

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
October 14, 2009**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday October 14, 2009. The Vice-Chairman called the meeting to order at 7:35 PM.

Present were:

Eric E. Nagle	- Vice Chairman	Michael Vargo	- Solicitor, on behalf of Gary Asteak
Ricky T. Johnson	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Lori B. Seese	- Zoning Administrator
Albert Kortze, P.E.	- Engineer	Tammi Dravec	- Assistant Secretary/Treasurer

Absent was: Dr. Alan V. Dilsaver, Chairman
Patrick J. Murphy, Supervisor

**** Mr. Nagle reported that there is a minor change to tonight's agenda; Keystone Foods asked to be removed and placed on the next agenda (10/28/09) ****

Approval of Minutes

Approval of the meeting minutes for September 23, 2009 was tabled due to a lack of quorum from that meeting.

Reports

Reports are available for review at the Township Office and will be posted to the Township's website.

Mr. Nagle acknowledged the receipt of the Planning and Zoning Administrator's Report for September 2009 and the Hecktown Volunteer Fire Company Incident Report for September 2009.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

There were no comments under Supervisors' Comments.

Manager's Report

Road Rehabilitation Project – LNT-01-09 – Mr. Tenges reported that the project, now complete, was a success and went well; however not without incident. For example, one residence reported damage to their mailbox. Following that complaint, Ms. Gerencher did some research and found that there is a regulation that mailboxes be placed a minimum of 6-inches behind the street line. Mr. Tenges reported that the township will be promoting this regulation and commented that the proper placement of mailboxes will also assist with snow removal during the winter months.

Driveway elevations were another issue in some areas, but that is being corrected and should be resolved within the week.

**Board of Supervisors Minutes
October 14, 2009**

Other than the previously mentioned issues, Mr. Tenges stated he is pleased with the outcome and Mr. Kucsan commented that he has received good feedback. Mr. Tenges commented that Mr. Johnson's neighborhood is next, to which Mr. Johnson commented was good information because neighbors have inquired about their roads.

Engineer's Report

Lot #1 Logisticenter Stormwater Detention Basin – Letter of Credit Reduction

Security Reduction – Mr. Kortze reviewed his letter dated October 14th and recommended a reduction in Mr. Jaindl's letter of credit. A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to reduce the amount of funds held in security by \$28,805.50 to a balance of \$39,617.50. The motion carried.

Transfer of Responsibility / New Memorandum of Understanding and Security – Upon the execution of a new memorandum of understanding (MOU) and receipt of replacement security by Traditions of America, Jaindl's letter of credit will be released. The new MOU is currently in draft form, but Mr. Tenges requested that the Board authorize it for execution upon the satisfaction of himself and Solicitor Asteak. A motion was moved by Mr. Johnson and seconded by Mr. Kucsan to authorize the execution of the new MOU with Traditions of America. Mr. Tenges noted that the language in the MOU is similar to the one with Jaindl, however he would like to add language requiring the township be notified prior to the repair of any sinkholes. An amended motion was moved by Mr. Kucsan and seconded by Mr. Johnson to authorize the execution of the MOU with this added language. The motion carried.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Kucsan and seconded by Mr. Johnson to approve the bills dated October 14, 2009. The motion carried.

Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Johnson and seconded by Mr. Kucsan to adjourn the meeting at 7:50PM.

Respectfully submitted by,



Tammi M. Dravec
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
October 14, 2009**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
10196	Christine Gerencher	PEITOAC Conference	\$ 397.15
10197	Gyarmaty, Lorie L.	PEITOAC Conference	\$ 455.31
10198	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
10199	Capital Blue Cross	Employee Health Insurance	\$ 17,808.88
10200	Colonial Regional Police Department	Police Contract Payment	\$ 78,443.58
10201	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
10202	Volunteer Companies Loan Fund	Fire Company Loan	\$ 643.51
10203	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
10204	Plasterer Equipment Co., Inc.	Equipment/Tool Parts/Supplies & Repairs	\$ 240.99
10205	Engine Distributors, Inc.	Equipment Repairs	\$ 35.21
10206	American Lawn Equip Corp	Equipment Repairs	\$ 24.57
10207	Master Supply Line	Park / Facilities Supplies	\$ 381.68
10208	Associated Fasteners, Inc.	Equipment Parts/Supplies	\$ 18.88
10209	Schall's Brakes & Repairs, Inc.	Equipment Repairs	\$ 55.00
10210	Deer Country Farm & Lawn, Inc.	Equipment Parts/Supplies	\$ 152.70
10211	Kimball Midwest	Public Works Supplies	\$ 157.62
10212	CCC Heavy Duty Truck Parts Company	Equipment Parts/Supplies	\$ 32.08
10213	Highway Materials, Inc.	Paving & Patching Material	\$ 232.60
10214	Home Depot	Facility/Park Maintenance/Equipment Parts/Suppli	\$ 110.37
10215	Sherwin-Williams	Park Maintenance	\$ 282.90
10216	Suburban Propane	Equipment Motor Fuel	\$ 1,149.58
10217	CCP Industries, Inc.	Public Works Supplies	\$ 159.90
10218	Reliable Sign & Striping, Inc.	Traffic Signs	\$ 105.00
10219	Chemung Supply Corp.	Construction/Rebuilding Supplies	\$ 3,065.00
10220	General Highway Products, Inc.	Traffic Control Supplies	\$ 350.00
10221	Service Tire Truck Centers	Equipment Repairs	\$ 321.16
10222	PPC Lubricants	Equipment Parts/Supplies	\$ 391.90
10223	Northern Tool & Equipment Co.	Park Facilities Maintenance	\$ 277.15
10224	Northampton County Seed Company, Inc.	Facilities Maintenance	\$ 110.00
10225	Ransome Rental Co., LP	Equipment Rental	\$ 8,166.00
10226	Chase Card Services	Equipment Motor Fuel / Meeting	\$ 351.87
10227	Easton Suburban Water Authority	Fire Company Water	\$ 65.61
10228	Staples Credit Plan	Fire Company Supplies	\$ 106.38
10229	RDJ Specialties, Inc.	Fire Company Supplies	\$ 496.62
10230	BWP-Carquest Auto Parts	Fire Company Supplies	\$ 71.14
10231	Horwith Freightliner	Fire Company	\$ 7.67
10232	Verizon	Fire Company Telephone	\$ 182.26

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

10233	Nextel Communications	Fire Company Wireless	\$ 1,010.93
10234	Staples Business Advantage	Office Supplies	\$ 51.30
10235	The Morning Call	Subscription Renewal	\$ 195.00
10236	Easton Suburban Water Authority	Water Hydrant Assessment	\$ 12,100.00
10237	PSATS CDL Program	Drug Testing	\$ 180.00
10238	Easton Area Joint Sewer Authority	Capital & Operating Expenses	\$ 1,030.23
10239	Memorial Library of Nazareth & Vicinity	4th Quarter Library Service	\$ 20,132.25
10240	Verizon	Municipal / Public Works Telephone	\$ 506.61
10241	Met-Ed	Traffic Signal / Street Light Electricity	\$ 186.24
10242	France Anderson Basile and Company, P.C.	Auditing Services	\$ 1,440.00
10243	Medical Life Insurance Company	Life Insurance	\$ 1,352.40
10244	PPL, Inc.	Traffic Signal/St Light/Office/Garage/Park Electric	\$ 1,350.10
10245	Enter.net	Computer Services	\$ 450.00
10246	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 130.00
10247	Asteak Law Offices	Legal Services	\$ 4,175.00
10248	Pitney Bowes	Postage Meter Lease	\$ 218.00
10249	Structural Metal Fabricators, Inc.	Equipment Repairs	\$ 115.63
10250	BWP-Carquest Auto Parts	Equipment Parts/Supplies/Repairs	\$ 11.92
10251	Grainger Parts	Public Works Tools/Equipment	\$ 232.10
10252	PA One Call System, Inc.	Monthly Fax Activity	\$ 83.20
10253	Nextel Communications	Municipal/Public Works Wireless	\$ 305.09
10254	Old National Leasing	New Fire Truck	\$ 53,052.57
10255	AT&T	Municipal/Public Works Long Distance	\$ 50.05
10256	PPL, Inc.	Fire Company Electricity	\$ 49.49
10257	The Express Times	Fire Company Advertisement	\$ 260.00
10258	Eastern Autoparts Warehouse	Fire Company Equipment Parts/Supplies	\$ 451.42
10259	Easton Suburban Water Authority	Fire Company Water	\$ 283.50
10260	Choice Marketing Inc.	Fire Company Fundraising Program Material	\$ 1,917.63
10261	Reliable Sign & Striping, Inc.	Traffic Signs	\$ 116.00
<i>Total General Fund Checking Account...</i>			<u>\$ 219,359.11</u>

CAPITAL RESERVE ACCOUNT

705	Lafayette Ambassador Bank-Lease Dept	2005 Mack Truck	\$ 2,019.09
706	Virginia Business Systems	Copier Maintenance	\$ 379.95
<i>Total Capital Reserve Account...</i>			<u>\$ 2,399.04</u>

OPEN SPACE ACCOUNT

581	Keystone Nazareth Bank & Trust	Land Loan Payment	<u>\$ 3,696.08</u>
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**Lower Nazareth Township
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DEVELOPMENT & INSPECTION ACCOUNT

1627	DCED	Training Contribution 3rd Quarter	\$	224.00
1628	Lower Nazareth Township General Fund	Administrative Fee	\$	4,950.00
				<i>Total Development & Inspection Account...</i>
				\$ 5,174.00

PAYROLL ACCOUNT

October 9, 2009	\$	27,394.54
		\$ 27,394.54

PLGIT CHECKING ACCOUNT

569	Colonial Regional Police Department	2009 Pension Allocation	\$	55,272.00
570	Hecktown Volunteer Fire Company	2009 Fire Relief	\$	61,577.42
571	National Penn Investors Trust Company	2009 Pension Plan Contribution	\$	100,000.00
				<i>Total PLGIT Checking Account...</i>
				\$ 216,849.42

MASTER ESCROW CHECKING ACCOUNT

1634	Thomas Coughlin	Escrow Refund	\$	265.06
1635	Northampton County Recorder of Deeds	Plan Recording	\$	35.00
1636	Northampton County Recorder of Deeds	Plan Recording	\$	65.00
1637	Northampton County Recorder of Deeds	Plan Recording	\$	65.00
1638	Northampton County Recorder of Deeds	VOIDED	\$	-
1639	Northampton County Recorder of Deeds	Plan Recording	\$	35.00
1640	County of Northampton	Parcel ID	\$	5.00
1641	Northampton County Recorder of Deeds	Plan Recording	\$	35.00
1642	Met-Ed	Traffic Signal Electricity	\$	96.53
1643	Keystone Consulting Engineers	Engineering & SEO Services	\$	9,212.00
1644	Asteak Law Offices	Legal Services	\$	612.50
1645	Kevin & Gina Solley	Escrow Refund	\$	205.02
1646	Met-Ed	Traffic Signal Electricity	\$	71.38
				<i>Total Master Escrow Account...</i>
				\$ 10,702.49