

**LOWER NAZARETH TOWNSHIP  
REORGANIZATION  
JANUARY 2, 2007**

The Lower Nazareth Township Board of Supervisors held a meeting in the Township Municipal Building on Tuesday, January 2, 2007 for the purposes of Reorganization. The Acting Chairman, Dr. Alan V. Dilsaver called the meeting to order at 7:50 p.m.

Present were: Supervisors Dr. Alan V. Dilsaver, Eric E. Nagle, Robert S. Kuusan, and Patrick J. Murphy; Manager Timm A. Tenges, and Assistant Secretary/Treasurer Tammi M. Dravec. Supervisor Ricky T. Johnson was not present.

**REORGANIZATION**

**Organization of the Board of Supervisors**

	<u>Elect</u>	<u>Nomination made by</u>	<u>Vote carried</u>
Chairman	Alan V. Dilsaver	Eric E. Nagle	YES
Vice Chairman	Eric E. Nagle	Robert S. Kuusan	YES
Secretary	Timm A. Tenges	Eric E. Nagle	YES
Asst. Secretary	Tammi M. Dravec	Robert S. Kuusan	YES
Treasurer	Timm A. Tenges	Robert S. Kuusan	YES
Asst. Treasurer	Tammi M. Dravec	Eric E. Nagle	YES
Roadmaster	Patrick J. Murphy	Robert S. Kuusan	YES

**Regular Monthly Meetings**

To be held at 7:30PM on the dates listed.

January 10 & 24, February 28, March 14 & 28, April 11, May 9 & 23, June 13, July 25, August 22, September 26, October 10 & 24, November 14 & 28, and December 5 & 19

\*Timm Tenges suggested that 2008 dates be approved at the second meeting in December 2007. \*

1<sup>st</sup> - Eric E. Nagle  
2<sup>nd</sup> - Patrick J. Murphy  
YES

**Depositories for Township Funds**

**Motions**

1st                      2nd                      Carried

Checking, Savings & Developer's Escrow

Keystone Nazareth Bank & Trust  
Lafayette Ambassador Bank  
National Penn Bank  
PA Local Government Investment Trust  
Wachovia Bank  
PNC Bank

Eric E. Nagle                      Robert S. Kuusan                      YES

Establish Treasurer's Bond

1 million dollars

Eric E. Nagle                      Patrick J. Murphy                      YES

Establish Asst Treasurer's Bond

1 million dollars

Robert S. Kuusan                      Patrick J. Murphy                      YES

Adopt 2007 Fee Schedule

Eric E. Nagle                      Robert S. Kuusan                      YES

**Delegates to Miscellaneous Boards & Convention**

Colonial Regional Police Commission

Nomination made by                      Vote Carried

Delegate: Eric E. Nagle                      Robert S. Kuusan                      YES

Alternate: Robert S. Kuusan                      Eric E. Nagle                      YES

Liaison to Emergency Services – Fire

Delegate: Patrick J. Murphy                      Robert S. Kuusan                      YES

Alternate: Ricky T. Johnson                      Eric E. Nagle                      YES

Liaison to Emergency Services – Ambulance

Delegate: Eric E. Nagle                      Robert S. Kuusan                      YES

Alternate: Patrick J. Murphy                      Eric E. Nagle                      YES

Nazareth Area Council of Government  
Stockertown

Delegate: Ricky T. Johnson                      Robert S. Kuusan                      YES

Alternate: Left open – Fill as needed

**Delegates to Miscellaneous Boards & Convention**

**Regional Comprehensive Plan**

Bushkill

**Delegate:** Left open – Fill as needed

**Alternate:** Left open – Fill as needed

**Nomination made by**

**Vote Carried**

**Nazareth Library Budget Committee**

**Delegate:** Robert S. Kucsan

**Alternate:** Timm A. Tenges

Eric E. Nagle

Eric E. Nagle

YES

YES

**Two Rivers Council of Government**

**Delegate:** Left open – Fill as needed

**Alternate:** Left open – Fill as needed

**Nomination made by**

**Vote Carried**

**Liaison to Park & Recreation Commission**

**Delegate:** Alan V. Disaver

**Alternate:** Ricky T. Johnson

Robert S. Kucsan

Robert S. Kucsan

YES

YES

**Delegates – PSATS Annual Convention and County Convention**

Authorization for Supervisors (5), Manager, Assistant Secretary, Voting Delegate, and any other employee so designated by the Township Manager, to attend PSATS Convention, April 22-25, 2007

**Nomination made by**

**Vote Carried**

1<sup>st</sup> – Eric E. Nagle  
2<sup>nd</sup> – Robert S. Kucsan

YES

**Voting Delegate for PSATS Convention**

**Delegate:** Timm A. Tenges

Authorization for Supervisors (5), Manager, and Township Employees so designated by the Board of Supervisors or Township Manager to attend the 2007 County Convention.

Eric E. Nagle

1<sup>st</sup> – Eric E. Nagle  
2<sup>nd</sup> – Patrick J. Murphy

YES

YES

**Compensation & Reimbursement**

Compensation of Township Manager – TR-01-07

\$80,000.00 effect. 1/1/07

Reimbursement of mileage at the Federal rate of .485/mile

Reimbursement rate for township performed services at \$35/man hour

Motions			
1st	2nd	Carried	
Patrick J. Murphy	Eric E. Nagle	YES	
Eric E. Nagle	Patrick J. Murphy	YES	
Robert S. Kucsan	Patrick J. Murphy	YES	

**Motions**

**Holiday Schedule – Approve As Listed**

January 1	-	New Year's Day
February 19	-	President's Day
April 6	-	Good Friday
May 15	-	Primary Election Day
May 28	-	Memorial Day
July 4	-	Independence Day
September 3	-	Labor Day
November 6	-	Election Day
November 22	-	Thanksgiving Day
November 23	-	Day after Thanksgiving
December 24	-	Christmas Holiday
December 25	-	Christmas Holiday
December 31	-	New Year's Eve

<u>1st</u>	<u>2nd</u>	<u>Carried</u>	
Patrick J. Murphy	Robert S. Kucsan	YES	
<b>Motions</b>			
<u>1st</u>	<u>2nd</u>	<u>Carried</u>	

**Township Wide Special Events**

Township Wide Garage Sale – Saturday, May  
Trick – or – Treat - Wednesday October 31

\*\*\* All are established & Subject to change by the Board of Supervisors \*\*\*

Patrick J. Murphy                      Eric E. Nagle                      YES

Consultants – See Attached Proposals

	<u>1<sup>st</sup></u>	<u>Motions</u>	<u>2<sup>nd</sup></u>	<u>Carried</u>
Legal Counsel – Board of Supervisors & Planning Commission	Gary N. Asteak, Esq. At a rate of \$150/hour for general government and \$175/hour for development matters per letter dated December 6, 2006	Patrick J. Murphy	Eric E. Nagle	YES
Legal Counsel – Zoning Hearing Board	April L. Cordts, Esq. At a rate of \$140/hour per letter dated January 2, 2007	Robert S. Kuusan	Patrick J. Murphy	YES
Hearing Officer for Earned Income Tax Claims	Gary N. Asteak, Esq. At a rate of \$150/hour	Patrick J. Murphy	Eric E. Nagle	YES
Sewage Enforcement Officers	Christopher Noll, Steven Gitch, Lisa Kearn, Joseph Bednarik, and Eric Erb Keystone Consulting Engineers, Inc. Fees per Schedule of Fees dated December 12, 2006	Robert S. Kuusan	Patrick J. Murphy	YES
Township Engineer	Keystone Consulting Engineers, Inc. Fees per Schedule dated December 12, 2006	Eric E. Nagle	Patrick J. Murphy	YES
Township Auditor	France, Anderson, Basile & Co., not to exceed \$5,220.00 Per Proposal dated December 27, 2006	Patrick J. Murphy	Eric E. Nagle	YES
Emergency Management Coordinator	Jeffrey Seip, Fire Chief	Eric E. Nagle	Robert S. Kuusan	YES

Miscellaneous Boards

Nomination made by      Vote Carried

Planning Commission

Zachariah Cobrink      APPOINT      2011      Robert S. Kucsan      YES

Zoning Hearing Board

Timm Tenges is currently working on finding someone to fill position      APPOINT      2009

Park & Recreation Commission

Stephen Ryan      RE-APPOINT      2011      Eric E. Nagle      YES

Vacancy Board, Chairman

Ronald Kline      RE-APPOINT      2007      Eric E. Nagle      YES

Nazareth Borough Municipal Authority

Delegate: Timm A. Tenges      Eric E. Nagle      YES

Background Check Appeals Board

Delegate (Supervisor): Alan V. Dil saver      Eric E. Nagle      YES

Delegate (Supervisor): Patrick J. Murphy      Eric E. Nagle      YES

Delegate: (Citizen): Robert Hicks      Eric E. Nagle      YES

Township Manager: Timm A. Tenges      Eric E. Nagle      YES

MISCELLANEOUS

Mr. Tenges presented the Board with a draft ordinance amending the ordinance the set the planning commission's compensation rate. The new ordinance would allow the Board to amend the compensation rate instead of creating a new ordinance each time. Authorization for Timm Tenges and Gary Asteak to prepare and present the ordinance to the Board for adoption was moved by Robert Kuusan and seconded by Eric Nagle. The motion carried unanimously.

COURTESY OF THE FLOOR

Joseph Greene inquired who was being replaced on the Zoning Hearing Board.

ADJOURNMENT

Motion to adjourn the meeting was moved by Eric E. Nagle and seconded by Robert S. Kuusan. The meeting was adjourned at 8:28 p.m.

Respectfully Submitted,



Tammi M. Dravec  
Assistant Secretary/Treasurer