service	Postage	\$ 2,000.00
11271	Ford Motor Credit Company	2008 Ford Trucks	\$ 8,448.37
11272	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
11273	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
11274	Colonial Regional Police Department	Police Contract Payment	\$ 83,779.89
11275	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
11276	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
11277	Capital Blue Cross	Employee Health Insurance	\$ 16,496.22
11278	Pitney Bowes Purchase Power	Postage	\$ 207.99
11279	April Cordts	ZHB Legal Services	\$ 2,761.15
<i>Total General Fund Checking Account...</i>			<u><u>\$ 176,456.72</u></u>
<u>PAYROLL ACCOUNT</u>			
December 3, 2010			<u><u>\$ 23,350.35</u></u>
<u>CAPITAL RESERVE ACCOUNT</u>			
734	Ford Motor Credit Company	2008 Ford Trucks	\$ 8,448.37
735	Keystone Consulting Engineers	Special Projects	\$ 14,462.45
<i>Total Capital Reserve Account...</i>			<u><u>\$ 22,910.82</u></u>

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MASTER ESCROW CHECKING ACCOUNT

1766	Steve Ryan	Key Return	\$ 25.00
1767	Ron Kline	Key Return	\$ 25.00
1768	Robert Hicks	Key Returns	\$ 75.00
1769	Diana Wallbillich	Key Returns	\$ 50.00
1770	Met-Ed	Traffic Signal Electricity	\$ 149.12
1771	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 3,651.50
<i>Total Master Escrow Account...</i>			<u>\$ 3,975.62</u>

OPEN SPACE ACCOUNT

598	Keystone Nazareth Bank & Trust	Land Loan Payment	<u>\$ 3,696.08</u>
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DEVELOPMENT & INSPECTION ACCOUNT

1658	CodeMaster Inspection Services, Inc.	Building Inspection Services	<u>\$ 4,230.00</u>
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