

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
February 25, 2009**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday February 25, 2009. The Chairman called the meeting to order at 7:30 PM.

Present were:

Dr. Alan V. Dilsaver	-	Chairman	Timm A. Tenges	-	Manager, Secretary/Treasurer
Eric E. Nagle	-	Vice Chairman	Lori B. Seese	-	Zoning Administrator
Robert S. Kucsan	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer
Ricky T. Johnson	-	Supervisor	Albert Kortze, P.E.	-	Engineer
Gary N. Asteak, Esq.	-	Solicitor			

Absent was:

Patrick J. Murphy, Supervisor

Approval of Minutes

A motion was moved by Mr. Nagle and seconded by Mr. Kucsan to approve the meeting minutes for January 28, 2009. The motion carried.

Reports

Reports are available for review at the Township Office.

Dr. Dilsaver acknowledged the receipt of the January 2009 Financial Report, the Zoning Administrator's January 2009 Report and the Hecktown Volunteer Fire Company January 2009 Incident Report.

Library representative, Laurie Jordan, presented the Board with the Nazareth Are Memorial Library 2008 Annual Report. Ms. Jordan reported that even with the reduced hours of operation, the number of residents using the library has gone up. Ms. Jordan also discussed services and programs available at the library. Funding of the library was discussed and Mr. Tenges, along with Mr. Kucsan, voiced his concerns that the townships are no longer invited to sit on the budget committee.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisor's Comments

Mr. Kucsan discussed his concern about outdoor furnaces that are a nuisance to residents. He suggested the township adopt an ordinance limiting the use of these furnaces in our community. Mr. Tenges

**Board of Supervisors Minutes
February 25, 2009**

suggested while we are researching the restriction of outdoor furnaces that we look into windmills. In addition, Solicitor Asteak suggested including solar panels. Mr. Tenges wanted to stress that the township isn't anti-green, but we want to integrate it properly into the community to protect residents' quality of life. A motion was moved by Mr. Kucsan and seconded by Mr. Nagle to research and prepare an ordinance covering outdoor furnaces, windmills, and solar panels. The motion carried.

Along with Mr. Kucsan, Mr. Nagle attended the CRPC meeting on Monday evening. Mr. Nagle reported that the Citizen Police Academy will run again this year. It will run every Wednesday from April 1st – June 17th from 7:00PM - 9:30PM. It is available on a first come first serve basis. You get a tour of the new police facility; learn the vehicle codes, crime codes, gun safety, tour 911 center, and more.

In addition, Mr. Nagle discussed CRPD annual report which includes crime data and statistics.

Dr. Dilsaver and Mr. Johnson had no comments.

Manager's Report

PADOT on-line reporting – Resolution #LNT-06-09 – This resolution authorizes the use of online reporting for state liquid fuels. A motion was moved by Mr. Nagle and seconded by Mr. Kucsan to approve Resolution #LNT-06-09. The motion carried

COG meeting – Mr. Tenges attended the COG Planning Meeting last night. Solicitor Asteak reported that the COG would assume additional \$6,078 financing for the purpose of obtaining the grant for the zoning study. Mr. Tenges stated that the planning meetings will be held the 2nd Monday of the month at 5:30PM at a location to be announced. They will be purchasing 11 generators for around \$10,000. Mr. Tenges spoke with Mr. Brackbill to reserve a 3,000 watt generator.

Lower Nazareth Township Website Update – Mr. Tenges stated the staff has been working on administrative issues as we move from development to maintenance of the website. The township made a commitment with Enternet to assist with the maintenance of our website.

NIMS training – Mr. Tenges reported that 5 staff members would be attending 16 hours of NIMS training in the coming weeks.

Introductions – Mr. Tenges introduced Christine Gerencher to the Board. In addition, Kelly Sullivan was present to answer any website questions. Also present was Edward Olenick who is currently the acting Public Works Supervisor.

Engineer's Report

Marquis Realty – Letter of Credit Reduction – Mr. Kortze reviewed his letter and recommended the letter of credit be reduced from \$61,891.20 to \$28,255.94. A motion was moved by Mr. Nagle and seconded by Mr. Johnson to a \$33,635.26 reduction in the letter of credit. The motion carried.

Regency Realty (Lower Nazareth Commons) – Letter of Credit Reductions

Corriere Road & Northwood Avenue – Mr. Kortze reviewed his letter and recommended the letter of credit be reduced from \$2,400,505.20 to \$1,461,712.74. A motion was moved by Mr. Kucsan and seconded by Mr. Nagle to a \$938,792.46 reduction in the letter of credit. The motion carried.

Lots 1 & 5 – Mr. Kortze reviewed his letter and recommended the letter of credit be reduced from \$2,135,401.32 to \$1,149,457.41. A motion was moved by Mr. Johnson and seconded by Mr. Nagle to a \$985,943.91 reduction in the letter of credit. The motion carried.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under Old Business.

Payment of the Bills

A motion was made by Mr. Nagle and seconded by Mr. Kucsan to approve the bills dated February 25, 2009. The motion carried unanimously.

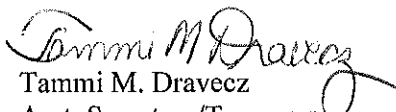
Courtesy of the Floor

There were no comments under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Johnson and seconded by Mr. Nagle to adjourn the meeting at 8:23PM.

Respectfully submitted by,


Tammi M. Dravec
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
February 25, 2009**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
9609	Met-Ed	Traffic Signal Electricity	\$ 45.09
9610	Eastern Industries, Inc.	Winter Maintenance	\$ 795.54
9611	Convergent Communications	Telephone System Maintenance	\$ 274.50
9612	Pitney Bowes	Office Supplies	\$ 96.97
9613	Sears Commercial One	Public Works Equipment Parts/Supplies	\$ 100.60
9614	Colonial Regional Police Department	Police Contract Payment	\$ 78,443.58
9615	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
9616	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
9617	Volunteer Companies Loan Fund	Fire Company Loan	\$ 643.51
9618	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
9619	Staples Business Advantage	Office Supplies	\$ 229.52
9620	Suburban Propane	Public Works/Park Heating Fuel & Motor Fuel	\$ 4,147.90
9621	Nextel Communications	Public Works & Office Wireless	\$ 412.87
9622	ExxonMobil	Fire Company Equipment Fuel	\$ 58.23
9623	PPL, Inc.	Fire Company/Traffic Signal Electricity	\$ 694.83
9624	Knowles LP Gas	Fire Company / Lease Bldg Heating Fuel	\$ 4,248.79
9625	Home Depot	Maintenance Supplies	\$ 219.32
9626	Staples Credit Plan	Office Supplies	\$ 463.73
PAID ONLINE	Chase Card Services	Conferences/Equipment Fuel/Supplies	\$ 1,460.85
9627	AT&T	Public Works / Office Long Distance	\$ 54.87
9628	Brown & Brown of Lehigh Valley	EIT Collector Bond	\$ 345.00
9629	Sam's Club	Public Works Parts/Supplies	\$ 147.48
9630	Capital Blue Cross	Employee Health Insurance	\$ 17,185.05
9631	Deborah L Statler	Local Services Tax Refund	\$ 24.00
9632	Michael J McInerney	Local Services Tax Refund	\$ 52.00
9633	Elizabeth Kresge	Local Services Tax Refund	\$ 49.00
9634	Barbara A. Stinner	Local Services Tax Refund	\$ 47.30
9635	Sheri Fitzgerald	Local Services Tax Refund	\$ 30.00
9636	Silviya A. Denizova	Local Services Tax Refund	\$ 47.00
9637	Georgia Dooley	Local Services Tax Refund	\$ 42.00
9638	Kimberly A Konya	Local Services Tax Refund	\$ 50.00
9639	Ashley C Piraino	Local Services Tax Refund	\$ 38.00
9640	Kayla Gerhart	Local Services Tax Refund	\$ 50.00
9641	Neeta Bhatia	Local Services Tax Refund	\$ 14.00

**Lower Nazareth Township
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February 25, 2009**

GENERAL FUND CHECKING ACCOUNT CONTINUED

9642	District Court 03-2-03	File Civil Complaint	\$ 67.00
9643	All-Out Fire Protection Company	Recreation Fire Extinguisher Maintenance	\$ 205.50
9644	Associated Fasteners, Inc.	Public Works Equipment Repair	\$ 28.79
9645	Associated Fire Equipment Co., Inc.	Public Works / Municipal Office Fire Extinguish	\$ 967.75
9646	Asteak Law Offices	Legal Services	\$ 862.50
9647	Bursich Associates, Inc.	Act 537 Plan Update	\$ 3,995.95
9648	Cargill Inc.	Winter Maintenance	\$ 5,823.46
9649	BWP-Carquest Auto Parts	Public Works Equipment Parts	\$ 242.11
9650	CCC Heavy Duty Truck Parts Company	Public Works Equipment Repairs	\$ 30.24
9651	The Center for Animal Health & Welfare	Animal Services Contract	\$ 100.00
9652	Chemung Supply Corp.	Public Works Equipment Parts	\$ 697.00
9653	Deer Park	Municipal Bottled Water	\$ 18.58
9654	Easton Suburban Water Authority	Municipal Building Water	\$ 60.48
9655	Edwards Business Systems	Copier Maintenance	\$ 88.00
9656	Five Star International LLC	Public Works Equipment Parts	\$ 38.86
9657	Flurer's Auto Body	Township Vehicle Maintenance	\$ 50.00
9658	G & L's Sign Factory	Fire Company Supplies	\$ 20.00
9659	Grainger Parts	Public Works Equipment	\$ 162.90
9660	GVM, Inc.	Public Works Equipment Parts	\$ 78.03
9661	Herceg Hauling	Trash Removal	\$ 132.00
9662	Highway Materials, Inc.	Paving & Patching Material	\$ 168.00
9663	Horwith Freightliner	Fire Company Vehicle Maintenance	\$ 729.39
9664	Integra One	Software Maintenance Renewal	\$ 134.00
9665	Interstate Battery of Allentown	Public Works Equipment Repair	\$ 70.95
9666	J.M.G. Enterprises, Inc.	Winter Maintenance	\$ 1,500.00
9667	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 4,166.51
9668	Lori Peck, OCR	Stenographer	\$ 45.00
9669	Merkin Equipment	Public Works Equipment Parts	\$ 2.60
9670	Met-Ed	Traffic Signal Electricity	\$ 83.34
9671	PA One Call System, Inc.	Monthly Fax Activity	\$ 27.30
9672	Pitney Bowes	Postage Machine	\$ 53.75
9673	Pitney Bowes Purchase Power	Postage	\$ 15.01
9674	PPL, Inc.	Public Works/Park/Municipal/St Light/Traffic	\$ 817.64
9675	Powerco, Inc.	Public Works Equipment Parts	\$ 206.71

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

9676	PrintConcepts	Real Estate Tax Bills	\$ 1,638.32
9677	PSATS CDL Program	Employee Drug Testing	\$ 120.00
9678	Schall's Brakes & Repairs, Inc.	Public Works Equipment Repairs	\$ 55.00
9679	Suburban Propane	Equipment Motor Fuel	\$ 189.01
9680	Valley Tire Factory Outlet, Inc.	Public Works Equipment Repairs	\$ 40.00
9681	Selective Insurance Company of America	Township Insurance	\$ 12,735.00
9682	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 100.00
9683	Department of Labor & Industry	Recertification Application	\$ 50.00
9684	Staples Busniess Advantage	Office / Municipal Bldg Supplies	\$ 4,476.39
		Total General Fund Checking Account...	<u>\$ 154,676.78</u>

CAPITAL RESERVE ACCOUNT

686	Lafayette Ambassador Bk - Leasing Dpt	2005 Mack Truck	<u>\$ 2,019.09</u>
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OPEN SPACE ACCOUNT

573	Keystone Nazareth Bank & Trust	Land Loan	<u>\$ 3,696.08</u>
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DEVELOPMENT & INPSECTION ACCOUNT

1615	CodeMaster Inspection Services	Building Inspection Services	<u>\$ 31,736.60</u>
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PAYROLL ACCOUNT

	February 13, 2009	\$ 29,222.85
	February 27, 2009	\$ 25,200.51
	Total Payroll Account...	<u>\$54,423.36</u>

MASTER ESCROW CHECKING ACCOUNT

1572	Met-Ed	Traffic Signal Electricity	\$ 25.58
1573	Northampton County Recorder of Deeds	Plan Recording	\$ 65.00
1574	Asteak Law Offices	Legal Services	\$ 175.00
1575	NVR, Inc. dba Ryan Homes	Escrow Refund	\$ 304.09
1576	Met-Ed	Traffic Signal Electricity	\$ 71.42
1577	Met-Ed	Traffic Signal Electricity	\$ 90.15
1578	Asteak Law Offices	Legal Services	\$ 875.00
1579	Keystone Consulting Engineers, Inc.	Engineering & Inspection	\$ 29,177.71
		Total Master Escrow Account...	<u>\$ 30,783.95</u>