

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
October 27, 2010**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday October 27, 2010. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Gary Asteak	- Solicitor
Robert S. Kucsan	- Vice Chairman	Albert Kortze	- Engineer
James S. Pennington	- Supervisor	Lori B. Seese	- Zoning Administrator
Martin J. Boucher	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
		Tammi Dravec	- Assistant Secretary/Treasurer

Absent was:

Ricky T. Johnson - Supervisor

Approval of Minutes

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve the meeting minutes for October 13, 2010. The motion carried.

Reports

Reports are available for review at the Township Office and are posted on the Township's website.

Mr. Nagle acknowledged the receipt of the Financial Statement for September 2010.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

Mr. Kucsan and Mr. Boucher had no comments.

Mr. Pennington reported that he attended the COG meeting.

Mr. Nagle attended the CRPC meeting on October 25th.

Manager's Report

**** Mr. Tenges requested an executive session following the meeting to discuss legal and real estate matters. ****

Time Extension Report – Mr. Tenges reported that a time extension was accepted for the Mocha Abe – Preliminary/Final Land Development plan submission. The extension was granted through October 31, 2011.

Draft 2011 Budget – Mr. Tenges stated that we will need to authorize the budget for advertisement at our November 17th meeting and will be up for approval at our final meeting of the year. December 15th.

Mr. Tenges reviewed the different scenarios and police budget numbers. Mr. Tenges also stated he would be meeting with a consultant to discuss debt service.

Mr. Tenges discussed Monday evening's CRPC meeting and provided a solution to the budget problem. The formula should be 30/40/30 - population, incidents, and assessed values. There was discussion on how to get a valid population count since LVPC's numbers are rough estimates. Also discussed was using last year's incident numbers for the coming year's budget - to eliminate any guesstimates. The main goal is to establish stability in the formula.

It was suggested that CRPC use 2010 computations and use cash reserves to balance the budget until all details can be worked out. A special meeting will be held on November 3rd to discuss this matter.

Authorization to advertise use of CPA to perform 2010 Audit - A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to advertise the use of a CPA to conduct the 2010 audit. The motion carried.

PADOT Agility Agreement - Resolution #LNT-22-10 - This is for shared services with PADOT. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve Resolution #LNT-22-10. The motion carried.

DeBonis Hearing - Mr. Tenges reported that the DeBonis case went to trial this week.

Engineer's Report

Hidden Oaks Phase 2 & 3 - Maintenance Period Expiration / Letter of Credit Release - Justin Huratiak, Sterling Properties, was present. Mr. Kortze reviewed his October 27th letters recommending the release of the letter of credit, for both Phase 2 and Phase 3, once all documents have been received. Mr. Tenges discussed deficiencies including a driveway issue at 4472 Oakwood Lane. Mr. Tenges requested that Mr. Kortze send a letter to the homeowner at 4472 Oakwood Lane to remove the pipe and return the driveway to its previous condition.

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to release the letter of credit, for Phase 2, upon the receipt of the deed of dedication. The motion carried.

A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to release the letter of credit, for Phase 3, upon the receipt of the deed of dedication. The motion carried.

Tractor Supply - Maintenance Period Expiration / Letter of Credit Release - Mr. Kortze reviewed his October 25th letter recommending the release of the letter of credit. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to release the letter of credit. The motion carried.

Solicitor's Report

C & S Wholesalers - Land Development Improvements Agreement - Authorization to Execute - A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to authorize the agreement for execution upon the language approval by Mr. Tenges and Solicitor Asteak. The motion carried.

NASD/Kenyon Energy Zoning Appeal - Solicitor Asteak reported that the Zoning Appeal for Nazareth School District / Kenyon Energy was tabled because they could not produce a lease. It was allegedly on Dr. Lesky's desk.

DeBonis Case - Solicitor Asteak reported that the DeBonis case went to trial this week. Mr. Tenges, Mr. Kortze and Solicitor Asteak have been attending.

Ashley Development / Trio Farms Zoning Appeal - Solicitor Asteak reported that the Trio Zoning Appeal will be heard in County Court on December 7th.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Kucsan and seconded by Mr. Pennington to approve the bills dated October 27, 2010. The motion carried.


Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Pennington and seconded by Mr. Boucher to adjourn the meeting at 7:21PM.

Respectfully submitted by,



Tammi M. Dravecz
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
October 27, 2010**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11178	Eastern Autoparts Warehouse	Fire Company Vehicle Maintenance	\$ 4.79
11179	A & S HVAC, Inc.	Fire Company HVAC Maintenance	\$ 575.00
11180	American Trade Mark Co.	Fire Company Supplies	\$ 77.25
11181	Nextel Communications	Fire Company Wireless	\$ 453.44
11182	Staples Credit Plan	Fire Company Supplies	\$ 17.00
11183	Easton Suburban Water Authority	Fire Company Water	\$ 322.61
11184	Micro Fleet Services, Inc.	Fire Company Vehicle Parts/Supplies	\$ 538.00
11185	Verizon	Fire Company Telephone	\$ 184.01
11186	ExxonMobil	Fire Company Motor Fuel	\$ 486.58
11187	PPL, Inc.	Fire Company Electricity	\$ 626.28
11188	AT&T	Municipal Office/Public Works Long Distance	\$ 52.72
11189	Old Dominion Brush	Public Works Equipment Parts/Supplies	\$ 26.00
11190	Mr. John	Temporary Restrooms	\$ 463.10
11191	The Express Times	Advertisement	\$ 85.00
11192	McGee Uniform	Fire Police Supplies	\$ 358.00
11193	France Anderson Basile & Company,P.C.	Audit Services	\$ 2,115.00
11194	Grainger Parts	Public Works Equipment Parts/Supplies	\$ 52.36
11195	Allstate Septic Systems	Fire Company Maintenance	\$ 85.00
11196	Herceg Hauling	Trash Removal	\$ 250.00
11197	Edwards Business Systems	Copier Maintenance	\$ 427.36
11198	Selective Insurance Company of America	Workers Comp/Liability Insurance	\$ 14,860.00
11199	Service Tire Truck Centers	Public Works Equipment/Parts/Supplies	\$ 889.68
11200	R.S. Hahn & Sons, Inc.	Public Works Equipment Parts/Supplies	\$ 310.00
11201	U.S. Municipal Supply, Inc.	Public Works Equipment Parts/Supplies	\$ 224.17
11202	Leiser's, Inc.	Public Works Equipment Rental	\$ 198.00
11203	Airgas Safety	Public Works Tools & Equipment	\$ 278.25
11204	Staples Business Advantage	Municipal Office/Public Works Supplies	\$ 226.42
11205	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,023.50
11206	The Express Times	Zoning Hearing Advertisement	\$ 378.60
11207	The Morning Call	Subscription Renewal	\$ 182.00
11208	Suburban Propane	Public Works Heating Fuel	\$ 563.45

**Lower Nazareth Township
Bills To Be Approved
October 27, 2010**

GENERAL FUND CHECKING ACCOUNT CONTINUED

11209	ISOBunkers, LLC	Public Works Equipment Motor Fuel	\$ 1,172.21
11210	Lori Seese	Mileage	\$ 14.00
11211	Met-Ed	Street Light Electricity	\$ 142.79
11212	Verizon	Municipal Office/Public Works Telephone	\$ 587.49
11213	Joseph Mayer	Permit Refund	\$ 20.00
11214	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
11215	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
11216	Capital Blue Cross	Employee Health Insurance	\$ 14,299.34
11217	Colonial Regional Police Department	Police Contract Payment	\$ 83,779.89
11218	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
11219	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
<i>Total General Fund Checking Account...</i>			<u>\$ 130,386.73</u>

PAYROLL ACCOUNT

October 22, 2010	<u>\$ 25,167.93</u>
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MASTER ESCROW CHECKING ACCOUNT

1755	Schuylkill Valley Sports - Easton	LNRA Score Board	\$ 7,563.92
1756	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 10,568.78
1757	Asteak Law Offices	Legal Services	\$ 131.25
1758	Toll PA LP	Escrow Refund	\$ 79.95
1759	Gary Metzgar	Lighting Key Return	\$ 25.00
1760	Rod Wilson	Lighting Key Return	\$ 25.00
<i>Total Master Escrow Account...</i>			<u>\$ 18,393.90</u>

OPEN SPACE ACCOUNT

596	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 3,696.08
597	East Allen Construction	Developer Refunds	\$ 1,000.00
<i>Total Open Space Account...</i>			<u>\$ 4,696.08</u>

RECYCLING / REFUSE ACCOUNT

1011	East Penn Sanitation, Inc.	Fall Clean-Up	<u>\$ 4,861.00</u>
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