

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
February 24, 2010**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday February 24, 2010. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Albert Kortze, P.E.	- Engineer
Robert S. Kucsan	- Vice Chairman	Gary Asteak	- Solicitor
Ricky T. Johnson	- Supervisor	Lori B. Seese	- Zoning Administrator
James S. Pennington	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to approve the meeting minutes for January 27, 2010. The motion carried.

Reports

Reports are available for review at the Township Office and are posted on the Township's website.

Mr. Nagle acknowledged the receipt of the Hecktown Volunteer Fire Company's Incident Reports for January 2010, the Hecktown Volunteer Ambulance Corps Incident Report for January 2010, and the Financial Report for January 2010.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

Mr. Boucher congratulated the road crew on the condition of the roads after the latest snow storm. Compared to other townships, Lower Nazareth Township roads were top-notch.

Mr. Johnson had no comments.

Mr. Nagle echoed Mr. Boucher's comments to the Public Works Department. In addition, he attended the Colonial Regional Police Commission (CRPC) meeting on Monday night. Officer Schippang completed his probation period and was accepted as a full-time officer. The police department is continuing their search for a new administrative assistant.

Mr. Pennington attempted to attend the COG meeting; however it was cancelled due to inclement weather.

Mr. Kucsan attended the CRPC meeting.

Manager's Report

2010 Road Projects – Mr. Tenges requested authorization to put a micro-surfacing project out for bid. The roads to be included are the roads that were completed in the fall and a few additional roads. A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to put this project out for bid. The motion carried.

Mr. Tenges also discussed the second phase of the road rehabilitation project. He requested authorization to borrow money to complete the project. Based on the current costs, we would need to borrow about \$3.2 million. The debt would be repaid with State Liquid Fuels (SLF) and other township funds. Mr. Tenges also stated that the remaining timeline for the project could possibly be reduced to two years.

While the township is borrowing money, Mr. Tenges asked the Board if they were inclined to look into a new building. The township already owns 90 acres at Greinar and Daniels Roads. This building is old and we have outgrown the space. The township has spent money on new buildings for our fire company and police department. Mr. Tenges noted that there would be no tax increase to fund this new building.

Keystone Consulting Engineers already designed a master site plan. Lower Nazareth Township Public Works has even begun a road network on the property. Mr. Tenges asked for authorization to pursue a building design.

Mr. Nagle stated that the land has been just sitting since it was purchased in 2001/2002 and it is obvious that we have outgrown the space; therefore perhaps now is the time to build a new building.

Mr. Pennington inquired what would become of the current facility. Mr. Tenges suggested it be utilized by parks and recreations and the seniors.

Mr. Kucsan commented that it's time for a new building. He would like to see this done, but doesn't believe we need anything elaborate.

Mr. Boucher and Mr. Johnson both believed it was worth pursuing.

A motion was moved by Mr. Nagle and was seconded by Mr. Boucher to authorize Mr. Tenges to get a building design for a new municipal building. The motion carried.

Field One – Rehabilitation Proposal – Lower Nazareth Recreation Association (LNRA) submitted a proposal in the amount of \$4,380.00 for the work on field one. They will cover the expenses and are merely asking for our approval to complete the work. The work will be coordinated with us and we will need a Certificate of Insurance prior to commencement of the work. A motion was moved by Mr. Johnson and was seconded by Mr. Boucher to approve this project. The motion carried.

Planning Commission Vacancy – Mr. Tenges reported that Bill Hughes has resigned from the Planning Commission. He thanked Mr. Hughes for his contribution. Mr. Tenges asked that if the Board knows of anyone interested in being on the Planning Commission to submit a letter of interest.

248 Brodhead Road Building Committee – Mr. Tenges commented that he attended the reorganization meeting on the 248 Brodhead Road Building Committee and also toured the facility along with other members of the committee.

COG Steering Committee – Mr. Tenges attended the COG Steering Committee meeting. At the meeting, Olev Taramae presented possible uses for the racetrack site.

Trinity Property – Mr. Tenges reported that he has been working with Solicitor Asteak and Trinity Church in an effort to purchase the "triangle" at Hecktown and Butztown Roads. The purpose would be to realign Butztown Road and Route 191 and to maximize space for an overflow parking lot. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to get the land appraised in order to make an offer. The motion carried.

Ashley Development (Trio Farms) – As an “FYI”, Mr. Tenges reported that Ashley Development is seeking relief from their age-qualified approval. Ashley Development was before the Zoning Hearing Board this month and the hearing continues in March.

Route 33 Interchange in Tatamy – Mr. Tenges read a quote from an article in Saturday’s newspaper regarding the proposed interchange. County Councilman, John Cusick, was quoted as saying “My hope is that what goes in there is not like what we have seen go in along (Route 248).” Mr. Tenges commented that the benefits of development along Route 248 are huge. The total tax revenue to the school district for that corridor is \$3.5 million and the county receives \$850,000. Mr. Tenges believes that Mr. Cusick should have done his homework before making that comment because development along an interchange has many benefits.

Snow Removal Complaint – Mr. Tenges shared an email with the Board regarding a resident’s displeasure with snow being “dumped” at the base of his driveway. He also shared his response to the resident which Mr. Nagle thought was both politically correct and polite.

Sewer Allocation Request – Lowe’s – Lowe’s Home Centers. Inc. submitted a request for sanitary sewer allocation. They would like to purchase 2,508gpd from Easton Hospital. Lowe’s also submitted a letter from Easton Hospital granting this allocation. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the sewer allocation request. The motion carried.

Lower Nazareth Realty Partners – Improvements Agreement – Authorization to Execute – Two improvements agreements will be required for the development on WaWa. Lower Nazareth Realty Partners will be party to one and WaWa the other. A motion was moved by Mr. Johnson and was seconded by Mr. Kucsan to authorize both agreements for execution, upon the satisfaction of the Township Manager and Solicitor. The motion carried.

Mr. Tenges commented that there would be a brief executive session after the meeting to discuss a personnel matter.

Engineer’s Report

Mr. Kortze stated he will supply Board members with copies of the Master Plan.

Solicitor’s Report

Solicitor Asteak reported he will run the advertisement for the Stop Sign Ordinance that will be considered for adoption at our March 10, 2010 meeting.

Old Business

There were no items to discuss under Old Business.

New Business

Bridge Replacement Project – Route 191 over Monocacy Creek – Donald Lerch of McTish, Kunkle & Associates; Michael McGuire of McCormick Taylor; and Jerilyn Luben of L&V Engineering were present for the presentation.

Mr. Lerch discussed the estimated time schedule which starts with receiving bids in summer of 2010 and concluding in the summer of 2012.

Message boards will be posted on Route 248, Route 22, and Route 191 informing motorists of this construction. There will be at least one lane of traffic open at all times, except for certain phases when

traffic will be stopped for 20 minutes at a time. This will only occur during the hours of 9:00PM Saturday and 9:00AM Sunday.

Ms. Luben discussed the restricted access to nearby business and temporary right-of-way (ROW) access required.

Mr. McGuire commented that the bridge's foundation is solid; it is just a timely repair.

Payment of the Bills

A motion was made by Mr. Johnson and seconded by Mr. Pennington to approve the bills dated February 24, 2010. The motion carried.

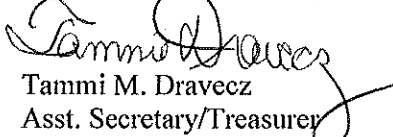
Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Johnson and seconded by Mr. Boucher to adjourn the meeting at 7:52PM.

Respectfully submitted by,


Tammi M. Dravec
Asst. Secretary/Treasurer

Lower Nazareth Township
Bills To Be Approved
February 24, 2010

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
10495	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
10496	Capital Blue Cross	Employee Health Insurance	\$ 17,808.88
10497	Colonial Regional Police Department	Police Contract Payment	\$ 78,443.58
10498	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
10499	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
10500	Brown & Brown of Lehigh Valley	Assistant Treasurer Bond	\$ 7,422.00
10501	PPL, Inc.	Fire Company Electricity	\$ 1,033.19
10502	Verizon	Fire Company Telephone	\$ 393.04
10503	Flurer's Auto Body	Public Works/Fire Company Vehicle Maintena	\$ 75.00
10504	BWP-Carquest Auto Parts	Fire Compapny Vehicle Maintenance	\$ 22.09
10505	Knowles LP Gas	Fire Company Heating Fuel	\$ 3,544.37
10506	Kimball Midwest	Public Works Tools/Equipment	\$ 131.95
10507	ISOBunkers, LLC	Public Works Equipment Motor Fuel	\$ 301.45
10508	Certified Power, Inc. Companies	Public Works Equipment Repair	\$ 370.01
10509	Suburban Propane	Park Fuel	\$ 1,138.16
10510	Morris Black & Sons, Inc.	Municipal Building/Public Works Maintenance	\$ 1,168.00
10511	Met-Ed	Street Light/Traffic Signal Electricity	\$ 236.08
10512	J.M.G. Enterprises, Inc.	Winter Maintenance	\$ 2,900.00
10513	April Cordts	ZHB Legal Services	\$ 2,352.00
10514	Staples Business Advantage	Office / Public Works Supplies	\$ 107.40
10515	Verizon	Municipal / Public Works Telephone	\$ 650.63
10516	Printex	Office Supplies	\$ 344.25
10517	Pitney Bowes	Postage Machine Supplies	\$ 122.38
10518	Sam's Club	Municipal Bldg Supplies	\$ 239.36
10519	Tractor Supply Credit Plan	Public Works Shop Tools	\$ 19.99
10520	Home Depot	Municipal Building Supplies/Maintenance	\$ 193.86
10521	Chase Card Services	Conference/Motor Fuel/Zoning & Office Suppl	\$ 4,081.44
10521	Lehigh Valley Planning Commission	Subdivision Review Class	\$ 90.00
10522	International Salt Co., LLC	Winter Maintenance	\$ 12,311.74
10523	Jack Williams Tire Company, Inc.	Fire Company Vehicle Maintenance	\$ 32.85
10524	Asteak Law Offices	Legal Services	\$ 2,900.00
10525	Eric Maynard	Local Services Tax Refund	\$ 19.00

**Lower Nazareth Township
Bills To Be Approved
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GENERAL FUND CHECKING ACCOUNT CONTINUED

10526	Edwards Business Systems	Copier Maintenance	\$ 267.00
10527	Integra One	Software Maintenance	\$ 1,087.00
10528	PA One Call System, Inc.	Monthly Fax Activity	\$ 17.55
10529	Nazareth Key	Advertisement	\$ 120.60
10530	Suburban Propane	Public Works Heating Fuel	\$ 722.57
10531	AT&T	Municipal / Public Works Long Distance	\$ 53.55
10532	PPL, Inc.	St Light/Traffic Signal/Park/Municipal/PW Ele	\$ 961.93
10533	Nextel Communications	Municipal / Public Works Wireless	\$ 363.29
10534	BWP-Carquest Auto Parts	Public Works Equipment Parts/Supplies	\$ 1,635.24
10535	U.S. Municipal Supply, Inc.	Public Works Equipment Parts/Supplies	\$ 1,491.09
10536	Toshiba Business Solutions	PW Copier Maintenance	\$ 42.64
10537	Traffic Services, Sales & Rentals, Inc.	Traffic Sign Maintenance	\$ 250.00
10538	Five Star International LLC	Public Works Equipment Parts/Supplies	\$ 585.65
10539	Chemung Supply Corp.	Public Works Equipment Parts/Supplies	\$ 267.00
10540	Herceg Hauling	Trash Removal	\$ 132.00
10541	Hulda Onyore-Brown	Local Services Tax Refund	\$ 2.00
10542	Kevin Holup	Local Services Tax Refund	\$ 6.00
10543	Dorothy Bucchi	Local Services Tax Refund	\$ 52.00
10544	Lien Engelman	Local Services Tax Refund	\$ 17.00
10545	Elizabeth Kresge	Local Services Tax Refund	\$ 51.00
10546	Ashley C Piraino	Local Services Tax Refund	\$ 42.00
10547	Stanley W Reinhard	Local Services Tax Refund	\$ 42.00
10548	Christine A. Williamson	Local Services Tax Refund	\$ 48.00
10549	Joseph K Barner	Local Services Tax Refund	\$ 52.00
10550	Kathleen Nansteel	Local Services Tax Refund	\$ 6.00
10551	Leonard Marroni	Mailbox Damage Reimbursement	\$ 25.00
10552	Nextel Communications	Fire Company Wireless Service	\$ 404.37
10553	The Home News	Subscription Renewal	\$ 18.00
10554	PrintConcepts	Real Estate Tax Bills	\$ 1,644.16
10555	The Express Times	Zoning Hearing Board Advertisement	\$ 1,065.40
10556	Staples Business Advantage	Office Supplies	\$ 45.42
10557	Edwards Business Systems	Copier Maintenance	\$ 267.00
10558	Sears Commercial One	Public Works Tools/Equipment	\$ 64.86

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

10559	All-Phase Electric Supply Co.	Public Works Facility Maintenance	\$ 242.61
10560	PetroChoice	Public Works Equipment Parts/Supplies	\$ 308.00
10561	Brown-Daub Ford-Lincoln-Mercury	Public Works Equipment Repair	\$ 90.95
10562	Ike's Equipment Repair	Public Works Equipment Parts/Supplies	\$ 90.00
10563	Collis Truck Parts, Inc.	Public Works Equipment Parts/Supplies	\$ 90.00
10564	Suburban Propane	Park Fuel	\$ 230.11
10565	Suburban Propane	Public Works Heating Fuel	\$ 612.81
10566	Associated Fasteners, Inc.	Public Works Equipment Parts/Supplies	\$ 8.05
10567	Valley Industrial Rubber Products	Public Works Equipment Parts/Supplies	\$ 59.28
10568	Highway Materials, Inc.	Paving/Patching Material	\$ 38.25
10569	Grainger Parts	Public Works Tools/Equipment	\$ 60.48
10570	Selective Insurance Company of America	Workers Comp & Liability Insurance	\$ 15,451.00
10571	Keystone Volunteer Insurance Group	Fire Company Insurance	\$ 4,744.00
10572	Knowles LP Gas	Lease Property/ Fire Company Heating Fuel	\$ 3,426.23
10573	April Cordts	Zoning Hearing Board Legal Services	\$ 1,170.28
10574	ISOBunkers, LLC	Equipment Motor Fuel	\$ 2,144.68
10575	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 3,371.25
10576	Service Tire Truck Centers	Equipment Parts/Supplies	\$ 855.59
10577	BWP-Carquest Auto Parts	Public Works Equipment Parts/Supplies	\$ 1,082.86
		<i>Total General Fund Checking Account...</i>	<u>\$ 187,450.63</u>

CAPITAL RESERVE ACCOUNT

717	Virginia Business Systems	Copier Lease	\$ 379.95
718	Lafayette Ambassador Bank	2005 Mack Truck	\$ 2,019.09
719	Edwards Business Systems	New Copier	\$ 10,992.07
		<i>Total Capital Reserve Account...</i>	<u>\$ 13,391.11</u>

OPEN SPACE ACCOUNT

585	Keystone Nazareth Bank & Trust	Land Loan Payment	<u>\$ 3,696.08</u>
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**Lower Nazareth Township
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PAYROLL ACCOUNT

February 12, 2010	\$	28,742.80
February 26, 2010	\$	26,309.84
<i>Total Payroll Account...</i>		<u><u>\$ 55,052.64</u></u>

DEVELOPMENT & INSPECTION ACCOUNT

1632	DCED	Training Contribution - 4th Quarter	\$	136.00
1633	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$	3,165.00
1634	Barry Isett & Associates, Inc.	Building Inspection Services	\$	575.00
1635	Lower Nazareth Township General Fund	Administrative Fee	\$	5,371.00
1636	Lower Nazareth Recreation Association	2009 Baseball Safety Reimbursement	\$	7,564.75
1637	Lower Nazareth Recreation Association	2009 Football Safety Reimbursement	\$	3,028.35
1638	Lower Nazareth Recreation Association	2009 Basketball Safety Reimbursement	\$	6,883.89
1639	Nazareth Area Soccer Club	2009 Soccer Safety Reimbursement	\$	1,286.01
1640	Barry Isett & Associates, Inc.	Building Inspection Services	\$	14,440.00
1641	Ace Electric Contracting, Inc.	Building Permit Refund	\$	60.00
1642	Lower Nazareth Township General Fund	Reallocation of 2009 Interest	\$	1,166.76
<i>Total Development & Inspection Account...</i>				<u><u>\$ 42,510.00</u></u>

MASTER ESCROW CHECKING ACCOUNT

1668	Diana Wallibillich	Refreshment Stand Key Refund	\$	25.00
1669	Robert Hicks	Refreshment Stand/Lighting Key Refund	\$	50.00
1670	Met-Ed	Traffic Signal Electricity	\$	259.64
1671	Keystone Consulting Engineers	Engineering & Inspection Services	\$	30,903.22
1672	Michael M. Parrish	Escrow Refund	\$	398.14
1673	Phillips Feed & Pet Supply	Security Reduction	\$	31,042.00
1674	Lower Nazareth Township	Trio Farms Zoning Appeal	\$	750.00
1675	Northampton County Recorder of Deeds	Plan Recording	\$	35.00
1676	Keystone Consulting Engineers	Engineering & Inspection Services	\$	11,457.99

Lower Nazareth Township
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MASTER ESCROW CHECKING ACCOUNT CONTINUED

1677	Asteak Law Offices	Legal Services	\$	1,496.25
1678	Met-Ed	Traffic Signal Electricity	\$	304.85
1679	Signal Service, Inc.	Traffic Signal Maintenance	\$	1,696.00
1680	Hidden Oaks, LLP	Individual Lot Escrow Refund	\$	19,273.50
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				<i>Total Master Escrow Account...</i>
			\$	<u>97,691.59</u>