

**LOWER NAZARETH TOWNSHIP  
REORGANIZATION  
JANUARY 7, 2008**

The Lower Nazareth Township Board of Supervisors held a meeting in the Township Municipal Building on Monday January 7, 2008 for the purposes of Reorganization. The Acting Chairman, Dr. Alan V. Dilsaver called the meeting to order at 7:35 p.m.

Present were: Supervisors Dr. Alan V. Dilsaver, Eric E. Nagle, Robert S. Kucsan, and Patrick J. Murphy; Manager Timm A. Tenges, Office Clerk Kelly Sullivan, and Assistant Secretary/Treasurer Tammi M. Dravec. Supervisor Ricky T. Johnson was not present.

**REORGANIZATION**

**Organization of the Board of Supervisors**

	<u>Elect</u>	<u>Motion made by</u>	<u>Vote Carried</u>
<b>Chairman</b>	Alan V. Dilsaver	Eric E. Nagle	YES
<b>Vice Chairman</b>	Eric E. Nagle	Robert S. Kucsan	YES

**Appoint**

<b>Secretary</b>	Timm A. Tenges	Patrick J. Murphy	YES
<b>Assistant Secretary</b>	Tammi M. Dravec	Eric E. Nagle	YES
<b>Treasurer</b>	Timm A. Tenges	Eric E. Nagle	YES
<b>Assistant Treasurer</b>	Tammi M. Dravec	Eric E. Nagle	YES
<b>Roadmaster</b>	Eric Nagle suggested tabling this until there was a full Board. Motion to table the decision until the BOS meeting on Wednesday January 9 <sup>th</sup> , was made by Mr. Kucsan and seconded by Mr. Nagle. The motion carried.		
	Patrick J. Murphy was nominated as Interim Roadmaster until the BOS meeting on Wednesday January 9 <sup>th</sup> .		Eric E. Nagle
			YES

**Depositories for Township Funds**

**Motion made by**                      **Vote Carried**

Checking, Savings, & Developer's Escrow	Keystone Nazareth Bank & Trust Lafayette Ambassador Bank & Trust National Penn Bank PA Local Government Investment Trust Wachovia Bank PNC Bank	Eric E. Nagle	YES
Establish Treasurer's Bond	1 million dollars	Robert S. Kucsan	YES
Establish Assistant Treasurer's Bond	1 million dollars	Robert S. Kucsan	YES
Adopt 2008 Fee Schedule		Eric E. Nagle	YES

**Delegates to Miscellaneous Boards and Conventions**

**Motion made by**                      **Vote Carried**

Colonial Regional Police Commission	<b>Delegate:</b> Eric E. Nagle	Robert S. Kucsan	YES
	<b>Alternate:</b> Robert S. Kucsan	Eric E. Nagle	YES
	<b>Delegate:</b> Patrick J. Murphy	Robert S. Kucsan	YES
Liaison to Emergency Services - Fire	<b>Alternate:</b> Alan V. Dilsaver	Eric E. Nagle	YES
	<b>Delegate:</b>		
Liaison to Emergency Services - Ambulance	<b>Alternate:</b>	<b><u>TABLED</u></b>	
	<b>Delegate:</b> Robert S. Kucsan	Eric E. Nagle	YES
Nazareth Area Council of Gov't - Stockertown	<b>Alternate:</b> Eric E. Nagle	Robert S. Kucsan	YES

Delegates to Miscellaneous Boards and Conventions ... Continued

		<u>Motion made by</u>	<u>Vote Carried</u>
Regional Comprehensive Plan - Bushkill	<b>Delegate:</b> Timm A. Tenges	Eric E. Nagle	YES
	<b>Alternate:</b> <i>(none appointed)</i>		
Nazareth Library Budget Committee	<b>Delegate (Supervisor):</b>	<b>TABLED</b>	
	<b>Alternate (Supervisor):</b>		
Two Rivers Council of Government	<b>Delegate:</b>	<b>TABLED</b>	
	<b>Alternate:</b>		
Liaison to Park & Recreation Commission	<b>Delegate:</b> Alan V. Dilsaver	Robert S. Kucssan	YES
	<b>Alternate:</b> <i>(none appointed)</i>		

Delegates – PSATS Annual Convention and County Convention

		<u>Motion made by</u>	<u>Vote Carried</u>
Authorization for Supervisors (5), Manager, Assistant Secretary, Voting Delegate, and any other employee so designated by the Township Manager, to attend the PSATS Convention, May 11-14, 2008		Eric E. Nagle	YES
	<b>Voting Delegate for PSATS Convention</b>	Eric E. Nagle	YES
Authorization for Supervisors (5), Manager, Township Employees so designated by the Board of Supervisors or Township Manager to attend the 2008 County Convention.		Eric E. Nagle	YES
	<b>Voting Delegate for PSATS Convention</b>	Eric E. Nagle	YES

**Compensation & Reimbursement**

**Motion made by**                      **Vote Carried**

Compensation of Township Manager – TR-01 -08      \$85,000.00 effective January 1, 2008	Eric E. Nagle Robert S. Kucssan	YES
Reimbursement of mileage at the Federal rate of .505/mile	Eric E. Nagle	YES
Reimbursement rate for Township performed services at \$35/ man hour	Robert S. Kucssan	YES

**Holiday Schedule – Approve as Listed**

**Motion made by**                      **Vote Carried**

January 1	-	New Year's Day	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Eric E. Nagle</div> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">YES</div>
February 18	-	President's Day	
March 21	-	Good Friday	
April 22	-	Primary Election Day	
May 26	-	Memorial Day	
July 4	-	Independence Day	
September 1	-	Labor Day	
November 4	-	Election Day	
November 27	-	Thanksgiving Day	
November 28	-	Day after Thanksgiving	
December 24	-	Christmas Holiday	
December 25	-	Christmas Holiday	
December 31	-	New Year's Eve	

**Township Wide Special Events**

**Motion made by**                      **Vote Carried**

\*\*\*All are established & subject to change by the Board of Supervisors\*\*\*

Township Wide Garage Sale	-	Saturday May 3, 2008	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Eric E. Nagle</div> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">YES</div>
Trick – or – Treat	-	Friday October 31, 2008	

<p>Legal Counsel – Board of Supervisors &amp; Planning Commission</p>	<p><b>Gary N. Asteak, Esq.</b> At a rate of \$150 / hour for general government and \$175 / hour for development matters per letter dated December 24, 2007</p>	<p>Eric E. Nagle</p>	<p>YES</p>
<p>Legal Counsel – Zoning Hearing Board</p>	<p><b>April L. Cordts, Esq.</b> At a rate of \$140 / hour per letter dated December 26, 2007</p>	<p>Robert S. Kucsan</p>	<p>YES</p>
<p>Hearing Officer for Earned Income Tax Claims</p>	<p><b>Gary N. Asteak, Esq.</b> At a rate of \$150 / hour</p>	<p>Eric E. Nagle</p>	<p>YES</p>
<p>Sewage Enforcement Officers</p>	<p><b>Christopher Noll, Steven Glitch, Lisa Kearm, Joseph Bednarik, and Eric Erb</b> Keystone Consulting Engineers, Inc. Fees per Schedule of Fees dated December 21, 2007</p>	<p>Robert S. Kucsan</p>	<p>YES</p>
<p>Township Engineer</p>	<p><b>Keystone Consulting Engineers, Inc.</b> Fees per Schedule dated December 21, 2007</p>	<p>Robert S. Kucsan</p>	<p>YES</p>
<p>Building Code Services</p>	<p><b>CodeMaster Inspection Services</b></p>	<p>Eric E. Nagle</p>	<p>YES</p>
<p>Township Auditor</p>	<p><b>France, Anderson, Basile &amp; Co., not to exceed \$5,450.00</b> Per proposal dated November 9, 2007</p>	<p>Eric E. Nagle</p>	<p>YES</p>
<p>Emergency Management Coordinator</p>	<p><b>Jeffrey Seip, Fire Chief</b></p>	<p>Robert S. Kucsan</p>	<p>YES</p>

Miscellaneous Boards

Planning Commission - 5 Year Term Expires December 31

Motion made by \_\_\_\_\_ Vote Carried

TARA CAPECCI	APPOINT 2012	Robert S. Kucesan	YES
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Zoning Hearing Board - 3 Year Term Expires December 31

Motion made by \_\_\_\_\_ Vote Carried

GLENN CLEARIE	APPOINT 2010	Alan V. Dilsaver Eric E. Nagle	YES
ALTERNATE: Year to Year RICHARD GANGEWARE	APPOINT 2008	Eric E. Nagle Robert S. Kucesan	YES
ALTERNATE: Year to Year (none appointed)	APPOINT 2008		

Park & Recreation Commission - 5 Year Term Expires December 31

Motion made by \_\_\_\_\_ Vote Carried

DONNA METZGER OR _____	REAPPOINT THROUGH 2012	<u>TABLED</u>
JOSEPH LEUSER OR _____	REAPPOINT THROUGH 2012	<u>TABLED</u>

Environmental Advisory Council - 3 Year Term Expires December 31

Motion made by Vote Carried

STEPHEN KEPPEL	REAPPOINT THROUGH 2010	Robert S. Kuusan	YES
VACANT	Term ended in 2006		
VACANT	Term ended in 2006		
VACANT	Term ended in 2005		

Vacancy Board, Chairman - 1 Year Term Expires December 31

Motion made by Vote Carried

RONALD KLINE	APPOINT 2008	Robert S. Kuusan	YES
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Nazareth Borough Municipal Authority

Motion made by Vote Carried

Delegate: Timm A. Tenges	Robert S. Kuusan	YES
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**Background Check Appeals Board**

	<b><u>Motion made by</u></b>	<b><u>Vote Carried</u></b>
<b><u>Delegate (Supervisor):</u></b> Alan V. Dilsaver	Eric E. Nagle	YES
<b><u>Delegate (Supervisor):</u></b> Ricky T. Johnson	Robert S. Kucsan	YES
<b><u>Delegate (Citizen):</u></b> Robert Hicks	Eric E. Nagle	YES
<b><u>Township Manager:</u></b> Timm A. Tenges	Alan V. Dilsaver	YES

**MISCELLANEOUS**

There were no comments under Miscellaneous

**COURTESY OF THE FLOOR**

There were no comments under Courtesy of the Floor

**ADJOURNMENT**

The meeting adjourned at 8:15PM

Respectfully submitted,



Tammi M. Dravec  
Asst. Secretary/Treasurer