

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
October 28, 2009**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday October 28, 2009. The Chairman called the meeting to order at 7:30 PM.

Present were:

Dr. Alan V. Dilsaver	- Chairman	Albert Kortze, P.E.	- Engineer
Eric E. Nagle	- Vice Chairman	Gary Asteak	- Solicitor
Ricky T. Johnson	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Lori B. Seese	- Zoning Administrator
		Tammi Dravec	- Assistant Secretary/Treasurer

Absent was:

Patrick J. Murphy, Supervisor

**Approval of Minutes**

A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to approve the meeting minutes for September 23, 2009. Mr. Johnson abstained. The motion carried.

A motion was moved by Mr. Nagle and was seconded by Mr. Johnson to approve the meeting minutes for October 14, 2009. Dr. Dilsaver abstained. The motion carried.

**Reports**

*Report is available for review at the Township Office and will be posted to the Township's website.*

Dr. Dilsaver acknowledged the receipt of the Financial Report for September 2009.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

**Keystone Foods – Waiver & Deferral Requests & Preliminary/Final Land Development –**

The applicant contacted the Township Office and requested to be removed from tonight's agenda. They need to resolve a hydrant access issue discussed in Fire Chief Seip's October 25<sup>th</sup> letter prior to being heard by the Board.

**Brown-Daub Chevy Volvo – Preliminary/Final Site Plan – Resolution #LNT-23-09 –** Chris Brown was present on behalf of the application. Mr. Brown stated the applicant is not ready for approval and requested a 60-90 day time extension. Mr. Tenges stated that an extension would be permitted but wanted a limited extension...perhaps 60 days. Mr. Brown granted a time extension through January 15, 2010. A motion was moved by Mr. Kucsan and was seconded by Mr. Nagle to accept the time extension through January 15<sup>th</sup>. The motion carried. Mr. Brown will follow up with a letter formally granting the time extension.

### **Supervisors' Comments**

Mr. Kucsan and Dr. Dilsaver had no comments.

Mr. Johnson commented that he attended the County Convention on Friday and it was a nice evening.

Mr. Nagle commented that he, along with Mr. Kucsan, attended the CRPD meeting Monday night. They are continuing to work on the 2010 budget. In addition they discussed the use of 2 rooms at their building. Mr. Tenges commented that he will be meeting with Hanover Township to discuss.

### **Manager's Report**

Sidewalk and Curbing Maintenance Ordinance – Authorization to Advertise – A motion was moved by Mr. Nagle and was seconded by Mr. Johnson to authorize the solicitor to advertise this ordinance for approval at the November 18<sup>th</sup> Board of Supervisors meeting. The motion carried.

Outdoor Solid Fuel Burning Appliance Ordinance – Authorization to Advertise – This ordinance will not prohibit this appliance; only regulate location, chimney height, time of use, and items that can be burned.

A motion was moved by Mr. Kucsan and was seconded by Mr. Nagle to authorize the solicitor to advertise this ordinance for approval at the November 18<sup>th</sup> Board of Supervisors meeting. The motion carried.

Authorization to advertise use of CPA to perform 2009 Audit – A motion was moved by Mr. Nagle and was seconded by Mr. Johnson to authorize advertisement of the township's intent on appointing a CPA to perform the 2009 audit. The motion carried.

Project Time Extension – Mr. Tenges reported that the township accepted a time extension for the Mocha Abe Preliminary/Final Land Development plan. The previous project review period ended on October 31, 2008; the new deadline is October 31, 2010.

Tax Collection Committee (TCC) – Mr. Tenges attended at TCC meeting on Thursday evening. There is going to be additional costs for tax collection in 2010. We should be getting a bill soon; we need to fund the TCC and hire a solicitor.

2010 Budget – Mr. Tenges reported that the draft 2010 budget is almost complete. He hopes to have it ready for the Board to review in a few days. Mr. Tenges would like to get the Board's approval to advertise the budget at our next meeting; November 4<sup>th</sup>.

### **Engineer's Report**

There were no items to discuss under Engineer's Report.

### **Solicitor's Report**

Solicitor Asteak commented that the IDI Appeal is scheduled for next week at the Commonwealth Court in Schuylkill County.

### **Old Business**

There were no items to discuss under Old Business.

### **New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was made by Mr. Kucsan and seconded by Mr. Johnson to approve the bills dated October 28, 2009. The motion carried.


**Courtesy of the Floor**

There were no items to discuss under Courtesy of the Floor.

**Adjournment**

A motion was moved by Mr. Johnson and seconded by Dr. Dilsaver to adjourn the meeting at 8:03PM.

Respectfully submitted by,

  
Tammi M. Dravecz  
Asst. Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
October 28, 2009**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
10262	Volunteer Companies Loan Fund	Fire Company Loan	\$ 5,149.29
10263	Staples Business Advantage	Office / Zoning Supplies	\$ 207.46
10264	Keystone Volunteer Insurance Group	Fire Company Insurance	\$ 4,744.00
10265	Herceg Hauling	Trash Removal	\$ 264.00
10266	PA Unemployment Compensation Fund	Unemployment Compensation	\$ 6,017.00
10267	Pitney Bowes Purchase Power	Postage	\$ 518.99
10268	Selective Insurance Company of America	Liability / Workers Comp Insurance	\$ 15,430.00
10269	Deer Park	Municipal Bottled Water	\$ 18.66
10270	Bursich Associates, Inc.	Act 537 Plan	\$ 397.40
10271	Mr. John	Temporary Restrooms	\$ 458.70
10272	Suburban Propane	Park Fuel	\$ 411.59
10273	Met-Ed	Traffic Signal Electricity	\$ 45.53
10274	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 737.00
10275	American Geotech, Inc.	2009 Road Project	\$ 534.70
10276	Chemung Supply Corp.	Crime Watch Signs	\$ 440.00
10277	Harold's R.V. Center	Equipment Parts/Supplies	\$ 29.73
10278	Harry E. Orkin Inc.	Equipment Parts/Supplies	\$ 565.90
10279	Keystone Precision Instruments	Shops Tools/Equipment	\$ 994.65
10280	Northampton County Seed Company, Inc.	Public Works Supplies	\$ 48.00
10281	Schall's Brakes & Repairs, Inc.	Equipment Maintenance	\$ 415.60
10282	Turf Equipment and Supply Co., LLC	Equipment Parts/Supplies	\$ 39.79
10283	H.T.C., Inc.	Equipment Parts/Supplies	\$ 393.85
10284	Reliable Sign & Striping, Inc.	Traffic Signs/Supplies	\$ 148.00
10285	Suburban Propane	Equipment Motor Fuel	\$ 1,539.98
10286	BWP-Carquest Auto Parts	Equipment Parts/Supplies/Repairs	\$ 523.03
10287	United States Postal Service	Postage	\$ 500.00
		<b><i>Total General Fund Checking Account...</i></b>	<b><u>\$ 40,572.85</u></b>

**DEVELOPMENT & INSPECTION ACCOUNT**

1629	CodeMaster Inspection Services	Building Inspection Services	<b><u>\$ 8,245.25</u></b>
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**PAYROLL ACCOUNT**

	October 23, 2009		<b><u>\$ 24,611.44</u></b>
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**MASTER ESCROW CHECKING ACCOUNT**

1647	Daniel Welker	Lighting Cabinet Key Refund	\$ 25.00
1648	Oakleaf Properties, Inc.	Escrow Refund	\$ 2,598.83
		<i>Total Master Escrow Account...</i>	<u>\$ 2,623.83</u>